

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

February 25, 2015

A special meeting of the Board of Trustees of the Village of Highland Falls was held at the Village Hall, 303 Main Street, Highland Falls, NY on February 25, 2015.

The Meeting was called to order by Deputy Mayor Mellon at 7:21 P.M.

Members present were:

Mayor Patrick Flynn (8:05pm)
Trustee Harold Brown
Trustee Robert Mellon
Trustee Barbara Murphy

Members Absent were:

Trustee Anthony Farina

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Edward Magryta
Historian, Stella Bailey
Village Planning Board Chairman, James Ramus

The purpose of the meeting was to hold the third Budget Workshop for FY 2015-2016.

Treasurer Magryta presented to the Board a requested budget (version B) that is populated with Department Head requests and some known items from previous workshops. The Treasurer pointed out that salaries are not populated yet. The Treasurer asked the Board to think about how they want to proceed with the Road Reconstruction Bond in next year's budget. The Treasurer informed the Board that this budget will be the last year to carry the Webb Lane Bridge assessment project. Treasurer Magryta passed along to the Board that the recent bond sale resulted in an interest rate of .48% and that this resulted from going out to major companies for bids. He reported that this is very good for the Village.

Planning Board Chairman, James Ramus presented his requested budget for FY 15-16. Mr. Ramus informed the Board that this budget is less than last year's request by \$365.00. Mr. Ramus informed the Board that he doesn't think the alternate position is needed at this time, therefore he lowered salaries by one member. Trustee Mellon asked about escrow fees and Mr. Ramus responded that he would like to discuss raising escrow fees at the regular board meeting next week. The Treasurer commented that the budget looks reasonable. The Village Board thanked Mr. Ramus for his presentation. No Board action was taken at this time.

The Historian, Stella Bailey came before the Board asking questions regarding her budget. Mrs. Bailey questioned if the Village Board would be funding her in the next budget.

Trustee Mellon responded that the Village Board was under the impression that the Town would be covering Mrs. Bailey's salary and the Village's contractual would remain at \$1,000.00. The Treasurer informed the Board that the Town budget for their calendar year 2015 does not include the Village's salary, or its contractual allotment. The Treasurer recommended that the FY 15-16 budget for the Historian be funded for a salary of \$800.00, which would cover the period of June 1, 2015 through December 31, 2015, and that the contractual remain at \$1000. The Treasurer further recommended to the Village Board that they discuss with the Town their 2016 budget picking up the additional salary to include the Village's allotment.

The Village Board thanked Mrs. Bailey for coming and discussing her concerns with them. No Board action was taken at this time.

The Treasurer reviewed the requests of the Clerk's Office, Treasurer's Office, and Village administration, for FY 15-16.

The Treasurer recommended the following changes:

1. mayor contractual (A1210.4) to increase \$1,000.00 to \$2,250.00

2. a new IT contractual line be established (A1680.04) which will include technical support, software support, website administration and support. This line to be budgeted at \$19,500.(interfund transfers for water and sewer to be increased by 25% of this cost.)
3. fund Purchasing contractual (A.1345.04) at \$250.00
4. increase Attorney line (A1420.0400) from \$40,000.00 to \$50,000.00
5. increase Village Hall reserve fund (A.0000.0962) \$10,000.00
6. increase unallocated insurance (A.1910.04) to \$150,000.00 (interfund transfers for water and sewer to be increased by 25% of this cost.)
7. contingency (A.1990.1990) to increase from \$58,000.00 to \$100,000.00
8. fund beautification (A.7120.04) at \$5,400.00
9. increase youth program (A.7310.04) from \$3,500.00 to \$7,000.00
10. fund Historian salary (A.7510.0100) at \$800.00
11. fund celebrations (A.7550.04) at \$1,200.00
12. increase health insurance approximately 6%
13. fund the senior center (A.7989.04) at \$20,000

Treasurer Magrtya reminded the Board that the next workshop will be held at 6:30pm, before the regular Board meeting and next up is the Fire Department.

Trustee Mellon motioned to enter executive session to discuss contractual matters. The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 9:43p.m.

Trustee Mellon motioned out of executive session. The motion was seconded by Trustee Murphy and unanimously carried.

The special meeting reconvened at 10:03p.m. No Board action was taken.

Trustee Mellon motioned to adjourn. The motion was seconded by Trustee Murphy and unanimously carried.

The meeting closed at 10:03p.m.

Regina M. Taylor, Village Clerk