

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

June 6, 2011

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on June 6, 2011.

The Meeting was called to order by Mayor D'Onofrio at 7:00 P.M.

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee Harold Brown  
Trustee James DiSalvo  
Trustee June L. Gunza  
Trustee Joseph McCormick

Also present were:

Village Clerk, Regina M. Taylor  
News of the Highlands Editor, Mary Jane Pitt  
Police Sergeant, Ken Scott  
Fire Captain, John Rush  
Chief Water Plant Operator, Kevin Hurst  
THAC Captain, William Stoppel  
James Ramus – Village Planning Board Chairman  
Village Resident – Ray Deveraux – 48 Ondaora Pkwy; Gus Koutsourades – Owner,  
West Point Motel, 361 Main Street, Bonnie Snow -41 Ft. Putnam  
Street, Tim Doherty-32 Roe Park, Angela Fontain- 21 Prospect  
St.  
Town Residents – Ann Marie & Sal Fiducia-Corbin Hill, Ft. Montgomery

The Mayor opened the meeting with presentation of a certificate to THAC Captain, William Stoppel for 30 years of service to the Town of Highlands Community. The Mayor also presented Trustee Brown with certificates of congratulations on the occasion of his 60<sup>th</sup> wedding anniversary.

A motion was made by Trustee DiSalvo to approve the below listed minutes as follows:

a) Regular Meeting – May 16, 2011

The motion was seconded by Trustee McCormick and motion carried on a vote of

4 Ayes 0 Noes 1 Abstain (Gunza)

A motion was made by Trustee Gunza to approve the below listed minutes as follows:

b) Special Meeting – May 23, 2011

c) Special Meeting – May 31, 2011

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee Gunza reported the results from a recent Energy Audit that was conducted, for free, in all the Village facilities, by Orange and Rockland, to see about possible savings for the Village. Each department head accompanied Trustee Gunza and the service representative conducting the audit. The estimated annual cost savings, after the lighting upgrades are installed, is \$1,932.17. The cost to the Village for the upgrades will be \$2,215.80. The cost to Orange & Rockland will be \$5,342.88.

Trustee Gunza motioned for the Village to move forward with the energy audit to upgrade electric services as recommended and authorize the Mayor to sign the necessary work orders.

The motion was seconded by Trustee McCormick and unanimously carried.

The Police Department Report for May 2011 was presented to the Board for review.

The Fire Department Report for May 2011 was presented to the Board for review.

Trustee McCormick motioned to approve the Fire Chief's request to take E429 to the Orange County Training Center on July 1, 2011 to support Firefighter 1 class.

The motion was seconded by Trustee Brown and unanimously carried.

The Building Department Report for May 2011 was presented to the Board for review.

Trustee Gunza motioned to accept the recommendations of the Chief Water Plant Operator, Mr. Kevin Hurst & Chief Wastewater Treatment Plant Operator, Mr. John Jones for the chemical bids for FY 2011 – 2012.

The motion was seconded by Trustee McCormick and unanimously carried. ( a copy of the bids is appended to these minutes.

Trustee DiSalvo motioned to appoint Timothy Doherty, Wastewater Treatment Plant Maintenance Worker, effective 6/9/11 at a salary of \$16.02/hr, with a maximum, 52 weeks, probationary period.

The motion was seconded by Trustee Brown and unanimously carried.

Trustee McCormick motioned to appoint John McCarthy, Jr a full time laborer in the DPW, effective 6/9/11 at a salary of \$14.64/hr with a maximum, 52 weeks, probationary period.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee Brown motioned to appoint Gerald Wojciechowski, a part time Parking Enforcement Officer, hours not to exceed twenty per week, effective 7/1/11 at a salary of \$12.28/hr, with a maximum, 52 weeks, probationary period.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee Gunza motioned for the Clerk to put an ad in the newspaper for a DPW part time laborer.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee McCormick motioned to approve, Mr. Andrew Meininger, as a subcontractor for Complete Property Contracting, Inc. under the Grass Cutting agreement for fiscal year 2011-2012.

