

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

October 20, 2014

A regular meeting of the Board of Trustees of the Village of Highland Falls was held at the Village Hall, 303 Main Street, Highland Falls, NY on October 20, 2014.

The Meeting was called to order by Mayor Flynn at 7:05 P.M.

Members present were:

Mayor Patrick Flynn
Trustee Robert Mellon
Trustee Barbara Murphy

Members Absent were:

Trustee Anthony Farina
Trustee Harold Brown

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Ed Magryta
Police Chief, Ken Scott
Village Engineer, Al Fusco
Camera Operator, Kevin Coffey
News of the Highlands Editor, Mary Jane Pitt
Town Councilwomen, June Gunza, Adrienne Voltaire
Department of NYS representative for consolidated services-Robert Roeckle
Approximately 5 Community Residents

Mayor Flynn welcomed everyone and opened the meeting with a moment of silence for all our fallen soldiers and community members who have passed away since our last meeting.

The September 2014 WWTP report was presented by Trustee Mellon.

The Treasurer's Report was presented by Treasurer Ed Magryta. The topics discussed included the following:

1. monthly financial updates-revenue and expense control reports,
2. AUD preparation in progress
3. Water fund discussion to center on rate plan for next billing cycle
4. Review of Procurement Policy.
5. Budget Considerations

The Treasurer alerted the Board that spending should be watched very carefully moving forward this current year and start thinking about increasing some line items in next year's budget, for example the contingency accounts because of tax certioraris and property maintenance concerns. The Treasurer reported he did not receive any comments on the purchasing policy and he will present the Board an updated policy to adopt at the next Board meeting in November. The Treasurer recommended that the base water rate remain the same, but the rate on over 5000 gallons be increased to \$4.71 per thousand gallons from the current \$4.29 per thousand gallons for Village accounts. The Treasurer recommended that a discussion should be held regarding the water agreement with the Town because the Village and Town should both bear the costs of operation since all are users.

Mayor Flynn reminded the community that he ran for Mayor on the platform to consolidate services and that if this cannot be accomplished in his current term, that he would run again to make sure efforts toward one government continue. The Mayor reported that the Village has been pre-approved for a CDBG grant of \$50,000 for the senior center, but this is very preliminary information and that the amount could change before any award is actually received. The Mayor commented that the Police Department does a lot more than people see and they are working on bettering community relations. The Mayor asked anyone who does not feel the Police, or any department, is approachable, then they should talk to the Mayor. The Mayor reported on upcoming community events regarding Halloween and a fundraiser for the seniors. The Mayor thanked local representatives for support of the community with grant opportunities and areas of concern.

Mr. Mulqueen came before the Board to update them on the Halloween event that he would like to see at Roe Park. He provided the Board an updated agenda on how the event would be run.

The Village Board liked the concept, but asked Mr. Mulqueen to bring into the Village Clerk a certificate of liability insurance by Wednesday along with names of people who have committed to work at the event and the plan for security.

Trustee Mellon motioned to approve the event pending insurance is provided to the Clerk by Wednesday, a security plan is in place, coordination with Kevin Hurst, Street Superintendent and names are provided that are committed to the event.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned to approve the Trunk –a-Treat event in municipal lot#2 after the Halloween parade from Memorial Park to municipal lot#2, on October 31, 2014 starting at 4:15pm, pending insurance being submitted prior to event.

The motion was seconded by Trustee Murphy and unanimously carried.

A discussion was held on water rates. Mayor Flynn recommended an increase from the current rate of \$4.29 per thousand gallons to \$4.63 per thousand gallons for additional usage over 5000 gallons. Trustee Murphy would like to consider the effects of the increase on the water rate with the sewer bill and a possible reduction in the sewer rate. The Mayor responded that a more detailed study will be done before the next billing cycle and a reduction in the sewer rate will not happen until more information is gathered.

Trustee Mellon motioned to increase the water rate from \$4.29 per thousand gallons to \$4.63 per thousand gallons for additional usage over 5000 gallons, to be effective for the November water billing cycle.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned to approve the below listed minutes as follows:

- a) Regular Meeting – October 7, 2014

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to approve the request for reimbursement of required DEC certificate renewal fees of \$160.00 per person for the WWTP Operators.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned the following:

Resolution
Village of Highland Falls Board of Trustees
2014-2015 Budget Amendment

The motion was seconded by Trustee Murphy and on a roll call vote, the results which follow: 3 Ayes 0 Nays 2 Absent
motion carried. (a true and complete copy of the resolution is appended to these minutes)

Trustee Murphy motioned to approve the request from the St Johns AME Zion Church to extend the sausage sale in municipal lot#2 for the Oct 11th, November 1st and November 22nd Army home football games.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to approve the request from the Friends of the Library to reserve 20 parking spaces in either municipal lot, on November 15th from 8:45am to 5:00pm for vendors who are participating in their Bazaar. The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to approve the change order of \$200.00 increase from \$3,050.00 to \$3,250.00 for the painting of the Senior Center by Patrick Kelly.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned to approve the estimate from Eagle Fire & Safety for \$427.00 for fire extinguishers for the Senior Center.

Trustee Murphy motioned to authorize the Mayor to sign the engagement letter with Nugent & Haeussler, P.C. to perform the audit for FY Ending May 31, 2014.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to appoint Zunelia Pratts, PT Account Clerk at \$12.00/hr , effective November 6, 2014, with maximum probation.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned to appoint Michael Coleman, PT Police Officer at \$21.35 (step 1 of the PT PBA contract) with maximum probation.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to appoint Kyle Kreuzscher, PT Police Officer at \$21.35 (step 1 of the PT PBA contract) with maximum probation, contingent on Civil Service approval of transcript records and verification of police certifications. The motion was seconded by Trustee Mellon and unanimously carried. (corrected by motion at 11/17/04 Board mtg.)

Trustee Mellon motioned to appoint Jonathan Hurtado, PT Dispatcher at \$12.00/hr with maximum probation. The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned to complete the probation of PT Officer Peter Boutros, as recommended by Police Chief Scott, effective 10/7/14.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to complete the probation of PT Dispatcher Brandon Hill, as recommended by Police Chief Scott. The motion was seconded by Trustee Mellon and unanimously carried.

A motion was made by Trustee Murphy to approve the bills and claims for \$21,824.95 minus Poland Spring voucher #27087 for \$41.17 , for a total of \$21,783.78 from the following listed funds:

FY 13-14	General Fund	\$12,992.56
	Water Fund	\$ 1,450.59
	Sewer Fund	\$ 7,340.63

The motion was seconded by Trustee Mellon and unanimously carried.

Public Comment: included comments on the water rate discussion, inquiry on account codes, status on consolidation efforts and slowing down for pedestrian crossings.

Trustee Murphy motioned to enter executive session to discuss Police consolidation with Town Board members and contractual negotiations. Town Police Chief Quinn, Village Chief Scott and Robert Roeckle from the Department of State were invited to attend.

The Board entered executive session at 8:29p.m.

Trustee Murphy motioned out of executive session. The motion was seconded by Trustee Mellon and unanimously carried. The regular meeting reconvened at 10:31p.m.

Trustee Murphy motioned to hire Goldberger and Kremer, Attorneys and Counselors at Law, as proposed , for \$185.00/hr , to handle employee labor matters as needed.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to adjourn. The motion was seconded by Trustee Murphy and unanimously carried.

The meeting closed at 10:32 P.M.

Regina M. Taylor,
Village Clerk