

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

February 18, 2014

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on February 18, 2014.

The Meeting was called to order by Mayor Flynn at 7:00 P.M.

Members present were:

Mayor Patrick Flynn  
Trustee Anthony Farina  
Trustee Robert Mellon  
Trustee Barbara Murphy

Member Absent was:

Trustee Harold Brown

Also present were:

Village Clerk, Regina M. Taylor  
News of the Highlands Editor, Mary Jane Pitt  
Police Chief, Ken Scott  
Chief Water Plant Operator, Kevin Hurst  
Town Councilperson, Adrienne Voltaire  
County Legislator, James DiSalvo  
Video Camera Operator, Kevin Coffey  
Approximately 15 Community residents

Mayor Flynn opened the meeting with a moment of silence for all our fallen soldiers and community members who have passed away since our last meeting.

Mayor introduced Jim Fox, representative from West Point, (Community Relations Liaison) to update the community on what West Point has available to the public and Tom Osa, representative of the Town of Highlands Chamber of Commerce, to invite businesses to join. Also introduced were representatives of the Greater Hudson Valley Health Center to invite the community to visit the facility and see what is available locally for health issues. Finally, the Mayor introduced Dr. Keith Siebert, Chiropractor, who has started a business in the community.

Trustee Farina presented the Wastewater Treatment Plant Report for January 2014.

Mayor Flynn presented the Treasurer's Report for January 2014. Topics of the report included:

- a. updated monthly financial expense and revenue reports were available for the Trustees to review.
- b. 2012-2013 Annual Audit report has been delivered.
- c. Update on Capital projects
- d. reminder that first budget meeting scheduled for Wednesday, February 19<sup>th</sup>.

Trustee Murphy reported that the Fire Department has left a memo for the Village Board members regarding a transferring of funds within their current budget that the Department would like the Board to review.

The Mayor reported that a consolidation of the DPW is moving forward with a goal of June or July. to be accomplished. The Mayor remarked that a main consolidation is on the agenda, however, the DPW is the immediate goal.

The Mayor thanked Kevin Hurst and the DPW and crews that worked with snow removal after the recent storms and also the school district for allowing the use of Fickens Field for storage of snow.

The Mayor reported that he and some Board members had attended the Association of Towns meetings in NYC this past weekend.

A motion to approve the Treasurer to be reimbursed for meals and transportation for attendance on February 17<sup>th</sup> at the Association of Towns meeting at a cost NTE \$200.00 was tabled.

The Mayor thanked Fran Galu for stepping in to help with fundraising for the Senior Center and commented that estimates from Jim Titolo on what is needed for the building are very high, but the goal is to get the Center opened as soon as possible.

Trustee Murphy motioned to approve the below listed minutes as follows:

- a) Regular Meeting – February 3, 2014

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to accept the low quote of \$700.00 from McCarthy Carpentry, LLC for boarding up and securing the property at 109 Center St.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to accept the low quote of \$16,500.00 from Boss Construction, Co. for the Digester Roof Replacement project in the Wastewater Treatment Plant.

The motion was seconded by Trustee Farina and unanimously carried.

The Clerk informed the Board that the State Retirement System did a review of the Resolution Reporting of Elected and Appointed Officials and the days worked submitted on the monthly retirement reports and found that revisions of two resolutions were necessary in order for the reports and Resolution to jive.

Trustee Mellon motioned the following:

Resolution  
 Village of Highland Falls Board of Trustees  
 Standard Work Day and Reporting  
 New York State and Local Retirement System

The motion was seconded by Trustee Murphy and on a roll call vote, the results which follow:

4 Ayes 0 Nays 1 Absent (Brown)

motion carried. (A true and complete copy of the resolution is appended to the minutes)

Trustee Farina motioned the following:

Resolution  
 Village of Highland Falls Board of Trustees  
 Standard Work Day and Reporting  
 New York State and Local Retirement System

The motion was seconded by Trustee Murphy and on a roll call vote, the results which follow:

4 Ayes 0 Nays 1 Absent (Brown)

motion carried. (A true and complete copy of the resolution is appended to the minutes)

Trustee Farina motioned to authorize the Mayor to sign the registration form for NY Grants Gateway delegating authorized administrators.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to appoint Joseph Drexler a Part Time Dispatcher at \$13.25/hr with 52 weeks maximum probationary period.

The motion was seconded by Trustee Farina and unanimously carried.

A motion was made by Trustee Murphy to approve the bills and claims for \$72,722.90 from the following listed funds:

FY 13-14	General Fund	\$25,914.93
	Water Fund	\$ 1,713.40
	Sewer Fund	\$45,094.57

The motion was seconded by Trustee Farina and unanimously carried.

Public comment included:

Merv Livsey, 107 Mountain Ave. asked about the consolidation opinion survey. Trustee Murphy responded as the author of the survey and commented that responses have been good. The Mayor responded that there will be nothing on the ballot in March because more education is needed.

Sandy Capriglione , 26 Kings Rd., asked what the estimate numbers are for the Senior Center. Trustee Mellon responded that a total remodel would run approximately \$250,000. Ms. Capriglione also asked about a Community Development Grant that might have funds available to use for the Senior Center. The Mayor responded that he would have the Treasurer look into the funds and report back at the next Village Board meeting.

Orange County Legislator, James DiSalvo, reported to the Board that Village Police Department has been given a County grant for \$4,115.00 for the purchase of interview recording equipment.

Mr. DiSalvo, former Village Trustee, explained to the Village Board and to Ms. Capriglione that the Community Development Rehabilitation funds were for a certain “target area” and that the Senior Center falls outside this area.

Trustee Mellon motioned to enter executive session to discuss contractual matters. The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 7:57 P.M.

The regular meeting reconvened at 9:00 P.M.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Farina and unanimously carried.

The meeting closed at 9:00 P.M.

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Regina M. Taylor, Village Clerk