

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

February 7, 2011

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on February 7, 2011.

The Meeting was called to order by Mayor D'Onofrio at 7:00 P.M.

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee Harold Brown  
Trustee James DiSalvo  
Trustee June L. Gunza  
Trustee Joseph McCormick

Also present were:

Village Clerk, Regina M. Taylor  
News of the Highlands Editor, Mary Jane Pitt  
Police Sergeant – Ken Scott  
Fire Chief, Erik Smith  
2<sup>nd</sup> Assistant Chief, John Rush  
Village Resident, - Ray Deveraux- 48 Ondaora Pkwy.

A motion was made by Trustee Brown to approve the below listed minutes as follows:

- a) Regular Meeting – January 3, 2011
- b) Special Meeting – January 13, 2011
- c) Special Meeting – January 27, 2011
- d) Special Meeting – January 27, 2011

The motion was seconded by Trustee McCormick and unanimously carried.

A motion was made by Trustee McCormick to cancel the second Board meeting of the month scheduled for February 21<sup>st</sup>, due to the President's Day Holiday, and to hold a Special Village Board meeting on Thursday, February 24<sup>th</sup> at 8:30am to pay bills and for any necessary items that may come before the Board.

The motion was seconded by Trustee Brown and unanimously carried.

Trustee DiSalvo motioned the following:

Village of Highland Falls  
Resolution Introducing Local Law  
"Repair and Maintenance of Sewer Laterals"  
And Providing for Public Notice and Hearing

The motion was seconded by Trustee Gunza and on a roll call vote, the results which follow:

  5   Ayes       0   Noes  
motion carried. ( A true and complete copy of the resolution is appended to these minutes)

The Police Department Report for January 2011 was presented to the Board for review.

Trustee McCormick motioned the following:

Village of Highland Falls Board of Trustees  
Resolution  
Denial of Sergeant Lavelle Grievance

The motion was seconded by Trustee DiSalvo and on a roll call vote, the results which follow:

  5   Ayes       0   Noes  
motion carried. ( A true and complete copy of the resolution is appended to these minutes)

Trustee DiSalvo motioned to accept the resignation of Part-Time Police Officer, John Lopez, effective February 4, 2011.

The motion was seconded by Trustee Brown and unanimously carried.

The Community Development Report for December 2010 and January 2011 were presented to the Board for review.

Trustee Gunza motioned to accept the retirement of Eileen Koppenal, Community Development Director, effective February 11, 2011, with regret.

The motion was seconded by Trustee DiSalvo and unanimously carried.

The Building Department report for January 2011 was presented to the Board for review.

The Fire Department report for January 2011 was presented to the Board for review.

Trustee DiSalvo motioned to surplus the following items on the recommendation of Fire Chief Smith: (1) fax machine, 1 SCBA (over 20yrs old), 15 personal alert safety system (PASS) devices (no longer needed, obsolete and in disrepair), (1) turnout coat (1988), 5 damaged helmets, and 1 laptop computer(fan no longer functions).

The motion was seconded by Trustee McCormick and unanimously carried.

Trustee McCormick motioned to approve the WWTP Operator John Jones, attending a seminar on "Filtration Technologies for water/wastewater" on March 17, 2011, in Newburgh, NY at a cost of \$35.00 and that all actual and necessary expenses be approved.

The motion was seconded by Trustee Brown and unanimously carried.

Trustee DiSalvo motioned to approve the request of the 4<sup>th</sup> of July Committee to hold a street fair on Main Street, on Sunday, June 26, 2011, from 7:00am to 4:00pm, from the corner of Cozzens Avenue, north, to the Highland Falls Market upon the Village Clerk receiving all necessary paperwork prior to the event.

The motion was seconded by Trustee Brown and unanimously carried.

