

SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS  
September 30, 2011

A special meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on September 30, 2011.

The Meeting was called to order by Mayor D'Onofrio at 8:30 A.M.

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee Harold Brown  
Trustee James DiSalvo  
Trustee June L. Gunza

Member Absent was:

Trustee Joseph McCormick

Also present were:

Village Clerk, Regina M. Taylor

The purpose of this meeting was to enter Executive Session to discuss a personnel matter of a specific individual.

Trustee DiSalvo motioned to enter executive session to discuss a personnel matter of a specific employee. The motion was seconded by Trustee Brown and unanimously carried. The Board entered executive session at 8:30am.

Trustee Brown motioned out of executive session at 9:00am. The motion was seconded by Trustee DiSalvo and unanimously carried. The special meeting reconvened at 9:00am.

The Mayor reported that he was approached by Mrs. Jean Woodruff who would like to donate half the cost of a Blue Spruce to be planted in Memorial Park in memory of her husband, long time Village employee, Henry Woodruff.

Trustee Brown motioned to approve the purchase of \$153.30 for a Blue Spruce tree to be planted in Memorial Park with the Village to pay \$76.65 and Mrs. Woodruff to pay \$76.65.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee DiSalvo motioned to release \$23,463.89 of the final payment to Argenio Brothers, Inc. for the Paving Project and retain \$10,000.00 until final work is completed on Kleitz Avenue. The motion was seconded by Trustee Brown and unanimously carried.

Trustee DiSalvo motioned for the Clerk to contact with Computel Consultants, as recommended by the New York State Conference of Mayors, to provide an audit of the Village utility bills, at no cost to the Village, to ensure the Village is getting the best rates available.

The motion was seconded by Trustee Brown and unanimously carried.

A motion was made by Trustee DiSalvo to adjourn. The motion was seconded by Trustee Gunza and unanimously carried.

The meeting closed at 9:25 a.m.

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Regina M. Taylor, Village Clerk