

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

November 16, 2009

A Regular Meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on November 16, 2009.

The Meeting was called to order by Mayor D'Onofrio at 6:00 P.M.

Members present were:

Mayor Joseph E. D'Onofrio
Trustee Harold Brown
Trustee James DiSalvo
Trustee June L. Gunza
Trustee Joseph McCormick

Also present were:

Village Clerk, Regina M. Taylor
Village Street Superintendent, Gary Boyce
Fire Captain, John Rush (6:30)
NEWS OF THE HIGHLANDS Editor, Mary Jane Pitt
Middle School Principal, Ellen Connors and Middle School Students-, Kimberly Burzon,
Rocky Buchholz, Connor Abrams and their parents.
Village Residents- Jean Sharp -11 Homestead Avenue

The Mayor opened the meeting by recognizing Principal Connors and those students who were winners of an essay contest on Patriotism. The students read their essays and the Mayor recognized the parents of these children and presented a ribbon to each student.

A motion was made by Trustee Brown to approve the minutes listed below as written:

- a) Regular Meeting – November 2, 2009
- b) Special Meeting – November 9, 2009

Motion was seconded by Trustee Gunza and unanimously carried.

A Public Hearing, as duly advertised, was opened at 6:25P.M. for the purpose of receiving public comment to consider adoption of Introductory Local Law entitled "Penalties for Parking Violations" Mayor D'Onofrio presented for the record the Notice of Hearing and Affidavit of Publication.

Trustee DiSalvo mentioned that he researched and compared the fines of many municipalities before these fine were presented for the local law.

Jean Sharp, resident of Homestead Ave., asked to review the list and wanted to know if it would be possible to revisit these fines, if necessary, if repeat offenders become an issue. The Mayor responded yes. Ms. Sharp thanked the Board for their efforts in getting these fines updated.

All comments being heard and no further questions, the public hearing closed at 6:30pm.

Trustee McCormick moved the following:

Village of Highland Falls
Resolution of Adoption
Local Law No. 9 of 2009
"Penalties for Parking Violations"

The motion was seconded by Trustee Brown and on a roll call vote, the results which follow:

5 Ayes 0 Noes

The Mayor declared the resolution adopted. (A true and complete copy of the resolution is appended to these minutes)

Trustee McCormick motioned to approve the training request from the Wastewater Treatment Plant, that David Hurst be authorized to attend the "Basic Wastewater Operations – Laboratory course at a cost of \$550.00, from January 11, 2010 to January 15, 2010 and that he also be authorized to attend the "Basic Wastewater Operations –Lecture course at a cost of \$975.00, from March 1, 2010 through March 12, 2010, both courses being held at SUNY Morrisville and with the understanding that Mr. Hurst will be responsible for his room and board during this time.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee Gunza motioned to approve the proposal from Public Sector HR Consultants, LLC for development of an employee handbook for a cost of \$3,800.00.

The motion was seconded by Trustee McCormick and unanimously carried.

Trustee DiSalvo made a motion to suspend parking meters collection in the Village from December 1, 2009 to January 2, 2010.

The motion was seconded by Trustee Brown and unanimously carried.

A motion was made by Trustee Brown to approve the bills and claims for \$244,004.64 from the following listed funds:

General Fund	\$174,510.08
Community Development	\$ 6,336.00
Water Fund	\$ 14,595.30
Sewer Fund	\$ 44,616.78
Capital Fund	\$ 3,946.48

The motion was seconded by Trustee DiSalvo and unanimously carried.

The Mayor asked the Board for permission to issue an memo to the Department Heads enacting a “stop spending” policy and requiring authorization from himself and Trustee McComick before any purchases are made.

Trustee DiSalvo made a motion to authorize the Mayor to issue a “stop spending” memo to the Department Heads and require them to get approval from the Mayor and Trustee McCormick before any purchases are made.

The motion was seconded by Trustee McCormick and unanimously carried.

In response to a recent statement from Town Councilman Livsey, the Mayor wanted to remind Village residents that when Roe Park Pool is open, it is under the direction of the Town Recreation Program. He wanted to remind residents that the Village maintains the pool seven days a week during the swimming season and that the Village does the testing of chemicals, opening & closing of the facilities, clean-up around the pool and bathhouse. He said the Village knows that repairs are needed. The Mayor responded that in January 2010, the Recreation Agreement between the Town Recreation Commission and the Village will be reviewed and we will move forward from there.

Trustee McCormick added that the Village residents pay for the maintenance, however, it is a town-wide use of the programs. He said this needs to be addressed and it should be picked up as a town-wide expense.

Trustee Gunza reminded the Fire Department representative to get information to Patty Pfeister, Town Disaster Coordinator, who will be submitting the NIMS report for the Village. This is necessary to remain Federally compliant and to be eligible for possible grant funds in the future.

Trustee Gunza also asked about the public assemblies law. The Mayor responded that we are still reviewing the Attorney’s suggestions.

Trustee McCormick made a motion to adjourn. The motion was seconded by Trustee Brown and unanimously carried.

The meeting closed at 6:45pm

Regina M. Taylor, Village Clerk