A letter from Mr. Ronald Weiss regarding damage to his mailbox during a recent snowstorm was acknowledged. The Mayor commented that a local law is in the code book that limits the amount of reimbursement to \$50.00 for this type of situation. The Mayor asked the Village Clerk to send a voucher to Mr. Weiss to submit back to the Clerk, for reimbursement not to exceed \$50.00, with a copy of the receipt for the replacement mailbox. Upon receipt of these documents the Clerk will submit the claim for payment.

Trustee Gunza motioned to accept the proposal from Protemp of \$1,570.00 for the material and approximately \$1,250.00 for labor needed to replace pumps in the boiler in Village Hall, using funds from the Village Hall Capital Repairs Fund.

The motion was seconded by Trustee McCormick and unanimously carried.

A motion was made by Trustee DiSalvo to approve the bills and claims for \$88, 843.47 from the following listed funds:

General Fund	\$19,919.03
Section 8	\$53,601.15
Water Fund	\$10,760.42
Sewer Fund	\$ 3,029.37
Capital Fund	\$ 1,533.50

The motion was seconded by Trustee Brown and unanimously carried.

Trustee McCormick commented that snow removal has been tough this winter, however, if it is required for sidewalks to be shoveled, then they should be. Trustee McCormick further commented that the snow has created parking issues on streets and has made it difficult for emergency vehicles to get through.

Trustee McCormick mentioned that he would like to see the Village and the Town talk about possibly consolidating water and sewer operations. Mayor D'Onofrio recommended to Trustee McCormick that he and Trustee Brown try to set up a meeting with Councilman Livsey and Councilman Edsell at least once and see where it takes them. The Mayor also commented that he and Trustee Gunza should try and meet with Supervisor Magryta to discuss the Recreation Agreement.

Trustee McCormick commented that he would like the Village to go on record as being opposed to an undeveloped piece of property in the Village, that Scenic Hudson is interested in, going to them. He would like the Village to have a pre-plan developed so that it could possibly be developed quickly. Trustee McCormick said he would like this property to remain on the tax rolls.

Trustee Gunza agreed with Trustee McCormick and commented that perhaps the Village should sit down with a planner.

Trustee McCormick also mentioned that he spoke with Mr. Alan Wierzbicki, and the possibility of the Village going to the 911 system. Mr. DiSalvo responded that he also had spoken to Mr. Alan Wierzbicki, and he would like to get a meeting set-up with the Board, Fire Chief Smith and Sergeant Scott to discuss the possibilities. Trustee DiSalvo commented that much testing would have to be done.

Trustee Gunza asked if the handicap spot in front of the Variety Store might be moved. Trustee DiSalvo reminded Trustee Gunza that a main reason it was moved from its prior location, in front of 289 Main Street, to its current placement, is because a recent audit of the Village Hall recommended a handicapped space closer to the entrance of Village Hall. The side entrance to Village Hall is handicapped accessible and the curbs by that spot and Village Hall are cut for wheelchair accessibility.

Trustee Brown commented that the snow on sidewalks has been a big problem this year but letters like the ones sent out by the Building Department scare senior citizens and a solution needs to be found.

Mr. Ray Deveraux commented on clearing snow around fire hydrants and asked if someone should be designated to clear out these hydrants and not just place visual markers on them. Chief Smith responded that currently the Fire Department and the Water Department work together to try and clear out the hydrants. He also commented that an "adopt a hydrant" program is something he is looking into and that it might be something the Village can consider next year.

Trustee DiSalvo motioned to enter executive session to discuss particular employees.

The motion was seconded by Trustee Gunza and unanimously carried.

The Board entered executive session at 8:00pm.

The regular meeting reconvened at 8:11pm.

Trustee DiSalvo motioned to pay reimbursement to Officer Scott for monthly cell phone usage, upon receipt of a signed voucher and a copy of his cell phone bill.

The motion was seconded by Trustee Brown and unanimously carried.

Trustee DiSalvo motioned to adjourn. The motion was seconded by Trustee Brown and unanimously carried.

The meeting closed at 8:11pm.

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Regina M. Taylor, Village Clerk