

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

March 7, 2016

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Town Hall, 254 Main Street, Highland Falls, New York on March 7, 2016.

The Meeting was called to order by Mayor Flynn at 7:02P.M.

Members present were:

Mayor Patrick Flynn
Trustee Anthony Farina
Trustee Robert Mellon
Trustee Barbara Murphy

Member absent was:

Trustee Brian Aylward

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Ed Magryta
Village Attorney, Alyse Terhune
Police Chief, Kenneth Scott
Planning Board Chairman, James Ramus
County Legislator, James DiSalvo
News of the Highlands Editor, Mary Jane Pitt
Camera Operator, Tierney Scott
Approximately 7 community members

Mayor Flynn opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Mayor Flynn introduced Nancy Kosloski, Director of the Big Brothers Big Sisters Program, and commented that for 38 years Nancy has worked in the program in the County and specifically here in our community with a mentoring program set up through West Point and the Cadets.

Ms. Kosloski explained how the program works and how the cadets have mentored for many years with some children from our school district and the positive feedback that has resulted. Ms. Kosloski emphasized the need for fundraising to keep this program going and thanked our community for its continued support. One cadet big brother and one cadet big sister each shared a little of their own experiences with the program and how rewarding it has been.

Trustee Murphy presented the Fire Department report for February 2016. Trustee Murphy noted how busy the department has been and that the February fire calls far exceeded the normal for this time of year for the last ten years. Trustee Murphy also reminded the community that the pancake breakfast is coming up on March 20th at the Firehouse.

Police Chief Ken Scott presented the Police Department report for February 2016. Chief Scott emphasized the many community activities the Police Department are involved with for example, the DARE program, bike helmet program, family fun night at the Middle School and the National Night Out program to name a few. Chief Scott also informed the community about the text alert system that is available and valuable information provided on the Police page of the Village's website.

The Treasurer's report was presented by Village Treasurer Ed Magryta and included the following updates:

- a. Monthly Financial Update-Revenue and Expense Control Reports available for review. Treasurer Magryta reported that the freeze that has been implemented is starting to show results.
- b. DPW contract negotiations are ongoing.
- c. 2016/2017 annual budget is in progress. The Treasurer reminded the Board that the tentative budget is due to the Clerk on March 20th.
- d. FY 2016 Serial Bond/Ban refinancing was successfully completed last week. Removed all BAN's from the General Fund.
- e. The fiscal audit for May 31, 2015. Awaiting report.
- f. NY Class Account statements are available for review.

Trustee Mellon presented the Wastewater Treatment Plant report for February 2016.

Trustee Farina presented the Recreation Department updates and commented that the sign-ups for the new lacrosse program and boxing program are ongoing and the Easter Egg Hunt at Roe Park will be on March 19th at 10:00am.

Barbara Mennite, a member of the Economic Development Council and the Chamber of Commerce, explained to the community the role of the EDC will be to concentrate on Main Street Revitalization and the Chamber will be concentrating on helping the businesses. Mrs. Mennite commented that Chamber will be holding meetings on the 1st Friday of each month and will be hosted by a different business each month. Mrs. Mennite reported that both groups are looking for members and there is lots of work to be done.

Mayor Flynn reported that he would like the Board to consider lowering the price of the parking stickers from the current price of \$30.00 for residents to \$25.00, and from \$50.00 for non-residents to \$35.00. Mayor Flynn explained that he believes more people would purchase them if the price was lower. Mayor Flynn also explained that a sticker does not mean you can park in one spot all day. The Mayor reminded the community that it is still a two hour parking limit in a spot.

Trustee Murphy motioned to reduce the fee for parking stickers from \$30 to \$25 for community residents and \$50 to \$35 for non-residents.

The motion was seconded by Trustee Mellon and unanimously carried.

Mayor Flynn asked the Board to consider a fee for the municipal parking lot. Trustee Mellon questioned how it would be enforced. Mayor Flynn explained that he is not looking to add a big cost, but he is concerned with the upcoming new construction on South Post and the West Point Tours plan for their business while the construction is ongoing. The Village Attorney will research the matter and report back to the board.

Kathy Keane, a resident of Cooks Lane, informed the Board that she has a sponsor for putting Welcome banners on her street and all the Village would have to provide is the installation of them. Ms. Keane also informed the Board that she is working with Vision on a Community Development grant through Home Depot, Inc to spruce up Memorial Park.

