

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

January 20, 2015

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on January 20, 2015.

The Meeting was called to order by Mayor Flynn at 7:10 P.M.

Members present were:

Mayor Patrick Flynn
Trustee Robert Mellon
Trustee Barbara Murphy

Member Absent was:

Trustee Harold Brown
Trustee Anthony Farina

Also present were:

Village Clerk, Regina M. Taylor
Police Chief, Kenneth Scott
Planning Board Chairman, James Ramus
Fire Chief, Steve Suarez
News of the Highlands Editor, Mary Jane Pitt
Camera Operator, Kevin Coffey
Approximately 4 community members

Mayor Flynn opened the meeting with a moment of silence for all our fallen soldiers and community members who have passed since the last meeting.

The WWTP Department Report for December 2014 was presented by Trustee Mellon to the Board.

The Fire Department Report for December 2014 was presented by Trustee Murphy to the Board.

The Treasurer's Report for January 2015 was presented by Mayor Flynn. Topics of discussion included the following:

1. Monthly Financial Updates –Revenue and Expense Control Reports available to the Board
2. Budget preparations to begin in February. Schedule to be generated.
3. Debt Service has been reviewed and BAN plan being developed for late February/March offering.
4. Water Funds from Town received and in place for infrastructure projects.
5. Insurance settlement for front end loader nearing conclusion.

Mayor Flynn thanked Senator Larkin for his assistance in securing the Village a grant of \$50,000.00 to be used for renovations to the Senior Center, through his representative Mr. Jim McGhee. Mayor Flynn asked Mr. McGhee to bring back to Senator Larkin the Village's sincere thanks for not only this grant award, but for all that he does on behalf of the Village and Town of Highlands.

Trustee Mellon motioned the following:

Resolution
Village of Highland Falls Board of Trustees
Dedication of Service

The motion was seconded by Trustee Murphy and on a roll call vote, the results which follow:

3 Ayes 0 Nays 2 Absent

motion carried.(A true and complete copy of the resolution is appended to these minutes.)

The Mayor explained that the appointment to the honorary position of Village Planning Board Member Emeritus for Mr. Fred Brennan was well deserved and that the position holds no voting rights, but is an honorary appointment to express the Villages' thanks for the 53 years of service Mr. Brennan gave to the community.

The Mayor reported to the Board that Stella Bailey, Historian, approached him about the empty office adjacent to the Historian's Office.

Trustee Murphy motioned to approve Stella Bailey the use of the empty office adjacent to the Historian's Office to be used for storage needs of the Historian.

The motion was seconded by Trustee Mellon and unanimously carried.

Mayor Flynn reported to the Board that he had met with the new officers of the PBA and Chief Scott to ease any concerns that they may have regarding the administration of the Village Board. Mayor Flynn reported he met with Col. Dunham regarding different issues between the Village and West Point. The Mayor reported that after working with Col. Dunham it looks like one issue has been resolved. The Village will be able to dump leaves for free in designated areas on West Point, while West Point is looking to build their own composting site. Mayor Flynn thanked Mrs. Clayborne for again organizing the Martin Luther King Jr. Day Parade and reported that through a

committee that is now forming through Ann Molina, hopefully this event, and maybe more ,will be continued into the future. Finally, the Mayor reminded the community that the 4th of July Committee will be starting to meet and that volunteers are always needed.

Fran Galu, Chairperson of the Senior Center Committee, updated the Board on the status of the Senior Center Building. Ms. Galu asked the Board if she could apply for a DUSA grant, on behalf of the Village, to be used for the Senior Center operations. Ms. Galu informed the Board that since the last meeting she was able to re-look at the cost of tables and chairs, and was able to get tables and chairs, plus delivery, at the cost of just under \$3,000.00 instead of the just over \$5,000.00 that was approved.

The Board thanked Ms. Galu for her efforts and especially for the savings that she was able to accomplish.

Trustee Murphy motioned to approve Ms. Galu applying for a DUSA Grant, on behalf of the Village, that will be used for the Senior Center operations.

The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to approve the below listed minutes as follows:

a) Regular Meeting – January 5, 2015

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned the following:

Resolution
Village of Highland Falls Board of Trustees
2014-2015 Budget Amendment- I Donate Goods, Inc.