The motion was seconded by Trustee Brown and unanimously carried.

Trustee McCormick motioned to cancel the July 4<sup>th</sup> meeting and not reschedule before the next meeting, to be held July 18, 2011, unless something comes before the Board needing approval.

The motion was seconded by Trustee Brown and unanimously carried.

A motion was made by Trustee McCormick to approve the bills and claims for \$638,795.67 from the following listed funds:

FY 10-11	General Fund	\$14,218.25
	Water Fund	\$ 481.27
	Sewer Fund	\$35,666.67
	Capital Fund	\$37,957.29
FY 11-12	General Fund	\$206,284.40
	Section 8	\$ 59,510.75
	Water Fund	\$ 3,711.30
	Sewer Fund	\$ 3,360.54
	Capital Fund	\$277,605.20

The motion was seconded by Trustee DiSalvo and unanimously carried.

The Mayor reported that he will contact with DOT regarding the work Central Hudson is doing on Mountain Avenue and the condition the road will be left in after the work is done.

The Mayor reported that effective June 1, the policy in effect for dispatching calls to the HF Fire Department is as follows: the Police Dispatcher will first relay the call to the call taker at Orange County, who in turn will relay the call to the 911 Orange County Fire Dispatcher. After Orange County sounds call to the Highland Falls Fire Department, the Highland Falls Police Dispatcher will re-sound the call to the Highland Falls Fire Department. The Mayor emphasized that this policy will remain in effect until further notice.

The Mayor updated the Board on the water meters at Pershing Center on South Post and reported that the officials on Post are working toward replacing meter heads with ones that will be read by our Water Department's radio/computer system.

The Mayor thanked all the Village departments and Town Highway and Police Departments for the recent cooperation shown while finding and fixing the major water leak in front of the HSBC building last week.

The Mayor reported that DOT is looking into possibly adding "stop ahead" signs on Mountain Avenue towards the Stony Lonesome intersections and from West Point's Stony Lonesome gate toward the Mountain Ave. intersection to help in driver awareness of the intersection ahead.

The Mayor updated the Board that the Recreation Agreement needs to be looked at with the Town. He again pointed out that most of the activities at Roe Park are town wide events or sponsored activities and maintenance expenses should be shared more equitably.

Trustee DiSalvo updated the Board on the security camera on Schneider Avenue and Center Street. He reported that this is a high voltage camera, different from the one installed on the Masonic Hall, and a licensed electrician is needed for the installation. This should be done very soon.

Trustee DiSalvo thanked the residents for their patience as the paving project continues.

Trustee McCormick reported that he would like to see partial payments for billing before the next bill cycle is prepared and also possibly eliminate having both a tax bill and a sewer bill in June. Trustee McCormick also would like make sure that the Village departments are in OSHA compliance.

Ms. Angela Fontain, a representative of Ruby Alexander, 2 Prospect Street, came before the Board to inquire about Highland Street and some drainage problems around Ms. Alexander's property. The Mayor explained to Ms. Fontain that a survey conducted by the Village shows a collapsed wall near Ms. Alexander's property is not on Village property. The Mayor told Ms. Fontain he would set up a meeting with her and the Street Superintendent to go over this survey and any adjoining properties' surveys, very soon.

Mr. James Ramus, Planning Board Chairman, addressed the Board regarding Village Code 240-47, in reference to Truck Loading/Off Street Parking stripping. He stated that he would like better clarification regarding this matter. The Mayor asked Mr. Ramus to provide the Board with recommendations.

Mr. Ray Deveraux mentioned to the Board that he had traveled to places that had red blinking lights on Stop Signs and that maybe these type of signs would be beneficial for those areas around Stony Lonesome or Memorial Park.

Ms. Bonnie Snow asked the Board if maybe mirrors could be placed in the area around Kleitz Avenue toward Drew Rd to help see cars approaching.

Trustee McCormick motioned to adjourn. The motion was seconded by Trustee DiSalvo and unanimously carried.

The meeting closed at 8:00pm.

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Regina M. Taylor, Village Clerk