

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

January 25, 2016

A special meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on January 25, 2016.

The Meeting was called to order by Mayor Flynn at 6:00PM.

Members present were:

Mayor Patrick Flynn
Trustee Brian Aylward
Trustee Anthony Farina
Trustee Robert Mellon
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Ed Magryta (6:15pm)
Village resident, Frank Schmidt, 1 Hudson Dr. (7:00pm)

The purpose of the special meeting was to hold a workshop session.

Trustee Mellon reported that he had followed up with the Building Department regarding complaints made by Mr. Sommers at the January 20th Board meeting. Trustee Mellon reported that the Building Department will look into the matter and work with Trustee Mellon to address them.

Mayor Flynn reported that he would follow up with the Village Engineer regarding the reimbursement grants for the Senior Center building.

Discussion was held on the Bond and BANS that are coming due in March. Treasurer Magryta explained the options available and gave recommendations on how to proceed. The Village Board agreed to go with Treasurer Magryta's recommendations. Treasurer Magryta responded that he would follow up with Bond Counsel to set up the Bond and BAN offerings for March.

Discussion was held on the current budget and where the Village stands right now with expenditures. The Treasurer reminded the Village Board that overtime continues to be a concern. The Treasurer recommended that contractual lines be used to cover overages in the overtime lines if the budget lines for overtime are exceeded.

Discussion was held regarding putting a freeze in place for all non-customary or not normal expenditures needed for day to day operation of the department. The Mayor asked all Trustees to talk with their Department Heads about this and that he would follow up with a memo to them regarding same. Trustee Alyward responded that he would like for Department Heads to review the goals on financial responsibility that were given to the Department Heads in May. Mayor Flynn responded that the memo will address this as well as having the Department Heads scrutinize their overtime costs and expenditures.

Treasurer Magryta reported that he would be putting out a budget meeting schedule next week along with a letter to the Department Heads. Treasurer Magryta explained to the Board that the tax cap constraints will make this budget process very difficult and that Department Heads will have to work with their liaisons to prepare a financially responsible budget. Treasurer Magryta reported that he would be available to help any Department Head during the process.

Trustee Murphy motioned to enter executive session to discuss a specific individual in a personnel matter. The motion was seconded by Trustee Mellon and unanimously carried.

The Board entered executive session at 8:07P.M.

Trustee Murphy motioned to come out of executive session. The motion was seconded by Trustee Mellon and unanimously carried.

The regular meeting reconvened at 8:48P.M. No Board action was taken.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Mellon and unanimously carried.

The Special meeting closed at 8:48P.M.

Regina M. Taylor, Village Clerk