

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

April 18, 2016

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on April 18, 2016.

The Meeting was called to order by Mayor Flynn at 7:00P.M.

Members present were:

Mayor Patrick Flynn
Trustee Brian Aylward
Trustee Anthony Farina
Trustee Robert Mellon
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Attorney, Alyse Terhune
Planning Board Chairman, James Ramus
Recreation Director, Aaron Falk
News of the Highlands Editor, Mary Jane Pitt
Approximately 4 community members

Discussion was held on the Cancer Bike Rally that is scheduled for June 25th. Mayor Flynn explained that the group has requested a “beer” tent for the event to provide beer & wine to the participants of the rally as well as the sale of beer & wine to spectators of the event. The Mayor explained that the “beer” tent would be secured and monitored so no underage people would have access to the tent.

The Board was notified that the Town has an agreement with the Cancer Institute to provide PT Police Officers for traffic control at the cost to the group of \$50 per hour per officer. Mayor Flynn asked Trustee Farina to follow up with our Police Department and make sure the Village gets the same deal and follow-up with security concerns for the “beer” tent and overall security for the event.

Trustee Mellon motioned to authorize the Mayor to sign the Special Event Permit Application, New York State Liquor Authority, Landlord Authorization Form for a “beer” tent to be erected in municipal lot#2, in support of the Answer 2 Cancer bike rally being held on June 25, 2016.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to amend the permit for the use of municipal lot#2 for the Answer 2 Cancer bike rally to include June 24th and June 26th for set up and tear down of tents used in support of the rally.

The motion was seconded by Trustee Murphy and unanimously carried.

Mayor Flynn updated the Board on the proposal from Rockland Web Design and explained that we are working out some concerns and are looking to move forward later this summer with any website upgrades.

The Village Board reviewed the FY 16-17 grass cutting services bid documents.

Trustee Farina motioned to approve J&N Stafford Corporation of New York with a bid of \$12,790.00 to perform the grass cutting services for FY16-17.

The motion was seconded by Trustee Mellon and on a vote of 4-1(Mayor) the motion carried.

Mayor Flynn updated the Board on the Marina Property. Mayor Flynn reported that the Corp of Engineers owns the two strips of land near the Marina that were part of the Ladycliff Property that was bought by the Corp of Engineers. Mayor Flynn reported that the owner of the Marina, the Burns property and the Corps of Engineers are willing to sell. Mayor Flynn reported that the EDC currently has a committee looking into these properties and will keep the Board apprised of any possibilities.

Barbara Mennite, representative of the EDC, presented a report to the Village Board on their current activities and what they are looking to accomplish in the future. The Mayor thanked Mrs. Mennite for a thorough report and the hard work already done by her and this group.

Trustee Murphy motioned to approve the below listed minutes as follows:

- a) Regular Meeting –April 4, 2016
- b) Budget meeting-April 11, 2016

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned the following:

Resolution To Relevy
Unpaid Water Bills
For: May & November 2015

The motion was seconded by Trustee Farina and the resolution was adopted on a roll call vote, the results which follow: 5 Ayes 0 Nays

The Mayor declared this resolution adopted. (A true and complete copy of this resolution is appended to these minutes)

Trustee Farina motioned to approve the request from the TOH Recreation Department to hold a parade for opening day of Little League & Ponytail, Saturday, April 23rd, @ 8:45am, to start at municipal lot #2 and for the police to determine the route to the field that morning so as to not interfere with the Special Olympics torch run from Rite Aid to West Point.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Murphy motioned to approve the request from the TOH Ambulance Corp to hold a Fall Foliage Festival on North Main Street, from and including municipal lot#2, to Drew Ave, on Saturday October 29, 2016 from 6:00am to 4:00pm.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to approve the request from St. John's AME Zion Church to hold a community yard sale/bbq in municipal lot#2 on Saturday, April 23, 2016 from 11:00am to 4:00pm.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Farina motioned to approve the request for travel for Trustees Aylward and Mellon and Treasurer Magryta to attend the NYCOM training school in Saratoga, May 1&2, at a cost not to exceed \$600-\$700/per person.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Aylward motioned the following:

Resolution
Village of Highland Falls Board of Trustees
2015-2016 Budget Amendment

The motion was seconded by Trustee Farina and on a roll call vote, the results which follow:

5 Ayes 0 Nays

motion carried. (A true and complete copy of this resolution is appended to these minutes).

Trustee Mellon motioned to transfer \$10,000 from A.1990.1990 General Contingency to A.1420.0400 (Attorney) to cover attorney fees per the request of the Village Treasurer.

The motion was seconded by Trustee Farina and unanimously carried.

A motion was made by Trustee Mellon to approve the bills and claims for \$61,815.82 from the following listed funds:

FY 15-16	General Fund	\$46,514.68
	Water Fund	\$3,851.82
	Sewer Fund	\$11,449.32

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to go into executive session to discuss a specific individual in a personnel matter. The motion was seconded by Trustee Farina and unanimously carried.

The Board entered executive session at 7:59 P.M.

Trustee Aylward motioned out of executive session. The motion was seconded by Trustee Farina and unanimously carried.

The Regular meeting reconvened at 9:58 P.M. No Board action was taken.

Trustee Farina motioned to adjourn. The motion was seconded by Trustee Aylward and unanimously carried.

The meeting closed at 9:58 P.M.