

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

October 17, 2011

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on October 17, 2011.

The Meeting was called to order by Mayor D'Onofrio at 7:10 P.M.

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee Harold Brown  
Trustee James DiSalvo  
Trustee June L. Gunza  
Trustee Joseph McCormick

Also present were:

Village Clerk, Regina M. Taylor  
Police Sergeant, Ken Scott  
Fire Chief, Erik Smith  
Fire Captain, John Rush  
Village Street Superintendent, James Patterson  
Town Highway Superintendent, Tony Squicciarinni  
Village Residents – Gus Koutsourades – West Point Motel 156 Main St., Ray  
Deveraux – 20 Ondaora Pkwy, Norman DeYoung, -11 Walker Rd, Bobbie Fallon -25 Main  
St, Eleanor Lavelle, -11. Main St, Dan Borra, -31 Walker Rd, Paula Brannigan- 2 Walker Rd  
Town Residents – Ann Marie & Sal Fiducia

A motion was made by Trustee DiSalvo to approve the below listed minutes as follows:

a) Regular Meeting – October 3, 2011

The motion was seconded by Trustee Brown and unanimously carried.

Jim Reed from Reed Systems, LTD was on hand to give a presentation on an Anti-Icing Spreader System that could possibly benefit the Highway Department during the winter season. He explained how the system could save money in materials and overtime. The system uses a brine (a combination of salt and a liquid melting agent) to pre-treat roads before the storm hits, that will keep the center of the roads clean for longer periods of time. The Town Highway Superintendent, Tony Squicciarini, reported he has spoken to other communities that use the system and no one has had negative feedback. Village Street Superintendent, Pat Patterson has talked with the Town Highway Superintendent to possibly work together in using the system community wide. They will discuss the details with Mr. Reed and get back to their respective Boards on each communities' responsibilities and costs associated with implementing this system.

The Mayor thanked Mr. Reed for his presentation and Mr. Squicciarini for working with Mr. Patterson on this and for always helping the Village when asked. The Mayor thanked Mr. Patterson and Mr. Squicciarini for working together to help find ways to benefit all taxpayers. The Village Board took no action at this time.

Sergeant Scott requested that a 2004 Ford Crown Victoria be declared surplus and to advertise for public bids.

Trustee Brown motioned to surplus the 2004 Ford Crown Victoria, vin# 2FAHP71W94X100315, and advertise for public bids.

The motion was seconded by Trustee Gunza and unanimously carried.

The Building Department Report for September 2011 was presented to the Board for review.

The Fire Department Report for September 2011 was presented to the Board for review.

Trustee DiSalvo motioned to surplus 1000 ft of 1.5 inch hose that is out of service and outdated, as recommended by the Fire Chief. The motion was seconded by Trustee McCormick and unanimously carried.

Trustee Gunza motioned the following:

Village of Highland Falls  
Resolution Requesting Real Property Tax Exemption  
Of The Village owned Water Supply Property  
Section 1 Lot 1 Block 2

The motion was seconded by Trustee McCormick and on a roll call vote, the results which follow,  
5 Ayes 0 Noes  
motion carried. ( A true and complete copy of this resolution is appended to these minutes)

Trustee McCormick motioned the following:

Resolution  
Village of Highland Falls Board of Trustees  
Supporting St Marks Baptist Church In Their Application of A  
NYSOPRH Grant for Stained Glass Rehabilitation & Painting Project

The motion was seconded by Trustee DiSalvo and on a roll call vote, the results which follow:  
5 Ayes 0 Noes  
motion carried. ( A true and complete copy of this resolution is appended to these minutes)

Trustee DiSalvo motioned to approve the Mayor signing the Agreement with Nugent & Hauessler, P.C. to perform the annual audit for the Village of Highland Falls for fiscal year ending May 31, 2011, at a cost not to exceed \$22,500.

The motion was seconded by Trustee Brown and on a roll call vote, the results which follow:  
5 Ayes 0 Noes  
motion carried. ( A true and complete copy of this resolution is appended to these minutes)

Trustee Gunza motioned to accept FLC Equipment & Supplies proposal for off site back up service for the Village Hall and Police Station, at the first year cost of \$856.85, which includes the one time set up of \$311.97, and the annual cost thereafter of \$ 544.88.

The motion was seconded by Trustee DiSalvo and on a roll call vote, the results which follow:  
5 Ayes 0 Noes  
motion carried. ( A true and complete copy of this resolution is appended to these minutes)

Trustee DiSalvo motioned to accept the low bid of \$725.00 from James Conley Electrical and Environmental Contracting, to install emergency exit lights, as requested in the insurance company audit, on the 2<sup>nd</sup> floor of Village Hall, and repair a junction box, as requested by the Building Code Enforcement Officer, on the 3<sup>rd</sup> floor.

The motion was seconded by Trustee McCormick and unanimously carried.

Trustee McCormick motioned to approve Pat Patterson, Street Superintendent, to attend NYCOM Public Works Training School from Sunday, October 23<sup>rd</sup> to Wednesday, October 26<sup>th</sup>, 2011, in Saratoga Springs, NY at a cost of approximately \$967.00 to include training and lodging, and that all actual and necessary expenses be reimbursed.

The motion was seconded by Trustee Brown and unanimously carried.

A motion was made by Trustee DiSalvo to approve the bills and claims for \$65,388.09 from the following listed funds:

FY 11-12	General Fund	\$33,053.28
	Water Fund	\$ 4,908.26
	Sewer Fund	\$13,370.48
	Capital Fund	\$14,056.07

The motion was seconded by Trustee Brown and unanimously carried.

The Mayor asked the Board to consider not renewing Section 8 vouchers when someone leaves the program.

Trustee McCormick made some suggestions for the Board to consider:

- a. install a stop sign on the West side of First Street at the intersection of Kleitz Ave, also concerned about blind spot on West Street and Drew Ave.
- b. replace parking meters with master meter boxes
- c. establish parking permits for municipal lots

- d. review all water codes
- e. establish quarterly billing
- f. push the Town to contribute to funding at Roe Park

Trustee DiSalvo reported that pot holes will be worked on next week and a snag with Verizon has delayed the 3<sup>rd</sup> security camera, at the corner of Cooks Lane and Mountain Avenue, to be installed. Trustee DiSalvo reported it should be worked out soon.

Village Resident, Ray Deveraux asked the Board about the Village of Highland Falls sign that is located at the south entrance to the Village, just passed Molly Corbin Way. He wanted to know who maintains it and why it is not lighted. The Mayor said he will check into it.

Residents of Pellwood Lake came before the Board to ask about the US Academy Motel and to inquire on how long people are allowed to stay there. They have concerns about conditions surrounding the motel and their own properties.

The Mayor directed the residents to go to the Town Building Department to ask questions concerning the Village Code and the motel. The Mayor said he would also call the Building Inspector and ask questions.

Trustee McCormick motioned to enter executive session to discuss a specific personnel matter. The motion was seconded by Trustee DiSalvo.

The Board entered executive session at 8:10PM

The regular meeting reconvened at 8:15PM

Trustee Brown motioned to adjourn. The motion was seconded by Trustee Gunza and unanimously carried.

The meeting closed at 8:15PMpm.

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Regina M. Taylor, Village Clerk