

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

September 16, 2013

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on September 16, 2013.

The Meeting was called to order by Mayor Patrick Flynn at 7:06 P.M.

Members present were:

Mayor Patrick Flynn  
Trustee Harold Brown  
Trustee James DiSalvo  
Trustee Robert Mellon  
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor  
Village Treasurer, Ed Magryta  
News of the Highlands Editor, Mary Jane Pitt  
Police Chief, Kenneth Scott  
Fire Chief, John Rush  
TOH Ambulance Captain, William Stoppel  
Kevin Coffey, TV Camera Operator

Approximately 2 Community Residents

Mayor Flynn opened the meeting with a moment of silence for all of our fallen soldiers and the passing of local resident Tom Murphy.

Trustee Mellon read the WWTP Department report for the month of August 2013.

Trustee DiSalvo reported that the Building Department is working on amendments to the Property Maintenance Law and ways to improve it. Trustee DiSalvo reminded the Board that as the law stands now, all snow and ice removal on sidewalks is the responsibility of the property owners and there are many elderly who can't always comply.

The Mayor asked all Board members to review the Building Departments suggestions and if they have any comments or suggestions to get them to the Building Inspector by next week so the Board can have something to send the attorney after the October 7<sup>th</sup> meeting to draft up.

Trustee Murphy reported that the apparatus bay in the truck room needs painting and that it is in the Firehouse Lease Agreement that the Village is responsible for this. Trustee Murphy commented that the Fire Department would like this done before the parade on September 28<sup>th</sup>. Trustee Murphy reported that the Department received three quotes for the necessary work, the lowest being \$2,390.00 and requested that the funding come out of the Contingency line of the budget.

Trustee Murphy motioned to transfer \$2,390.00 from A1990.1990 Contingency to A3410.0410 Fire Dept-Cont (Truck Room Rent) to pay for the painting of the apparatus bay as stipulated in the Firehouse Lease Agreement.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee DiSalvo motioned to approve the low bid of \$2,390.00 from TCBH from Randolph, NJ to paint the apparatus bay of the truck room in the Firehouse.

The motion was seconded by Trustee Brown and unanimously carried.

Mayor Flynn reported that the DPW is busy putting new blacktop down in Municipal lot#1 as well as doing maintenance on other roads.

Mayor Flynn reported that the attorneys are working on setting a closing date for the acquisition of the Knights of Columbus Hall.

Mayor Flynn reported that right now Memorial Park seems to be split between being Town and Village owned and he would like to see it all Town or Village and eliminate the confusion that goes on now.

Mayor Flynn reported that the car wash owners are cooperating with the Village's request for meter placement and issues regarding payment for services.

Mayor Flynn reported that he has received the final revision of the water agreement and he, the Town Supervisor and all attorneys are satisfied. The Mayor stated he was given approval at the last meeting to sign the agreement once all were satisfied therefore he would be signing this agreement.

TOH Ambulance Captain Bill Stoppel gave a Community Service update and reported that there are only a few people in the program now and they are working on getting the community looking its best before the upcoming Firemen's Parade and Army Football games. Captain Stoppel also reported that they are working on wiping graffiti off Roe Park and Center Street Park gazebos and playground equipment.

Captain Stoppel also brought to the attention of the Village Board and community that the emergency room services of the Cornwall campus of St. Luke's Hospital is going to be closed from 10:00pm to 10:00am starting October 1<sup>st</sup>. He urged the Board and community to contact State and Federal representatives or St Luke Administrators to emphasis how this will affect our community by putting the safety and health of anyone needing services during that timeframe at great risk.

Discussion was held on the Town's WWTP. The Mayor reported he would like the Village to be proactive in trying to be ready to help with the operations of the plant once the Town employees retire next year. The Mayor commented that someone must work two years in the plant before they can go for the class A license which is necessary to run the plant. Trustee Mellon reported that DEC informed him that there is no getting around the training time in the plant. Trustee Mellon commented the "ball is in the Town's court" for how they are preparing for the retirement of its employees.

