

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

June 5, 2017

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Town Hall, 254 Main Street, Highland Falls, New York on June 5, 2017.

The Meeting was called to order by Mayor D'Onofrio at 7:00P.M.

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee Brian Aylward  
Trustee Mervin R. Livsey Jr.  
Trustee Barbara Murphy  
Trustee James M. Ramus

Also present were:

Village Clerk, Regina M. Taylor  
Village Attorney, Alyse Terhune  
Chief WWTP Operator, John Jones  
Orange County Legislator, James DiSalvo  
Town Councilwoman, June Gunza  
Camera Operator, Sean Lackhan  
News of the Highlands Editor, Mary Jane Pitt  
Approximately 14 community members

Mayor D'Onofrio opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Trustee Murphy motioned to approve the below listed minutes as follows:

- a) Regular Meeting – May 15, 2017
- b) Special Meeting- May 26, 2017

The motion was seconded by Trustee Livsey and unanimously carried.

A Public Hearing, as duly advertised, on the Introductory Local Law “Amending Chapter 106 of the Village Code”, was opened by Mayor D'Onofrio at 7:05pm.

The Mayor reported that this local law allows for a change from January to December to June to May for Bog Meadow access.

All questions being asked and all comments being heard, Mayor D'Onofrio closed the public hearing. The Public Hearing closed at 7:06pm.

Mayor D'Onofrio motioned the following:

Village of Highland Falls  
Resolution of Adoption  
Amending Chapter 106 of the Village Code

The motion was seconded by Trustee Livsey and on a roll call vote, the results which follow:

5 Ayes 0 Nays

motion carried. (A true and complete copy of this resolution is appended to these minutes)

Mayor D'Onofrio introduced Orange County Legislator James DiSalvo who gave an update on the KJ expansion in Monroe, provided three resolutions passed in the Orange County Legislature and reported that the Town will be getting a new Dial-A-Bus soon.

Barbara Mennite, a representative of the EDC, introduced to the Village Board and the public, the Solarize Highlands Campaign which is encouraging residents and business owners to convert to solar installation and discounts being offered for group installations.

Mayor D'Onofrio opened a public hearing at 7:22pm for Notice of Violation and Order to Remedy and Notice of Hearing issued to the Property Owners of the following properties:

103-23-3	17 Liberty Street
104-3-30	Mountain Avenue (vacant lot)
104-3-31	22 Mountain Avenue

for the failure to maintain overgrowth of high grass, weeds & bushes on property, in violation of the Village of Highland Falls Property Maintenance Code 170-1 Detrimental growth prohibited. There were no representatives present for any of the properties.

Sharon Guy, Pellwood Lake, asked about the process. Ms. Guy commented that a neighbor's property is overgrown. The Mayor referred Ms. Guy to the Town Code Enforcement Officer. No further questions or comments from the public. The Mayor closed the Public Hearing at 7:24PM.

Trustee Aylward motioned the following:

Village of Highland Falls Board of Trustees  
Resolution  
Concerning Violation of Property Maintenance for

103-23-3	17 Liberty Street
104-3-30	Mountain Avenue (vacant lot)
104-3-31	22 Mountain Avenue

The motion was seconded by Trustee Ramus and on a roll call vote the results which follow:

5 Ayes 0 Nays

motion carried. (True and complete resolutions for each property are appended to these minutes)

Trustee Ramus motioned to approve the request from the Juneteenth Committee to hold the Second Annual Laura Lanier Juneteenth Festival on June 24<sup>th</sup> with various activities planned from 10:00A.M. to 9:00P.M. from Main Street to Roe Park and a Gospel in the Park on June 25<sup>th</sup> at Roe Park from 2:00P.M. to 7:00P.M.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Murphy motioned to waive the \$50.00 live entertainment permit fee the Juneteenth Festivities being held on June 24<sup>th</sup> and June 25<sup>th</sup>.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Murphy motioned to approve the request from the HFIS to hold the 8<sup>th</sup> Grade Graduation picnic at Roe Park on June 19, 2017 from 10:30A.M. to 2:30P.M.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Livsey motioned to approve the request from NY CVMA to hold a charity motorcycle ride reception at Roe Park on August 26, 2017 from 9:00A.M. to 6:00P.M.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Aylward motioned to waive the \$50.00 Live Entertainment permit fee for NY CVMA and their charity motorcycle ride reception at Roe Park on August 26, 2017 from 9:00A.M. to 6:00P.M.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned to authorize the Mayor to sign Addendum No.11 renewing the EAP agreement between the Village of Highland Falls and Corporate Services EAP at the cost of \$1,802.00 for FY 17-18.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motion to accept the recommendation from CLG Insurance for the renewal premium of \$127,978.00 from State National for the general liability & vehicle coverage for the Village for FY17-18.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Aylward motioned to authorize the Village Clerk to be an Authorized Officer to sign DASNY grant paperwork.

The motion was seconded by Trustee Murphy and unanimously carried.

A motion was made by Trustee Murphy to approve the bills and claims for \$174,128.19 from the following listed funds:

FY 16-17	General Fund	\$10,405.98
	Water Fund	\$ 1,235.15
	Sewer Fund	<u>\$ 6,939.94</u>
		\$18,581.07
FY 17-18	General Fund	\$ 79,669.83
	Section 8	\$69,927.00
	Water Fund	\$ 2,701.23
	Sewer Fund	<u>\$ 2,979.06</u>
		\$155,277.12

The motion was seconded by Trustee Livsey and unanimously carried.

Discussion was held on the Special Investigative Unit that was in place under the previous administration.

Trustee Aylward motioned to bring back the Special Investigative Unit and have a discussion with the Town Board as outlined in Mayor D'Onofrio's response to the Town Supervisor asking that a written document be agreed upon that has a clear mission statement and a sharing of personnel and/or equipment.

The motion was seconded by Trustee Murphy and on a roll call vote of 5 Ayes 0 Nays motion carried.

Trustee Murphy reported that the artists who are participating in this year's Art Walk have voiced concern over the Artist Release that they are being asked to sign. Trustee Murphy reassured the artists that the Chamber has taken out a liability policy to cover the artist.

Trustee Murphy reported on a meeting she attended regarding the Census and reminded everyone that it is necessary to cooperate with the Census for our numbers to be accurate.

Trustee Livsey presented the Police Report for May 2017. Trustee Livsey gave an update on the Recreation Program and maintenance concerns he has at Roe Park.

Trustee Ramus presented an update on the recent fuel spill and the Water Department response and also an update on maintenance concerns in the Wastewater Treatment Plant.

Mayor D'Onofrio thanked Village employees and volunteers for going above and beyond for the betterment of the Village. The Mayor set up some meetings with the Board to interview Engineers and Attorneys and to review different projects. Mayor D'Onofrio encouraged the community to support the upcoming Answer to Cancer bike ride hosted by the Village.

Trustee Livsey motioned to enter executive session to discuss contract negotiations and personnel matters. The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 9:08 P.M.

Trustee Aylward motioned out of executive session. The motion was seconded by Trustee Ramus and unanimously carried.

The Regular meeting reconvened at 10:29P.M. No Board action was taken.

Trustee Aylward motioned to adjourn. The motion was seconded by Trustee Livsey and unanimously carried.

The meeting closed at 10:29 P.M.

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Regina M. Taylor, Village Clerk