Discussion was held on correspondence received from Mr. Robert Sommers regarding waiving late fee penalties on a November water bill for a property of his located on Schneider Ave. The Board consensus was to follow the Village Code and not waive the penalty.

Trustee Mellon motioned to approve the below listed minutes as follows:

- a) Regular Meeting –February 16, 2016
- b) Budget meeting-February 17, 2016
- c) Special/Budget meeting- February 22, 2016
- d) Budget meeting-February 24, 2016
- e) Budget meeting-February 29, 2016
- f) Budget meeting-March 2, 2016

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Murphy motioned to authorize the Mayor to sign the paperwork necessary for chemical application permits for Roe Pond management.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to authorize the Mayor to sign the LOI (Letter of Intent) with ESCO Energy Services Company to conduct a survey to determine the feasibility of implementing a Street Light LED Conversion Program in the Village.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Murphy motioned to approve the request from the Clerk's Office for Ana and Margaret to attend a NYS Retirement System Seminar in Poughkeepsie, NY on 4/6/16 at no cost to the Village with mileage reimbursement.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to complete the probation of Jonathan Hurtado, Part-Time Dispatcher, effective October 20, 2015.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Farina motioned the appointment of Part Time Police Officer, Daniel D'Elicio, at \$21.35/hr, step 1 of the PT Police Union Contract, with maximum probation.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Farina motioned to authorize Mayor Patrick Flynn, Sargent Paul Troy, Jr and Police Chief Kenneth Scott to sign Stop-DWI contracts for the calendar year 2016 for the Village of Highland Falls.

The motion was seconded by Trustee Murphy and unanimously carried.

The Developers Agreement with Church Hill Properties (Old Guard) and Pervious Pavers Maintenance Agreement was tabled.

Trustee Farina motioned to approve the budget amendment to increase A2770 Misc. Revenue and increase A7550.0400 Celebrations, \$10,000 from TWC to the Village to cover 4th of July expenses.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned to approve the budget transfer of \$10,000 from the General Fund to the Workers Comp Fund for replenishment of the account.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Farina motioned to approve the road closure of the bottom of Berry Hill and the top of Walnut Avenue heading towards Fickens Field on Saturday, March 19th from 9:30AM-11:00AM in support of the Annual Easter Egg Hunt as requested by Aaron Falk, Recreation Director.

The motion was seconded by Trustee Murphy and unanimously carried.

A motion was made by Trustee Murphy to approve the bills and claims for \$110,863.92 from the following listed funds:

FY 15-16	General Fund	\$39,155.97
	Section 8	\$55,621.00
	Water Fund	\$6,782.70
	Sewer Fund	\$9,304.25

The motion was seconded by Trustee Farina and unanimously carried.

Mayor Flynn reminded everyone of the Irish Flag raising to be held on Saturday, March 12th and the 1st St. Patrick's Day Parade that will be held on Saturday, March 19th at 12:00 noon. Mayor Flynn reported that a Bike Rally to fundraise for cancer will be held on June 25th and on April 2nd there will be available to the Village 90 West Point Cadets to spend 90 minutes helping in the community in any way they can.

Barbara Mennite reported that the EDC was also breaking out into committees for example Art, Welcoming and Events and she again reminded everyone that volunteers are needed. Mrs. Mennite thanked Chief Scott for sharing everything the Police Department does for the community and commented that it's good for the community to hear these things.

Mr. James Ramus remarked to the Board that the Planning Board is working on the Zoning Code and reminded them that changes to Zoning must be approved by the Village Board. Mr. Ramus also commented to the Board that he has questions with the agreement for the Consolidated Planning Board and would like time to discuss this with the Board. The Board assured Mr. Ramus that nothing would happen without him being made aware of it.

Trustee Farina motioned to go into executive session to discuss specific individuals in personnel matters. The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 8:33.P.M.

Trustee Mellon motioned out of executive session. The motion was seconded by Trustee Murphy and unanimously carried.

The Regular meeting reconvened at 10:05P.M. No Board action was taken.

Trustee Mellon motioned to adjourn. The motion was seconded by Trustee Farina and unanimously carried. The meeting closed at 10:05P.M.

Regina M. Taylor, Village Clerk