The motion was seconded by Trustee Murphy and on a roll call vote, the results which follow:

3 Ayes 0 Noes 2 Absent

motion carried. (A true and complete copy of this resolution is appended to these minutes)

Trustee Mellon motioned the following:

Resolution
Village of Highland Falls Board of Trustees
2014-2015 Budget Amendment- WWTP RFP Proceeds

The motion was seconded by Trustee and on a roll call vote, the results which follow:

3 Ayes 0 Noes 2 Absent

motion carried. (A true and complete copy of this resolution is appended to these minutes)

Trustee Mellon motion to approve the transfer of \$5,000.00 from A.1990.1990 General Fund Contingency to A.5110.0200 Street Maintenance Equipment per the recommendation of the Treasurer.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motion to approve the transfer of \$10,000.00 from F.1990.1990 Water Fund Contingency to F.8340.0400 Water Transmisson & Distribution Contractual per the recommendation of the Treasurer.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned the following:

Resolution
Village of Highland Falls Board of Trustees
Renovations to the New Senior Citizen Center
SEQRA-Negative Declaration

The motion was seconded by Trustee Murphy and on a roll call vote, the results which follow:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Mayor Flynn	x		
Trustee Brown			x
Trustee Farina			x
Trustee Mellon	x		
Trustee Murphy	x		

motion carried. (A true and complete copy of the Resolution is appended to these minutes.)

Trustee Murphy motioned the following:

Resolution
Village of Highland Falls Board of Trustees
SEQRA Lead Agency

The motion was seconded by Trustee Mellon and on a roll call vote, the results which follow:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Mayor Flynn	x		
Trustee Brown			x
Trustee Farina			x
Trustee Mellon	x		
Trustee Murphy	x		

motion carried. (A true and complete copy of the Resolution is appended to these minutes.)

Trustee Mellon motioned to accept the retirement of Police Officer Anthony Kuhn, effective January 28, 2015.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned to appoint Kyle Esposito a part time Police Officer at \$21.35/hr. (step 1 of the part time PBA contract) with the maximum probationary period.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned to appoint Ed White a part time Police Officer at \$21.35/hr. (step 1 of the part time PBA contract) with the maximum probationary period.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned to approve Zakariah Pendergraft a junior member of the Highland Falls Fire Department. The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to authorize Account Clerk Margaret Lewis and Deputy Treasurer Ana Sierra to attend the Introductions to Governmental Accounting School from April 14th to April 16th in Kingston, at the cost of \$85.00/pp and that all necessary and actual expenses are approved.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned to approve that the Treasurer and Mayor are authorized to attend the Association of Towns annual meeting on February 16, 2015 at a conference fee of \$125.00 and transportation and meals not to exceed \$100.00.

The motion was seconded by Trustee Mellon and unanimously carried.

A motion was made by Trustee Murphy to approve the bills and claims for \$108,069.15 plus \$500.00 for American Resource Recycling Corp, from the following listed funds:

FY 14-15	General Fund	\$71,990.46
	Water Fund	\$23,408.98
	Sewer Fund	\$13,169.71

The motion was seconded by Trustee Mellon and unanimously carried.

Public comment:

Loma Yehl owner of the Sidestreet Saloon asked the Board what was the purpose of the jukebox law. Ms. Yehl would like the Board to review it and get rid of the law because she feels the operation of it falls under the State Liquor Authority and their rules and regulations. The Mayor responded that the Board will look at it before the next Village Board meeting.

James Ramus, Planning Board Chairman, asked the Board when the next consolidation meeting would be held. The Mayor responded that another date has not been set yet.

Brian Aylward, representative of The Center, thanked Bill Stroppel for presenting a first aid class to the kids and thanked Mary Jane Pitt for keeping everyone informed of upcoming events in the paper,

Trustee Murphy motioned to enter executive session to discuss a specific individual in a personnel matter.. The motion was seconded by Trustee Mellon and unanimously carried.

The Board entered executive session at 8:26 P.M.

Trustee Mellon motioned to come out of executive session. The motion was seconded by Trustee Murphy and unanimously carried.

The regular meeting reconvened at 9:45 P.M.

Trustee Mellon motioned to adjourn. The motion was seconded by Trustee Murphy and unanimously carried.

The meeting closed at 9:45 P.M.

Regina M. Taylor, Village Clerk