

SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

March 16, 2015

A special meeting of the Board of Trustees of the Village of Highland Falls was held at the Village Hall, 303 Main Street, Highland Falls, NY on March 16, 2015.

The Special Meeting opened at 9:44 P.M.

Members present were:

Mayor Patrick Flynn  
Trustee Harold Brown  
Trustee Anthony Farina  
Trustee Robert Mellon  
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor  
Village Treasurer, Edward Magryta

The purpose of the meeting was to hold the seventh Budget Workshop for FY 2015-2016 and for Treasurer Magryta to give the Board a brief recap of where the budget is at this time.

Treasurer Magryta opened the meeting and reviewed with the Board what has been budgeted for so far. He explained that the tentative budget is approximately 90% completed. The Treasurer stated that salaries haven't been factored in because he is looking for Board guidance on what percentage they might want to set aside for raises, if any. Treasurer Magryta stated that if the Board wants to give a 2% raise across the Board, then they will have to increase the budget approximately \$40,000. The Treasurer recommended to the Board that they not penalize administrative or non-union employees and consider using the cost of living increase to determine what factor to use and also to not set aside anything at this time for non-settled union contracts. The Treasurer stated that at this time the salary lines do factor in longevity, if applicable, and that the overtime figure reflects 5% of the salary line.

Treasurer Magryta pointed out to the Board that at this time he was using \$305,000.00 from fund balance to balance the budget.

Treasurer Magryta recommended increasing the contributions to debt service \$45,000 to \$50,000 in each of the water and sewer funds to get debt paid off faster in these funds which will allow Water and Sewer to get stronger and increasing the engineer line to \$10,000. in each of the Water and Sewer Funds, which will allow the appropriations and revenues to match up better and balance, which needs to be done for the Tentative Budget that will be turned in on March 20<sup>th</sup>.

Treasurer Magryta stated that the Attorney line has been increased to \$50,000, the Treasurer's line shows an increase of three hours a week, a new Budget Officer line has been established and the Reserve Funds would stay as published.

Finally, the Treasurer stated that the General Interfund revenue line has been increased to \$70,000 and this line would be funded by the Water and Sewer departments to pay their share of insurance costs to include liability as well as technical support to those departments.

The Treasurer reminded that Board that they would meet the next night (March 17<sup>th</sup>) and salaries were expected to be discussed at this time and any loose ends will be tied up before the Tentative Budget is presented to the Clerk on Friday, March 20<sup>th</sup>. The Treasurer stated that maybe the Board would get guidance from the public hearing as to what adjustments will have to be made before the final budget is adopted, and that the final budget will be under the tax cap.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Mellon and unanimously carried.

The meeting closed at 9:56pm.

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Regina M. Taylor, Village Clerk