

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

November 2, 2015

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on November 2, 2015.

The Meeting was called to order by Mayor Flynn at 7:03 P.M.

Members present were:

Mayor Patrick Flynn
Trustee Robert Mellon
Trustee Barbara Murphy

Members absent were:

Trustee Brian Aylward
Trustee Anthony Farina

Also present were:

Village Clerk, Regina M. Taylor
Village Attorney, Alyse Terhune
Police Chief, Kenneth Scott
Street Superintendent, Gary Boyce
Planning Bd Chairman, James Ramus
Camera Operator, Kevin Coffey
News of the Highlands Editor, Mary Jane Pitt
Approximately 6 community members

Mayor Flynn opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Members of Capacity Business Consulting addressed the Village Board with a plan for economic development. No action was taken.

Mayor Flynn commented on the creation of a second LDC and that a resolution would be done tonight that will establish it. The Mayor explained that the first LDC that was formed is dealing with the privatization of the utilities at West Point and the second one will concentrate more on Town concerns. The Mayor commented that the purpose will be economic development of the community, for example, revitalization of Main Street and development of any lands returned from the Federal Government. The Mayor reported that the LDC will follow through to make sure the projects get completed.

Mayor Flynn introduced Aaron Falk to be the new recreation director in the Town and looked forward to working with him.

Laura Milsom, 105 Center Street, asked a question about relevying of outstanding sewer bills. Mayor Flynn explained that relevys are done once a year to the Village tax and if taxes are not paid the property is turned over to the county. Trustee Murphy further explained that the county does make the Village whole so eventually those funds are received by the Village. Ms. Milsom also asked if the Village Board could look into primary residences of candidates for election. The Village Attorney responded that any resident of the Town could call the Board of Elections to investigate any concerns someone might have regarding that question. The attorney explained that the Village Board was not responsible for Town election questions.

Trustee Mellon motioned to approve the below listed minutes as follows:

a) Regular Meeting –October 19, 2015

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned to reclassify a P/T Laborer position in DPW to F/T Laborer, effective November 3, 2015.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to approve the request from Street Superintendent, Gary Boyce to transfer \$1,500 from Central Garage Contractual (A1640.04) to Central Garage Equipment (A1640.02) to cover the cost of a new scanner.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned the following:

Resolution of the Board of Trustees of the Village of Highland Falls (The “Village”) (i) Authorizing the Establishment of the Highland Falls Local Development Corporation (The “Corporation”); (ii) Approving a Form of Certificate of Incorporation and By-Laws for the Corporation; (iii) Authorizing the Corporation to Perform Essential Governmental Functions Including Activities Associated With Job Creation and the Promotion of

Community and Economic Development Initiatives; and (iv) Authorizing the Corporation to Issue Certain Bonds on Behalf of the Village.

The motion was seconded by Trustee Mellon and on a roll call vote the results which follow:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Trustee Aylward			x
Trustee Farina			x
Trustee Mellon	x		
Trustee Murphy	x		
Mayor Flynn	x		

motion carried. (a true and complete copy of the resolution is appended to these minutes)

Trustee Mellon motioned to authorize the Mayor to sign the engagement letter with Nugent & Haeussler, P.C. to perform the audit of FY 14-15 for a cost nte \$20,250.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned to approve the transfer of \$15,000 from General Contingency (A1990.1990) and \$15,000 from Village Hall Repair Reserve to Buildings equipment (A1620.02) for a furnace replacement in Village Hall.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned the following amended resolutions:

To liquidate \$4,900.00 from the Village Hall repair reserve fund to be used for the replacement of the furnace in Village Hall. The motion was seconded by Trustee Mellon and unanimously carried.

To transfer \$10,000 from Village Hall Repair Reserve (A0000.0962) to Buildings equipment (A1620.02) to apply to the replacement of the furnace in Village Hall. The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned the following:

Amended Resolution
Village of Highland Falls Board of Trustees
Establish Lead Agency
Raw Water Transmission Main

The motion was seconded by Trustee Mellon and on a roll call vote the results which follow:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Trustee Aylward			x
Trustee Farina			x
Trustee Mellon	x		
Trustee Murphy	x		
Mayor Flynn	x		

motion carried. (a true and complete copy of the resolution is appended to these minutes)

A motion was made by Trustee Mellon to approve the bills and claims for \$117,948.26 from the following listed funds:

FY 15-16	General Fund	\$27,947.59
	Section 8	\$58,674.86
	Water Fund	\$21,402.41
	Sewer Fund	\$ 9,923.40

The motion was seconded by Trustee Murphy and unanimously carried.

The workshop opened with the Village Attorney, Alyse Terhune, going over introductory local laws regarding a Waterfront Overlay District and an Amendment to Zoning Law to Remove ‘Condominium’ as a Use that was introduced before the Board by Mayor Flynn.

Trustee Murphy motioned the following:

Village of Highland Falls
Resolution Introducing Local Law and Providing For
Public Notice and Hearing
Amendment to Zoning Law to Remove ‘Condominium’ As A Use

The motion was seconded by Trustee Mellon and on a roll call vote the results which follow:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Trustee Aylward			x
Trustee Farina			x
Trustee Mellon	x		
Trustee Murphy	x		
Mayor Flynn	x		

motion carried. (a true and complete copy of the resolution is appended to these minutes)

Trustee Mellon motioned the following:

Village of Highland Falls
Resolution Introducing Local Law and Providing For
Public Notice and Hearing
Waterfront Overlay District

The motion was seconded by Trustee Murphy and on a roll call vote the results which follow:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Trustee Aylward			x
Trustee Farina			x
Trustee Mellon	x		
Trustee Murphy	x		
Mayor Flynn	x		

motion carried. (a true and complete copy of the resolution is appended to these minutes)

The Village Attorney commented that she would look further into a recommendation by the Village Planning Board to create a local law for Municipal Parking Fees.

Discussion was held on the O'Neill water and sewer lines. The Mayor commented that he would like to have an inter-municipal agreement with the school district that would allow the Village to look at any issues regarding these lines and give oversight and recommendations to the school before any contractors are hired by the school to fix or repair them. The Mayor commented that he would not look at taking over the lines until after consolidation occurs.

Trustee Mellon reported to the Board on the quotes received for a new furnace for Village Hall. Trustee Mellon indicated that he was waiting on one more quote.

Trustee Murphy motioned that Trustee Mellon be allowed to move forward with the best value, nte \$30,000, once all quotes are in for the replacement of the furnace in Village Hall.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to use Senior Citizen Center budgeted funds, nte, \$2,000 to purchase tables and chairs for the Center that will be reimbursed by the Assemblyman Skoufis grant funds.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to go into executive session to discuss a specific individual in a personnel matter. The motion was seconded by Trustee Mellon and unanimously carried.

The Board entered executive session at 8:48P.M.

Trustee Mellon motioned out of executive session. The motion was seconded by Trustee Murphy and unanimously carried.

The Regular meeting reconvened at 8:56P.M. No Board action was taken.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Mellon and unanimously carried.

The meeting closed 8:56P.M.

Regina M. Taylor, Village Clerk