

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

December 5, 2016

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Town Hall, 254 Main Street, Highland Falls, New York on December 5, 2016.

The Meeting was called to order by Mayor Flynn at 7:07P.M.

Members present were:

Mayor Patrick Flynn  
Trustee Anthony Farina  
Trustee Robert Mellon  
Trustee Barbara Murphy

Member absent was:

Trustee Brian Aylward

Also present were:

Village Clerk, Regina M. Taylor  
Village Treasurer, Ed Magryta  
Village Attorney, Alyse Terhune  
Police Chief, Kenneth Scott  
Planning Board Chairman, James Ramus  
Chairman Police Commission, Dan Ricci  
Barbara Mennite, EDC representative  
Camera Operator, Sean Lackhan  
News of the Highlands Editor, Mary Jane Pitt  
Approximately 2 community members

Mayor Flynn opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Trustee Murphy presented the Fire Department Report for November 2016. Trustee Murphy reminded the Village Board that the department is looking to extend the LOSAP to forty years and reported that the department has been requested to put their wishes in writing to the Village Board.

Trustee Murphy reported that a grant for \$5,000.00 had been submitted to Orange County to be used for the upcoming Art Walk.

The Treasurer's report was presented by Village Treasurer Ed Magryta and included the following updates:

- a. Monthly Financial Update-Revenue and Expense Control Reports available for review.
- b. 2015/2016 Annual Audit –Data collection is complete.
- c. Village Financial picture at mid-year is on track with budget.
- d. Annual Financial Statement for Village Debt –issued.
- e. NY Class Accounts (Reserve Funds)-Statements are available for review.

Police Chief Scott presented the Police Report for November 2016.

Trustee Farina reported that the recreation department was sponsoring a craft event this weekend and those signed up for the basketball program would be eligible for a ticket to a home Army basketball game at West Point in February.

Barbara Mennite, EDC Representative, commented on the successful weekend with the many events that occurred in the community. Ms. Mennite reported that a few members of the EDC visited Warwick recently and spoke with the Town Supervisor of Warwick about their EDC and how it functions. Ms. Mennite reported that the recently held elections of the Chamber of Commerce had all incumbents re-elected for another year.

Barbara Mennite explained the Chamber is made up of many committees, for example, Welcome, Publication, Events & Art and that you don't have to be a business owner to participate. Ms. Mennite reported that everyone is welcome to join.

Mayor Flynn thanked all the volunteers of Winterfest and everyone who helped with the great coordination of the events that took place over the weekend. Mayor Flynn wished everyone Merry Christmas and Happy Holidays.

Discussion was held on the policy for renting out the Senior Center. Mayor Flynn asked the Board members to review the two documents that the Clerk provided and give feedback on what they like about each document to incorporate into one document. The Mayor reported he would like to have something ready by next meeting if possible.

A letter was acknowledged regarding a Water Bill concern. The Attorney recommended any discussion be tabled until she can provide an opinion to the Village Board. The matter was tabled.

Trustee Farina motioned to approve the below listed minutes as follows:

a) Regular Meeting –November 21, 2016

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned to reschedule the Village Board meeting from Monday, January 2, 2017 to Tuesday, January 3, 2017 and Monday, January 16, 2017 to Tuesday, January 17, 2017 due to holidays.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Murphy motioned the following:

Resolution  
Village of Highland Falls Board of Trustees  
2016-2017 Budget Amendment

The motion was seconded by Trustee Mellon and on a roll call vote the results which follow:

4 Ayes 0 Nays 1 Absent (Aylward)

motion carried. (a true and complete copy of the resolution is appended to these minutes)

Trustee Murphy motioned to transfer \$13,337.00 from A1990.1990 General Contingency to A3410.02 Fire Equipment to refund an expense that should have been charged in FY2015-16.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to transfer \$30,000.00 from A1990.1990 General Contingency to A1010.04 Trustees Contractual to pay Rondout Consulting.

The motion was seconded by Trustee Mellon and unanimously carried.

A motion was made by Trustee Farina to approve the bills and claims for \$482,274.60 from the following listed funds:

FY 16-17	General Fund	\$358,509.87
	Section 8	\$ 64,440.00
	Water Fund	\$ 22,491.65
	Sewer Fund	\$ 36,833.08

The motion was seconded by Trustee Murphy and unanimously carried.

Public Comment:

James Ramus, 29 Liberty Street, confirmed meeting for the Reorganization Study Committee for Wednesday, December 7<sup>th</sup> at 7:00pm.

Trustee Farina motioned to go into executive session to discuss a specific individual in a personnel matter. The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 7:52P.M.

Trustee Farina motioned out of executive session. The motion was seconded by Trustee Mellon and unanimously carried.

The Regular meeting reconvened at 10:45P.M. No action was taken.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Mellon and unanimously carried.

The meeting closed at 10:45P.M.

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Regina M. Taylor, Village Clerk