

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

December 16, 2013

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on December 16, 2013.

The Meeting was called to order by Mayor Patrick Flynn at 7:04 P.M.

Members present were:

Mayor Patrick Flynn
Trustee Harold Brown
Trustee James DiSalvo
Trustee Robert Mellon
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Edward Magryta
Police Chief, Kenneth Scott
News of the Highlands Editor, Mary Jane Pitt
Kevin Coffey, TV Camera Operator
Approximately 20 Community Residents

Mayor Flynn opened the meeting with a moment of silence for all of our fallen soldiers.

Village Treasurer, Edward Magryta presented a verbal report to the Board on the following topics:

1. Completion of the annual audit with Nugent and Haeussler, PC,
2. The monthly revenue and expense report to the Mayor and copy available for Board
3. Budget transfers from the contingency accounts to cover invoices for ERS & PFRS
4. Review available for Annual Statement of Financial & Operating Information
5. Meeting with Munistat Services to discuss long term planning
6. Contact made by the OSC (Office of State Comptroller)

The report for the WWTP was presented by Trustee Mellon. Trustee Mellon reported that the two projects in the plant are close to completion.

Trustee Murphy reported that Fire Chief Rush will be finishing his term at the end of December and thanked him for his service. Trustee Murphy also reported that with the two fires over the weekend the coordination of emergency services was extraordinarily good.

Trustee DiSalvo reported that he had spoken to the Building Inspector regarding 84 Mearns Ave. and was told that the new owner is cooperating and that property maintenance improvements should be done in the next two weeks or so. There was no update on 109 Center St. Trustee Brown asked if Trustee DiSalvo could ask the Building Inspector about 37 Center St. in regards to property maintenance concerns.

Mayor Flynn reported that the DPW had helped Vision with the installation of lights on trees around Main St. in preparation for the holidays. Mayor Flynn reported that the snow removal with the last storm went well and the Mayor reminded the residents to keep the sidewalks clear in front of their properties.

Other items discussed by the Mayor included the following:

1. Possibly making a delivery parking space in the area of Brennan's Way and Main Street.
2. Possibly making Veteran's Way one way heading west from WP Highway and using the east lane for additional parking.
3. Residents needing fill should contact the DPW.
4. Discussion on parking meter rates and whether to make meters a standard rate.

Ms. Carla Burns, 16 Liberty Street addressed the Board with three concerns:

1. A neighbor who is parking on Sweezy Ave in an area that she believes is Village road. She asked the Board who owns Sweezy Ave.
2. A neighbor feeding feral cats and thereby creating an issue in the neighborhood.
3. The size of political signs allowed on residential property.

The Board listened to Ms Burns' questions and told her they would look into these issues and get back to her.

A motion was made by Trustee Mellon to approve the below listed minutes with a correction to the bills and claims from the December 2nd meeting as follows: total due from \$225,175.58 to \$225,246.23. This includes an increase of \$70.65 to the General Fund due to a clerical error in posting of voucher.

a) Regular Meeting – December 2, 2013

The motion was seconded by Trustee Murphy and carried on a vote of 4 Ayes , 0 Nays and 1 Abstain. (DiSalvo).

Trustee Murphy motioned to approve the appointment of Aaron Falk to the Recreation Commission, with term to expire December 31, 2019.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to approve the appointment of Michael Nolte as a part time Police Officer, with maximum probation of 52 weeks, at the starting salary of \$19.65/hr , as recommended by Police Chief Scott. The motion was seconded by Trustee Mellon and unanimously carried.

Trustee DiSalvo motioned to approve the request for a handicap parking space in front of 55 Schneider Ave. and have Chief Scott prepare the proper vehicle and traffic resolution for the next Board meeting. The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Brown motioned to approve the change order for \$8,000.00 from TAM Enterprises, Inc. for an upgrade from carbon steel piping to stainless steel piping to increase the useful life of the newly installed digester mixing equipment, as recommended by the Village Engineer. The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to approve the project extension request of the contract completion date from TAM Enterprises, Inc. from the date of request but not to retro the request for extension date back to original date of seventy days from signing of contract as specified in signed contract.

Trustee Mellon motioned to approve the following budget transfers as recommended by the Village Treasurer:

\$8,021.00 From A1990.1990 Contingency to A9010.0800 State Retirement
 \$1,469.00 From F1990.1990 Contingency to F9010.0800 State Retirement
 \$1,808.00 From G1990.1990 Contingency to G9010.0800 State Retirement
 to pay ERS and PFRS invoices.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee Brown motioned to reschedule the Monday, January 20st meeting to Tuesday, January 21st at 7:00pm due to the Martin Luther King Holiday.

A motion was made by Trustee Murphy to approve the bills and claims for \$340,769.46 from the below listed funds:

FY 13-14	General Fund	\$21,796.53
	Section 8	\$ 6,719.00
	Water Fund	\$ 8,876.13
	Sewer Fund	\$10,731.83
	Capital Fund	\$292,645.97

The motion was seconded by Trustee Mellon and unanimously carried.

Public comment-

Laura Milsom, 105 Center St., responded to Ms. Burns questions to the Board. Ms. Milsom formally requested the Board to consider putting consolidation, dissolution or something in between on the March ballot.

William Stoppel, TOH Ambulance Captain, presented certificate of appreciation to Mayor Flynn for 15 years active duty with TOH Ambulance Corp.

Merv Livsey Jr, 107 Mountain Ave, reminded the Board that NYSDOT plows snow back onto sidewalks when plowing Mountain Ave and this is difficult for property owners to maintain. Asked the Mayor to think twice about making Veteran's Way a one way street because of the many buses and trucks that use the extension when heading to West Point.

Gus Koutsourades, 156 Main St., reiterated Ms. Milsom's request about consolidation or dissolution.

Board comment-

Trustee DiSalvo agreed with Ms. Milsom and thought something should be done on the March ballot.

Trustee Mellon agreed with Trustee DiSalvo.

Trustee Brown agreed if a great savings was proven.

Trustee Murphy thought the March ballot was pre-mature to have anything put on the ballot and that more education on the issues was needed.

Mayor Flynn agreed that more education was needed before anything could be put on a ballot.

Trustee Brown motioned to enter into executive session to discuss specific employees in personnel matters. The motion was seconded by Trustee Mellon and unanimously carried. The Board entered into executive session at 8:29 P.M.

Trustee Mellon motioned to come out of executive session at 10:26 P.M. The motion was seconded by Trustee Murphy and unanimously carried.

The regular meeting reconvened at 10:26 P.M.

Trustee DiSalvo motioned to adjourn. The motion was seconded by Trustee Brown and unanimously carried.

The meeting closed at 10:26 P.M.

Regina M. Taylor, Village Clerk