

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

January 20, 2016

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on January 20, 2016.

The Meeting was called to order by Mayor Flynn at 7:04P.M.

Members present were:

Mayor Patrick Flynn
Trustee Brian Aylward
Trustee Anthony Farina
Trustee Robert Mellon
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Ed Magryta
Village Attorney, Alyse Terhune
Planning Board Chairman, James Ramus
News of the Highlands Editor, Mary Jane Pitt
Approximately 5 community members

Mayor Flynn opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Mayor Flynn resumed the public hearing on the Condominium Use at 7:05PM No comments were made or questions asked. The Mayor kept the public hearing open.

Trustee Aylward gave the Police Report and an update on the Senior Center. Trustee Aylward commented that he has received positive feedback on the blotter being published and Trustee Aylward reported that he meets twice a month with Chief Scott. Trustee Aylward reported that at the last Highlanders' meeting, they recognized Mary Jane Pitt, News of the Highland's Editor for her support of the group and working with the Seniors of the community. Trustee Aylward also reported that the Highlanders will meet twice a month, one business meeting and one social meeting.

Trustee Murphy presented the January 2016 Fire Department Report and asked the Village Board to recognize that the newly elected officers of the HFFD for calendar year 2016 are Chief Erik Smith, 1st Assistant Chief John Rush, 2nd Assistant Chief Andrew Patterson, Captain Ryan Gibson, 1st Lieutenant Justin Lee and 2nd Lieutenant Lynn Rush. Trustee Murphy reported that the interior firefighters recently underwent mandatory training that involved both classroom and practical training for emergency bail out of structure fires

Trustee Murphy motioned for the Board of Trustees to confirm the election of Chiefs of the Fire Department for calendar year 2016 to be Fire Chief Erik Smith, First Assistant Fire Chief John Rush and Second Assistant Fire Chief Andrew Patterson.

The motion was seconded by Trustee Farina and unanimously carried.

Mayor Flynn thanked Erik Smith for wanting to participate in Department Head meetings when available.

Trustee Mellon presented the WWTP Report for December 2015.

Trustee Farina presented the Recreation Department Report and updated the community on the new programs that the Recreation Director is implementing and also reported that the Recreation Department is asking for donations of gently used sports equipment.

The Treasurer's report was presented by Village Treasurer Ed Magryta and included the following updates:

- a. Monthly Financial Update-Revenue and Expense Control Reports available for review.
- b. DPW contract negotiations are ongoing.
- c. 2016/2017 Annual budget preparation to begin in mid-February. Schedule TBD.
- d. BAN refinancing due in March.
- e. The fiscal audit for May 31, 2015 should be available by late January.
- f. NY Class Account statements are available for review.
- g. Efficiency Project-progress report.

Mayor Flynn reported that the Chamber of Commerce met earlier this month and it was an excellent meeting. The Mayor confirmed that the meeting place will be rotating around the business district. The Mayor commented that they are looking to put together welcome packets for new businesses and also new residents and encouraged all businesses, not just those on Main Street, to participate.. The Mayor thanked everyone that is participating and reported that the next meeting of the Chamber of Commerce will be Friday, January 29th at 4:00pm at the Thayer Gate Deli. The Mayor encouraged all business owners and anyone interested to attend.

Mayor Flynn thanked all the participants of the Martin Luther King Parade and those who helped organize the event, especially Mrs. Clayborne. The Mayor also commented that he was excited to see many youths involved.

The Mayor encouraged all the youth to step up and get involved with the community.

Mayor Flynn thanked the ambulance crew that responded to a call this week reporting someone not feeling well and discovered it was actually a carbon monoxide problem and because of their alertness a tragedy was averted.

Mayor Flynn encouraged all seniors, not just members of the Highlanders to use the senior center.

Mayor Flynn updated the Board that he spoke with Tim Weidemann, the consultant for the Reorganization Study, and Mr. Weidemann is excited to move forward to set up the first meeting with the steering committee.

Mayor Flynn introduced a new resident of the community, Mr. Arthur Walker, who is contemplating starting a local cab business. Mr. Walker explained his idea to the Board and community. The Mayor welcomed him to the community and wished him well.

Discussion was held on the updated information provided by the Cancer Research Institute to hold a bike rally in June 2016. The Board took no action at this time however they had a consensus that the event should be stationed in Roe Park and not Main Street.

Mayor Flynn thanked the Town Board for increasing the Historian’s salary for \$1,500 for calendar year 2016 to pick up the amount the Village residents were paying in the Village budget.

The Mayor reported that the Village has prepared an 8th Amendment to the Water Supply Agreement that clarifies the due date for payment of the Town water bill. The Mayor asked the Clerk to send the agreement to the Town for their review.

