

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

February 16, 2016

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on February 16, 2016.

The Meeting was called to order by Mayor Flynn at 7:05P.M.

Members present were:

Mayor Patrick Flynn
Trustee Brian Aylward
Trustee Anthony Farina
Trustee Robert Mellon
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Ed Magryta
Village Attorney, Alyse Terhune (7:19pm)
Village Engineer, Al Fusco, Jr
Police Chief, Kenneth Scott
Planning Board Chairman, James Ramus
News of the Highlands Editor, Mary Jane Pitt
Approximately 4 community members

Trustee Murphy motioned to approve the below listed minutes as follows:

a) Regular Meeting –February 1, 2016

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Aylward motioned the following:

Resolution
Village of Highland Falls Board of Trustees
2015-2016 Budget Amendment

The motion was seconded by Trustee Farina and on a roll call vote, the results which follow:

	<u>Ayes</u>	<u>Nays</u>
Trustee Aylward	x	
Trustee Farina	x	
Trustee Mellon	x	
Trustee Murphy	x	
Mayor Flynn	x	

motion carried. (A true and complete copy of the resolution is appended to these minutes).

Trustee Mellon motioned to approve a transfer of \$20,000 from G1990.1990 (Sewer Contingency) to G9730.0650 (Sewer Improvements-Wastewater Facility) to increase funding to pay off this portion of BAN.
The motion was seconded by Trustee Farina and unanimously carried.

Trustee Farina motioned to approve the Treasurer to attend the Association of Towns meeting in NYC on February 15, 2016 at a cost not to exceed \$300.00.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Aylward motioned to approve the request from the HFFM PTF and the O'Neill PTSC, sponsored by Party Time Productions, the use of the Pavilion and bathrooms, to hold a fundraiser 5K Color Run starting and ending at Roe Park, April 30, 2016, from 8:30am to 12:00pm.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned to approve the request from Daniel Malarkey, sponsored by the Chamber of Commerce, the use of Main Street from Memorial Park north to Homestead Avenue to conduct a St. Patrick's Parade on March 19, 2016, from 11:45am to 12:30pm, pending insurance is provided by the Chamber of Commerce.

The motion was seconded by Trustee Farina and unanimously carried.

A motion was made by Trustee Farina to approve the bills and claims for \$47,830.17 from the following listed funds:

FY 15-16	General Fund	\$32,733.18
	Water Fund	\$6,538.81
	Sewer Fund	\$8,558.18

The motion was seconded by Trustee Aylward and unanimously carried.

The Village Engineer, Al Fusco, Jr. came before the Board to give updates on different projects that he is working on for Village. Mr. Fusco gave a brief summary on the Water grant application that is currently waiting on a Negative Seqra Declaration and Resolution confirming Lead Agency of the project. Mr. Fusco confirmed these two items will be taken care of at a Special Meeting to be held February 22nd.

The Mayor explained the grant is outright 2 million, but the Village will borrow 1.4 million dollars with zero interest. The Mayor asked the Board if they are still ready to move forward. Mr. Fusco explained they could still opt out if they were awarded the grant. The Board was in agreement to move forward with the application.

Mr. Fusco informed the Board that a similar grant application for a sewer project is currently available, with a deadline of April 15th for submittal and he would need similar documentation from the Board, as well as approval to submit the grant. Mayor Flynn explained the sewer project is 25% grant funding with 75% Village bonding. The Mayor explained to the Board that if the roads are already dug up for the water project it would make sense to go ahead with a similar sewer project.

Mr. Fusco estimated his cost for the application process to be \$2,000. The Treasurer explained to the Board that this would be charged to the sewer fund.

Trustee Murphy motioned for the Village Engineer, Al Fusco, Jr., to prepare the grant application for the sewer project, with a due date of April 15, 2016, and to declare the Village's intent to be lead agency for the project. The motion was seconded by Trustee Farina and unanimously carried.

Mr. Fusco gave an update on the status of the CDBG grant of \$50,000 for a handicap bathroom in the Senior Center. Mr. Fusco said the holdup on bidding the project is because the estimated cost is more than the grant and the additional funding, a \$50,000 DASNY grant is still in the hands of the legislative review process. Mr. Fusco asked the Board if they were prepared to fund the difference at this time. Mayor Flynn responded that there are no Village funds at this time.

