

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

April 26, 2011

A Special meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on April 26, 2011.

The Meeting was called to order by Mayor D'Onofrio at 6:50 P.M.

Members present were:

Mayor Joseph E. D'Onofrio
Trustee Harold Brown
Trustee James DiSalvo
Trustee June L. Gunza
Trustee Joseph McCormick

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Ralph J. Walters
Village Attorney, Alyse Terhune
Village Planning Board members : Matthew Johnson, Fred Brennan

The purpose of this meeting was to discuss possible code changes to the Housing Standard Codes, in order that the Moratorium on Conversion of One and Two Family Homes can be lifted.

The Village Attorney will draft local law changes to include, but not limited to, the following suggestions:

1. Definition of a Lodger
2. Property Owners will be required to apply for a lodger permit that will include name of lodger
3. Permit will allow for 1 lodger per single family dwelling
4. Permit will be good for 1 year, unless there is a change in lodger.
5. Application fee will be \$10.00.
6. There must be 1 parking space per lodger.
7. a "sunset provision" to allow for pre-existing conditions. 2 years to comply with local law after adoption.
8. Owners must register now and renew annually or failure to register now as having a lodger, will not be considered for pre-existing.
9. Establish an appeals process and set criteria for the process.
10. Establish enforcement and penalty process.

The Village Board requested that the members in attendance get the opinion of the Planning Board regarding Accessory Apartment Use and whether to consider a zoning change to the North End from R4 to R3 and report back to the Board.

Trustee McCormick made a motion to adjourn. The motion was seconded by Trustee Brown and unanimously carried.

The meeting closed at 8:00p.m.

Regina M. Taylor, Village Clerk