Trustee Aylward motioned to approve the below listed minutes as follows:

- a) Regular Meeting –January 4, 2016

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Murphy motioned to terminate PT Dispatcher Alexis Pierson under the terms of the probationary period regulated by the Department of Civil Service. The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Murphy motioned to authorize the Mayor to sign the Consultant Agreement with Rondout Consulting, Inc. for a local government study for the Highland Falls area. The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Aylward motioned the following:

Resolution
Village of Highland Falls Board of Trustees
Intent to Establish Lead Agency
Water Plant-Ondaora Park and Satterlee Grove

The motion was seconded by Trustee Mellon and on a roll call vote, the results which follow:

	<u>Ayes</u>	<u>Nays</u>
Trustee Aylward	x	
Trustee Farina	x	
Trustee Mellon	x	
Trustee Murphy	x	
Mayor Flynn	x	

motion carried. (A true and complete copy of the resolution is appended to these minutes).

Trustee Murphy motioned to set a special meeting for the Village Board to declare lead agency and issue a negative declaration for the Water Plant –Ondaora Park and Satterlee Grove upgrade project.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to set the special meeting for Monday, February 22nd at 6:00pm. The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Mellon motioned the following:

Resolution
Village of Highland Falls Board of Trustees
For Final Notice and Termination of Service for
Unpaid Water Bills for May/Nov 2015

The motion was seconded by Trustee Aylward and on a roll call vote, the results which follow:

	<u>Ayes</u>	<u>Nays</u>
Trustee Aylward	x	
Trustee Farina	x	
Trustee Mellon	x	
Trustee Murphy	x	
Mayor Flynn	x	

motion carried. (A true and complete copy of the resolution is appended to these minutes).

Trustee Mellon motioned to approve the request for the State mandated training for the Village Hall staff, Wednesday, January 27th in Monroe, NY from 8:00am –noon at no cost to the Village and that mileage reimbursement is approved. The motion was seconded by Trustee Farina and unanimously carried.

Trustee Murphy motioned to accept the resignation of Part time Officer David Yates, effective 1/25/2016. The motion was seconded by Trustee Farina and unanimously carried.

The request to appoint Part time Police Officer Daniel Delicio at \$21.35/hr with maximum probation was tabled.

The request to appoint Part time Dispatcher Courtney Scheible at \$13.25/hr with maximum probation was tabled.

Trustee Mellon motioned to approve the request from the Street Superintendent for a budget transfer of \$3,000.00 from A5010.02(Street Administration Equipment) to A1640.02(Central Garage Equipment). The motion was seconded by Trustee Farina and unanimously carried.

Trustee Aylward motion to approve the request from the Treasurer for a budget transfer of \$2,000.00 from F1990.1990 (Water Fund Contingency) to F1440.0400(Water Fund Engineer).

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to approve the payment of \$350.00 to Partners in Safety to conduct a fit for duty examination. The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Murphy motioned to set a special workshop meeting for Monday, January 25th at 6:00pm. The motion was seconded by Trustee Mellon and unanimously carried.

A motion was made by Trustee Farina to approve the bills and claims for \$44,575.76 from the following listed funds:

FY 15-16	General Fund	\$31,604.55
	Water Fund	\$829.46
	Sewer Fund	\$12,141.75

The motion was seconded by Trustee Mellon and unanimously carried.

Public Comment:

Mr. Daniel Malarkey, Ft. Montgomery, addressed the Board about wanting to organize a St. Patrick's Day parade. The Mayor suggested he fill out the event form that is available in the office and go to the Chamber of Commerce meeting to gather support.

Mr. Frank Schmidt, Ondaora Park, addressed the Board about being denied the chance for public comment at the previous workshop meeting. The Mayor explained that the format for workshops will be to limit public comment, so that the Board can concentrate on getting business taken care of. The Mayor also explained that Mr. Schmidt was offered the chance to speak at that meeting and Mr. Schmidt declined.

Mr. James Ramus, Liberty Street, commented that he was glad to see the Board progressing with the Water Plant-Ondaora, Satterlee Grove project and then gave the Board a brief update on the Old Guard project.

Mr. Robert Sommers, property owner in Highland Falls, addressed the Board on several issues he is having as a property owner and what he feels is the lack of assistance from the government in addressing these concerns. The Mayor thanked Mr. Sommers for coming before them and commented that this Board will work to address his concerns.

Trustee Murphy motioned to go into executive session to discuss a specific individual in a personnel matter. The motion was seconded by Trustee Farina and unanimously carried.

The Board entered executive session at 8:48.P.M.

Trustee Murphy motioned out of executive session. The motion was seconded by Trustee Mellon and unanimously carried.

The Regular meeting reconvened at 10:00P.M.

Trustee Farina motioned to set the starting salary for Part Time Dispatchers at \$13.00/hr. The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Murphy motioned to appoint Courtney Scheible a Part Time Dispatcher with a starting salary of \$13.00/hr and with the maximum probation.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Aylward motioned to adjourn. The motion was seconded by Trustee Farina and unanimously carried.

The meeting closed at 10:01P.M.

Regina M. Taylor, Village Clerk