

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

February 22, 2016

A special meeting of the Board of Trustees of the Village of Highland Falls was held at the Village Hall, 303 Main Street, Highland Falls, NY on February 22, 2016.

The Meeting was called to order by Mayor Flynn at 7:00 P.M.

Members present were:

Mayor Patrick Flynn
Trustee Brian Aylward
Trustee Anthony Farina
Trustee Robert Mellon
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Edward Magryta
Chief Waste Water Treatment Plant Operator, John Jones
Street Superintendent, Gary Boyce

The purpose of the meeting was to hold the second Budget Workshop for FY 2016-2017.

Treasurer Magryta presented to the Board a requested budget (version A) that is populated with Department Head requests.

Chief Waste Water Treatment Plant Operator John Jones presented his requested budget to the Village Board.

Mayor Flynn asked if there are any solar options available that could be used at the Wastewater Treatment Plant. Mr. Jones commented that he would look into it. Mr. Jones reported that he would look into the generator contracts as well.

Mr. Jones asked if \$32,962.00 that was put into the FY15-16 budget to replace the original chlorination system could be carried over into the FY16-17 because they are not going to be able to get this done in the current year. Other major expenses that Mr. Jones pointed out included \$7,000 to replace original central air conditioning system and \$13,000 to replace (1) sludge digester recirculation pump. Discussion was held on the use of methane to fuel the sludge digester.

Treasurer Magryta reported that the sewer fund is the strongest fund right now and a strong contingency fund has helped to make that happen.

The Board thanked Mr. Jones for his presentation. No Board action taken at this time.

Street Superintendent, Gary Boyce, presented his requested budget to the Village Board. Before Mr. Boyce got started he asked the Board to make a correction to the current budget regarding the storm sewers line items. Treasurer Magryta explained that there was a typo when the budget was prepared.

Trustee Murphy motioned to approve the transfer of \$12,500 from A8140.02 to A8140.04 to correct the FY15-16 budget due to an administrative error.

The motion was seconded by Trustee Aylward and unanimously carried.

Mr. Boyce pointed out large request items as follow:

A5110.02 Street Maintenance Equipment \$75,000 for a one ton dump truck
A8170.02 Street Cleaning Equipment \$250,000 for a sweeper

Mr. Boyce requested that the drug testing program be reviewed and recommends to increase the funding in the program to include all employees that drive Village vehicles. Discussion was held on CHIPS money. Mr. Boyce reported to the Board on his plan for implementation of funds this year.

Mr. Boyce explained to the Board some issues he has been dealing with while straightening out the department, for example, there were large repair expenses and money budgeted for sidewalks was used to buy litter baskets. Mr. Boyce also asked about lighting for the 4th of July celebration and wanted to know who is responsible for that bill. Mayor Flynn explained that the 4th of July committee is responsible for the lighting bill.

Treasurer Magryta asked for guidance on the Time Warner contribution to the 4th of July Celebration and recommended that the Village keep control of those funds, \$5,000 a year and use it to offset costs such as lighting, overtime for DPW and Police.

Treasurer Magryta explained that if the snow budget does not deplete much more this winter, it might be possible to use that surplus to reduce some of the cost of the one ton dump truck. Mr. Magryta recommended to Mr. Boyce to look into leasing or renting a sweeper.

Mr. Boyce asked Mr. Magryta to look into the FEMA funds that are available for the Havens Road catch basin project that the DPW is looking into completing this spring. Mr. Boyce would like to know what expense code to use.

Mr. Magryta asked Mr. Boyce to look into the grass cutting contract and possibly adding a clause for drought conditions.

The Board thanked Mr. Boyce for his presentation. No Board action taken at this time.

Treasurer Magryta gave an overview of some line items for the Board to consider, i.e. attorney, engineer, IT, celebrations, beautification and contingency. Mr. Magryta also reviewed the debt service and overtime lines. Mr. Magryta explained that he will populate the line items and see where the numbers come in and discuss with the Board at the next budget meeting.

Trustee Murphy motioned to enter executive session. The motion was seconded by Trustee Aylward and unanimously carried.

The Board entered executive session at 9:11P.M.

Trustee Murphy motioned out of executive session. The motion was seconded by Trustee Mellon and unanimously carried.

The special meeting reconvened at 9:49P.M. No Board action was taken.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Aylward and unanimously carried.

The meeting closed at 9:49P.M.

Regina M. Taylor, Village Clerk