

SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

March 12, 2014

A special meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on March 12, 2014.

The Meeting was called to order by Mayor Flynn at 7:08P.M.

Members present were:

Mayor Patrick Flynn  
Trustee Anthony Farina  
Trustee Robert Mellon  
Trustee Barbara Murphy

Member Absent was:

Trustee Harold Brown

Also present were:

Village Clerk, Regina M. Taylor  
Village Treasurer, Edward Magryta  
Village Residents: Sandra Capriglione- 26 Kings Rd.

The purpose of the meeting was to hold the seventh Budget Workshop for FY 2014-2015.

Treasurer Magryta opened the meeting with remarks from the last session and a comparison for the Board of where this budget is in relation to the tentative budget at this time last year. Mr. Magryta commented that the goal for the tentative budget is bring the rate per down to 9.06 per thousand from the current rate of 9.48 since the workshops began.

Before discussion on the Water and Sewer Fund budgets, Treasurer Magryta pointed out a couple of General Fund changes since the last meeting as follows:

1. increased the Fire Department line item A3410.0410 Truck Room Rental \$500 to \$25,500 after getting an answer from the Fire Chief on ancillary costs expected and agreed to in the lease agreement.
2. reduced A9050.0800 unemployment insurance to \$1500 from \$2500 after reviewing prior history and knowing the Village has not laid off any employees.

Discussion was held on the Water Fund and what will be presented in the Tentative Budget. Treasurer Magryta explained that he estimated water and sewer revenues based on statistics. The water fund total estimated revenues is \$791,664.63. The increase over last year's tentative budget is projected due to an increase in Town customers. Other changes the Treasurer made after the last meeting were as follows:

1. Contingency was increased \$20,000 to \$30,000.
2. Property taxes was increase \$5000 to \$37,000 based on current assessed values. This is the amount of school tax on the Bog Meadow reservoir. The Treasurer noted this amount could decrease based on conversations the Mayor is holding with School Board officials.
3. An overtime salary line was added and funded with approximately 5% of salary line. The Treasurer pointed out that this amount should cover for emergencies, but it does not allow for Department Head scheduled weekend overtime.
4. Remove \$30,000 from F8340.2 for a truck and leave \$5,000.

Following review of the water budget additional changes included:

1. Decrease F8340.04 \$10,000 for installation of telemetering cable from the water plant to the water storage tanks.
2. Establish a capital reserve equipment fund with \$10,000.

Discussion was held on the administration fee that is owed to the General Fund from the Water Fund and the Sewer Fund for the cost of the administration of the water and sewer billing and collection process. After investigating further the Treasurer will adjust the budget before the tentative is set.

Discussion was held on the Sewer Fund and what will be presented in the Tentative Budget. Treasurer Magryta commented that he has estimated sewer revenues at \$985,23.12. Treasurer Magryta pointed out that like the water fund, an additional overtime salary line with a cost of 5% of the salary line has been added and indicated it is a very tight number. The Treasurer pointed out that it does not include for Department Head scheduled weekend overtime.

Following review of the sewer budget the following changes will be made:

1. reduce G8120.02 Sanitary Sewers equipment to zero, but ask the Chief Operator if he has other equipment requirements.
2. increase Contingency from \$25,000 to \$30,000.
3. increase G812.04 \$1500 to cover the need to rent a digital camera if necessary.
4. create a capital reserve fund for equipment with \$10,000

Treasurer Magryta commented that upon review of the workers compensation account, it will be necessary to increase that line for both water and sewer by approximately \$8000 each. The Treasurer concluded the budget session by explaining that he would have another version at Monday's session that will include the changes that were talked about and that he must present a tentative budget to the Clerk by March 20<sup>th</sup>. The Treasurer reminded the Board that no changes can be made to the Tentative Budget until after the public hearing which is slated for April 7<sup>th</sup> if that is acceptable to the Board.

Mayor Flynn asked the Clerk to check with the Town and see if the Town Hall will be available to hold the public hearing on the Tentative Budget , Reorganization of the Village and the regular Village Board meeting on Monday, April 7<sup>th</sup> starting at 7:00pm.

Trustee Farina motioned to enter executive session to discuss a specific individual in a personnel matter. The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 9:20P.M.

The special meeting reconvened at 10:03P.M.

Trustee Farina motioned to adjourn. The motion was seconded by Trustee Murphy and unanimously carried.

The meeting closed at 10:03P.M.

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Regina M. Taylor, Village Clerk