

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

September 8, 2015

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on September 8, 2015.

The Meeting was called to order by Mayor Flynn at 7:05 P.M.

Members present were:

Mayor Patrick Flynn  
Trustee Brian Aylward (8:37pm)  
Trustee Anthony Farina  
Trustee Robert Mellon

Member Absent was:

Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor  
Village Treasurer, Ed Magryta  
Planning Bd Chairman, James Ramus  
Video Camera Operator, Kevin Coffey  
News of the Highlands Editor, Mary Jane Pitt  
Approximately 4 community members

Mayor Flynn opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

The Police Department Report for July 2015 was presented to the Board to be filed.

Mayor Flynn reported that some Senior Citizens inquired about bringing the “meals on wheels” program to the Senior Center. Mayor Flynn responded that he would check on this with the County. Mayor Flynn reported that he would like to coordinate with the Town before any decision is made on a paid coordinator of programming and building operations. Trustee Mellon added that he would speak with the Village Engineer on moving ahead with some repairs using the CDBG 2015 grant money.

Mayor Flynn reported on upcoming 9/11 events that are planned in the Community. The Mayor mentioned an email that he received from a community resident that would like to donate banners for the street she lives on, similar to the welcome banners that line Main Street. The Mayor stated he would like to check with the beautification committee on this matter. The Mayor also reported that he has received complaints about the heavy trucks and buses on Mountain Avenue. The Mayor responded that he would have the Police Department look into how to alleviate the problem.

Discussion was held on an unpaid June 2015 sewer bill for the car wash.

Trustee Farina motioned that the Clerk remit to the owner of the car wash a notice of sewer service termination if delinquent sewer rents in the amount of \$13,249.00 remain unpaid as of September 16, 2015 and to pursue all legal remedies, including, but not limited to, shutting off of the service in order to collect the outstanding debt, and also that the Clerk notify the property owner that the lawful sewer connection be restored at the owner’s expense.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to approve the below listed minutes as follows:

- a) Regular Meeting –August 17, 2015
- b) Special Meeting(s) -September 2, 2015

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Farina motioned to authorize the Mayor to sign the Secure Check Pro -7 upgrade to the A/P check writing system for \$3,131.00.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned the following:

Village of Highland Falls  
Use of Credit Card Policy

The motion was seconded by Trustee Farina and on a roll call vote, the results which follow:  
3 Ayes 0 Noes 2 Absent (Aylward, Murphy)  
motion carried. ( a true and complete copy of the resolution is appended to these minutes).

Trustee Farina motioned to accept the resignation of Part-Time Police Officer Edward White, effective August 31, 2015.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Farina motioned to appoint Gina Kehoe a Part-Time Dispatcher at the starting salary of \$12.00/hr with maximum probation of 52 weeks.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Farina motioned to appoint Raymond Scherma as a Part-Time Police Officer at the starting salary of \$21.35/hr (step 1 in the part-time police officer contract) and with maximum probation of 52 weeks.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to appoint Francis Muscente as a Part-Time Police Officer at the starting salary of \$21.35/hr (step 1 in the part-time police officer contract) and with maximum probation of 52 weeks.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Farina motioned to appoint Hal DesJardines as a Part-Time Police Officer at the starting salary of \$21.35/hr (step 1 in the part-time police officer contract) and with maximum probation of 52 weeks.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to approve the installation, by Roy Hannawalt, of a flag pole and solar light at the north end of the Hannibal Mule Statue, with no cost to the Village.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Farina motioned the following:

RESOLUTION FOR FINAL NOTICE AND  
TERMINATION OF SERVICE FOR UNPAID WATER BILLS  
FOR: MAY 2015

The motion was seconded by Trustee Mellon and on a roll call vote, the results which follow:

3 Ayes   0 Noes   2 Absent (Aylward, Murphy)  
motion carried. (a true and complete copy of the resolution is appended to these minutes.)