Mayor Flynn reported that he is still looking at the County for help in funding an elevator for Village Hall. Mayor Flynn also reported that hazard mitigation funding might be available to help with the Senior Center if this is declared an emergency shelter. Mr. Fusco explained that these funding sources could take a while to actually receive.

Mayor Flynn asked the Board to wait a couple of weeks for him to speak with the County Executive on this matter. Mr. Fusco will also look into alternate funding.

Trustee Mellon commented that he would like to get the Senior Center done. Trustees Aylward, Farina and Murphy agreed. No action was taken at this time.

Mr. Fusco gave updates to the Board on the Mearns Avenue project and Havens Road project. No actions were taken at this time.

Mr. Fusco updated the Board with a proposal received from Homeland Towers for two flagpoles to be installed on Havens Road that will house cellular services. Mr. Fusco commented that Homeland made an offer that is negotiable. The Mayor reported that the Village Board will need to review the proposals. No action taken at this time.

Mayor Flynn resumed the public hearing on the Condominium Use at 8:33PM. The Chairman of the Planning Board, James Ramus, had some questions on the document and the recommendation from the attorney was to finalize the law as written and continue to review for any other modifications that might need to be done. No more comments made or questions asked.

A motion was made by Trustee Aylward to close the public hearing. The motion was seconded by Trustee Murphy and unanimously carried. The public hearing closed at 8:45PM.

Trustee Mellon motioned the following:

Resolution
State Environmental Quality Review
Negative Declaration
Notice of Determination of Non-Significance

The motion was seconded by Trustee Farina and on a roll call vote the results which follow:

5 Ayes 0 Noes

motion carried. (A true and complete copy of the resolution is appended to these minutes)

Trustee Aylward motion the following:

Village of Highland Falls
Resolution of Adoption
Amendment to Zoning Law to Remove 'Condominium' As A Use

The motion was seconded by Trustee Murphy and on a roll call vote the results which follow:

5 Ayes 0 Noes

motion carried. (A true and complete copy of the resolution is appended to these minutes)

Discussion was held on the ESCO Street Lighting proposal. The Village Attorney commented the only change they asked for after receiving her re-writes was a 60 day response time. Trustee Mellon was concerned if 60 days was enough time for the Village. The Mayor commented that the State is offering a program for LED lighting that the Village might want to look into. The Board took no action at this time.

Discussion was held on the Eighth Amendment to the Water Supply Agreement that the Village sent to the Town for review. Mayor Flynn reported that he spoke with the Town Supervisor and Mayor Flynn recommends that this be taken off the table for now because the Town will be looking for more amendments at a later date and the concerns can be looked at then. No Board action taken at this time.

Mayor Flynn updated the Board on a meeting he and Street Superintendent Gary Boyce attended with Dominick Green from the Orange County Office of Emergency Management regarding the Hazard Mitigation Plan that the County is preparing that includes the Village of Highland Falls. Mayor Flynn reported three areas that the Village has prioritized for mitigation funding as follows: 1. the Senior Center as an emergency shelter, 2. Highland Brook from the Water Plant through the Village to behind the Town Hall and 3. the Water Plant and Dams.

Mayor Flynn reported that the Local Economic Development Council is looking into the Aloe Property, the Marina Property and Main St. Revitalization and ways to assist the Village in getting funding for these areas.

The Treasurer's report was presented by Village Treasurer Ed Magryta and included the following updates:

- a. Monthly Financial Update-Revenue and Expense Control Reports available for review. Treasurer Magryta reported that some overtime lines are over budget at this time. Treasurer Magryta recommended that a hold be placed on the contractual spending.
- b. DPW contract negotiations are ongoing.
- c. 2016/2017 Annual budget preparation to begin February 17th.
- d. Serial Bond/Ban refinancing plan complete. Offering 3/3/16.
- e. The fiscal audit for May 31, 2015 report anticipated next week.
- f. NY Class Account statements are available for review.
- g. Efficiency Project-progress report.

Trustee Aylward motioned to go into executive session to discuss a specific individual in a personnel matter. The motion was seconded by Trustee Farina and unanimously carried.

The Board entered executive session at 9:09.P.M.

Trustee Aylward motioned out of executive session. The motion was seconded by Trustee Farina and unanimously carried.

The Regular meeting reconvened at 10:42P.M.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Mellon and unanimously carried.

The meeting closed at 10:42P.M.

Regina M. Taylor, Village Clerk