

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

February 24, 2016

A special meeting of the Board of Trustees of the Village of Highland Falls was held at the Village Hall, 303 Main Street, Highland Falls, NY on February 24, 2016.

The Meeting was called to order by Mayor Flynn at 7:00 P.M.

Members present were:

Mayor Patrick Flynn
Trustee Brian Aylward
Trustee Anthony Farina
Trustee Robert Mellon
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Edward Magryta
Chief Water Plant Operator, Kevin Hurst
Village Planning Board Chairman, James Ramus

The purpose of the meeting was to hold the third Budget Workshop for FY 16-17.

Treasurer Magryta opened the meeting and explained to the Board that at the Wednesday, March 2nd meeting he will have a version B requested budget for the Board to review. Mr. Magryta explained he will have updated his report to include any decisions made to this point and recommendations for the general fund that were previously discussed, i.e. attorney, engineer, IT, beautification and celebrations. Treasurer Magryta asked for verification that the Board was good to this point except for the sweeper in DPW. The Board concurred. Mr. Magryta updated the Board on the Bond and Ban offering that was held this past week and reported that Green County Bank won the bid and that rates were a little higher than anticipated.

Water Plant Operator Kevin Hurst presented his requested budget to the Board. Mr. Hurst gave an overview of his budget and explained the increase in chemicals is because he doesn't get a bid number until June, after the budget is in place. Mr. Hurst pointed out requested funds of \$1,200.00 for repairs to the shed and \$14,000.00 to power wash the outside storage tanks to treat for mildew. Mr. Hurst requested \$10,000.00 be added to the vehicle reserve fund and explained that he is looking for a small pick-up as a second vehicle for the department.

Treasurer Magryta recommended not adding to the reserve but adding it to the equipment line. Mr. Magryta explained that the water fund could afford that expenditure. The Treasurer asked Mr. Hurst to get some numbers to the Board regarding a vehicle.

The Board thanked Mr. Hurst for his presentation. No Board action taken at this time.

Discussion was held on infrastructure needs and looking for Federal money for impact aid because of the upgrade to South Post and the impact it will have on Village infrastructure.

Treasurer Magryta explained he would be costing out sewer and water expenses related to the IT support and is looking at a breakdown of 25%, 25% and 50% for sewer, water and general. The Treasurer also remarked that the Clerk's office is looking at water & sewer costs related to billing.

Planning Board Chairman James Ramus presented his requested budget for FY16-17. Mr. Ramus explained that overall his budget was reduced by \$800.00 He explained that he reduced Engineering and Attorney lines slightly because the applicants pay the majority of these costs. Mr. Ramus explained the education required for Planning Board members because the Village is a MS4 community and that requires the Village to have storm water remediation knowledge. The Treasurer questioned Mr. Ramus' budget to date and asked if he anticipated much more in expenses. Mr. Ramus responded that there will be meetings related to the code being updated and that will impact his budget before the year end.

The Board thanked Mr. Ramus for his presentation. No Board action taken at this time.

Treasurer Magryta presented the Administration requested budget for FY 16-17. The Village Clerk explained that the rental cost of the postage machine is going up from \$19.75 to \$20.99 and there are some requirements for mailing packages and certified mailings that the Village must be in compliance with the post office. The Clerk explained that this will require an increase of \$3.00 to the rental cost. The Village Board agreed to renew the postage rental agreement with the additional \$4.00 per month increase.

The Village Clerk reminded that Board that this is an election year and recommends \$3,500.00 be budgeted for the cost of the election.

The Treasurer recommended his line items, including Budget Officer remain as last years adopted numbers.

Treasurer Magryta recommended a 1% increase for non-union employees and also the following changes:

1. Trustee contractual (A1010.4) to \$2,000.00
2. Mayor secretary (A1210.0110) to remain at \$3,500.00
3. Mayor contractual (A1210.0400) to \$1,500.00
4. Attorney fees (A1420.00400) to \$54,000.00
5. Engineer fees(A1440.04) to\$30,000
6. Judgements & claims (1930.0400) to \$20,000.00
7. MTA tax (1980.0400) to \$7600-7,700.00.
8. Contingency(A1990.1990) to \$75,000.00
9. Beautification (A7120.0400) to \$4,000.00
10. Senior Center (A.7989.04) at \$10,000.00
11. Celebrations to include the Time Warner \$5,000 donation.
12. Village Hall building reserves increase of \$10,000.00
13. Police vehicle reserves increase of \$10,000.00

Trustee Farina motioned to enter executive session to discuss contractual matters. The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 8:49P.M.

Trustee Murphy motioned out of executive session. The motion was seconded by Trustee Mellon and unanimously carried.

The special meeting reconvened at 9:50P.M. No Board action was taken.

Trustee Aylward motioned to adjourn. The motion was seconded by Trustee Farina and unanimously carried.

The meeting closed at 9:50P.M.

Regina M. Taylor, Village Clerk