

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

March 8, 2017

A special meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on March 8, 2017.

The purpose of the meeting was to hold the sixth budget workshop for FY 2017-2018.

The meeting was called to order by Deputy Mayor Mellon at 7:03P.M.

Members present were:

Mayor Patrick Flynn (7:44PM)
Trustee Brian Aylward
Trustee Anthony Farina
Trustee Robert Mellon
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Edward Magryta
Community residents-James Ramus, 31 Liberty St. & Barbara Mennite, 11 Locust St.

Village Treasurer Ed Magryta reported that the Police Department has a request for petty cash reimbursement that includes \$56.69 that does not have receipts to back up the disbursements. Treasurer Magryta recommended to make whole the Police Department petty cash and acknowledge a loss of \$56.69 in the fund.

Trustee Mellon motioned to reimburse the petty cash in the Police Department with a check for \$170.49, acknowledging a loss of \$56.69, and which when combined with the cash on hand of \$29.51 and the previous increase of \$300.00 will establish the Police Department petty cash at \$500.00.

The motion was seconded by Trustee Farina and unanimously carried.

The Village Treasurer presented an Initial Budget for review by the Village Board that included a tax rate of \$10.16 based on the taxable assessed value of \$303,371,114.00 and using \$275,000.00 from fund balance to offset the budget. Mr. Magryta explained that the tax rate will change after the Village Board reviews the document and depending on anything the Board might want to add or that the Board subtracts from the initial requests.

The Village Treasurer reviewed the revenue in the Water and Sewer Funds and reported that revenue is down and reminded the Board that reason could include the fact that there are broken meters and many vacant homes. Mr. Magryta reported that Sewer revenue is dependent on water usage so when water is down, sewer revenue tends to follow. The Treasurer asked the Board to review the expenses in the Water and Sewer Funds and decide if they want to increase BAN payments. Treasurer Magryta reported that the Engineer line was lowered slightly based on past usage of the Engineer.

The Village Treasurer reviewed General Fund revenues with the Board and reported that the numbers fall in line with last year's budget with a slight increase projected for sales revenue. Mr. Magryta reviewed the expenses in the General Fund and explained that a 2% increase for non-union personnel has been included. Mr. Magryta reported that he would like the Board liaison to the Police Department to confirm with Chief Kwiatkowski the number in the Communications salary line.

Treasurer Magryta asked all Board members to review the document before the next budget meeting scheduled for March 15th. Mr. Magryta explained that after that meeting he will incorporate any changes the Board would like to see and have a Tentative Budget to present to the Village Clerk on March 20th. Mr. Magryta explained that the Tentative Budget will remain in place until after the public hearing which will held on April 3rd.

Trustee Murphy made a motion to adjourn. The motion was seconded by Trustee Mellon and unanimously carried.

The meeting closed at 7:54P.M.

Regina M. Taylor, Village Clerk