Trustee Mellon motioned to approve the JIO Homecoming Parade, starting at Buffalo Soldiers Field/ North Main Street and ending with a rally in Municipal Lot#2, on Sunday, September 27, 2015 from 4:00pm to 6:00pm.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to authorize the Mayor to sign the HUD Civil Rights Certification Form for the Section 8 Program.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to approve the training request from Trustee Murphy to attend an Urban Action Agenda event (a discussion on downtown improvements) on Tuesday, September 29<sup>th</sup> from 10:00am to noon, hosted by Pattern for Progress, to be held at the SUNY Orange Newburgh Campus, and all necessary and actual expenses.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to approve \$10,000 transfer from the General Fund to the Workers Compensation Fund to replenish the Workers Compensation account.

The motion was seconded by Trustee Farina and unanimously carried.

A motion was made by Trustee Farina to approve the bills and claims for \$179,068.66 from the following listed funds:

FY 15-16	General Fund	\$90,141.56
	Section 8	\$60,299.86
	Water Fund	\$10,196.31
	Sewer Fund	\$18,430.93

The motion was seconded by Trustee Mellon and unanimously carried.

Public comment:

Mr. Judd, 77 Rose Drive, asked if there was any update to the WWTP project and if the LDC had any meetings and if so, where would they be posted. Trustee Mellon responded that there is no new information regarding the WWTP project and the LDC has not held any meetings. Mayor Flynn responded that any meetings would be posted in the standard places and also in the newspaper. Mr. Judd asked about the Mayor's trip to Washington D.C. The Mayor responded that it was an informational meeting. The Mayor responded that he was introduced to Mr. Tilmon who is in charge of Army bases and a decision maker for this type of project. The Mayor reported that he felt it was important for a face to face meeting, but no decisions were made.

Deborah Kopald, Ft. Montgomery, addressed the Board to follow up on the numerous emails she sent to the Board following the presentation of possible LED lighting being installed in the Village street lights. Trustee Mellon addressed her concerns.

Wayne Koucher, Ft. Montgomery, provided the Board a handout on “Wireless Right to Know” information. Mr. Koucher wanted to make the Board aware of his concerns regarding switching to LED lighting and wireless technology.

Holly Gokey, Ft. Montgomery, addressed the Board and asked them to explain their thoughts on consolidation. Mayor Flynn responded that it was necessary for this area and it will improve efficiency in the government.

James Ramus, 31 Liberty Street, addressed the Board and asked the Board to do two studies, one for a super Village and one that dissolves the Village into the Town. Mr. Ramus asked when the next meeting will be held on consolidation, if there were plans on the WWTP project, and about consolidation of the Planning Boards. Mr. Ramus stated that he read in the newspaper that the Town said \$9,000 would be saved by consolidation of the Planning Boards and he wanted to know how that number was derived. Mr. Ramus said he would approach the Town Board and will educate the public when he gets the answer.

Trustee Mellon responded that there are no plans or drawings on the WWTP project. He stated it is only a theory right now.

Mayor Flynn responded that the grant received will allow for one dissolution study. The Mayor also responded that the process will require a public hearing, therefore he is holding off on any consolidation meetings while the study is being done. Mayor Flynn stated that he is looking towards the end of October for both Planning Boards to give a report on the status of the Planning Boards progress on consolidation.

Board comment:

Trustee Aylward reported that the Community Forum went well and a probation officer was there to explain P.I.N.S ( which stands for person in need of supervision) for children 7-18 years. Trustee Aylward reiterated that the talk went very well.

Mayor Flynn reported that Trustees Aylward and Farina would be the liaison for the Police Department. The Mayor thanked the Village Engineer, Al Fusco, for working hard last week to meet the deadline for the two grant submissions of water projects. Mayor Flynn commented that he is working with West Point on getting some land back, and thanked Mr. Schade for bringing to his attention a situation at the WP Gate regarding delivery vehicles this past Friday, a home football game night, that resulted in the matter being resolved that night before it became a bigger problem.

Trustee Aylward motioned to go into executive session to discuss a specific individual in a personnel matter. The motion was seconded by Trustee Mellon and unanimously carried.

The Board entered executive session at 8:49P.M.

Trustee Farina motioned out of executive session. The motion was seconded by Trustee Aylward and unanimously carried.

The Regular meeting reconvened at 10:12P.M.

Trustee Farina motioned to adjourn. The motion was seconded by Trustee Aylward and unanimously carried.

The meeting closed 10:12P.M.

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Regina M. Taylor, Village Clerk