Village Treasurer Ed Magrya presented his report to the Village Board. Items discussed included the recommendation of Danziger & Markoff, LLP to perform the actuary audit for the GASB 45 requirement of the AUD Financial Report for FY ending May 2013, providing a monthly report to the Board after the AUD is filed at the end of September, setting a transfer threshold with a \$500.00 recommendation, reporting on bond principal and interest payments that have been made according to the payment schedule, and asking to attend executive session to discuss contractual matters. The Treasurer thanked the Board for approving the NYCOM schooling that he attended last week and reported that it was very informative and he was already implementing things that were learned.

Trustee Murphy motioned to approve the threshold for Board approved budget transfers to be set at \$250.00. The motion was seconded by Trustee DiSalvo and unanimously carried.

A motion was made by Trustee Murphy to approve the below listed minutes:

- a) Regular Meeting – September 3, 2013

The motion was seconded by Trustee Brown and unanimously carried.

Trustee Murphy motioned to approve the following:

Resolution  
Village of Highland Falls Board of Trustees  
Standard Work Day and Reporting  
New York State and Local Retirement System

The motion was seconded by Mayor Flynn and unanimously carried. (A true and complete copy of this resolution is appended to these minutes)

Trustee Mellon motioned to approve the following:

Resolution  
Village of Highland Falls Board of Trustees  
Consultant for Sewer System Matters

The motion was seconded by Trustee Brown and unanimously carried. (A true and complete copy of this resolution is appended to these minutes)

Trustee Murphy motioned to approve Danziger & Markoff, LLP to perform actuarial audit services at the cost of \$2,750.00 for FY ending May 2013 and \$1,100.00 for mid-cycle valuations for FY ending May 2014 and May 2015 respectively.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to approve the temporary transfer of \$105,000.00 from the Sewer Fund to the Water Fund to meet payroll and warrant expenses to be repaid once November 2013 water collections begin.

The motion was seconded by Trustee Brown and unanimously carried.

Trustee DiSalvo motioned to accept the resignation of PT Police Officer Paul Sagarbarria, effective September 5, 2013, with regret.

The motion was seconded by Trustee Brown and unanimously carried.

Trustee Brown motioned to accept the resignation of PT Police Officer Anthony Tolve, effective September 12, 2013, with regret.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee DiSalvo motioned to approve Ana Sierra and Margaret Lewis to attend the 2013 NYSHIP Regional Meeting in Suffern, NY on Tuesday, October 22<sup>nd</sup> from 9:30am to 3:00pm and all necessary and actual expenses approved.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to approve Linda Rush as a member of the Highland Falls Fire Department effective immediately.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee Brown motioned to approve the use of the Roe Park Pavilion and bathrooms by the Nursery School of the Highlands on Saturday, October 5<sup>th</sup>, 2013 from 10:00am to 4:00pm for a Cornhole Tournament fundraiser.

The motion was seconded by Trustee DiSalvo and unanimously carried.

A motion was made by Trustee Brown to approve the bills and claims for \$89,885.28 from the listed funds:

FY 13-14	General Fund	\$27,348.18
	Section 8	\$ 5,972.00
	Water Fund	\$39,454.05
	Sewer Fund	\$15,537.05
	Capital Fund	\$ 1,574.00

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Brown motioned to enter into executive session to discuss the employment history of a particular person or corporation and matters leading to the appointment of a particular person or corporation and invited Attorney William Florence and the Village Treasurer to remain.

Motion was seconded by Trustee Mellon and unanimously carried.

The Board entered into executive session at 8:27 P.M.

Trustee DiSalvo motioned to come out of executive session. The motion was seconded by Trustee Brown and unanimously carried.

The regular meeting reconvened at 9:43 P.M.

Trustee DiSalvo motioned to authorize the Mayor to sign the Vendor/Claimants Project Certification Form for the Community Development Block Grant Municipal Program in reference to the acquisition of the Knights of Columbus Hall.

The motion was seconded by Trustee Brown and unanimously carried.

Trustee DiSalvo motioned to approve the Village Board signing the voucher to the Knights of Columbus Council #515 for \$200,000.00 for the acquisition of the Knights of Columbus Hall with CDBG funding. The motion was seconded by Trustee Brown and unanimously carried.

Trustee Murphy motioned to approve retaining the services of Bryan Goldberger, esq. of Goldberger and Kremer, LLP, per his proposal, for negotiations and mediation only of the PBA Contracts.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Brown and unanimously carried.

The meeting closed at 9:51 P.M.

---

Regina M. Taylor, Village Clerk