

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

March 20, 2017

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on March 20, 2017.

The Meeting was called to order by Mayor Flynn at 7:09P.M.

Members present were:

Mayor Patrick Flynn  
Trustee Brian Aylward  
Trustee Anthony Farina  
Trustee Robert Mellon  
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor  
EDC representative, Barbara Mennite  
Chamber of Commerce Representative, Jim Modlin  
Camera Operator, Sean Lackhan  
Approximately 6 Community Members

Mayor Flynn opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Mayor Flynn reported that the Village Clerk presented the Tentative Budget for FY 2017-18 to all of the Board members for their review.

Trustee Murphy motioned to approve the below listed minutes as follows:

- a) Regular Meeting –March 6, 2017
- b) Budget Meeting–March 6, 2017
- c) Budget Meeting – March 8, 2017
- d) Budget Meeting –March 15, 2017 with the following correction: *Discussion was held on the Village budgeting \$2,500 for the Art Walk on a year basis. No action was taken to add this as a separate line item at this time, however, Treasurer Magryta commented that \$2,500.00 is available in the Beautification Fund.*

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Murphy motioned to set the Reorganization Meeting for April 3, 2017 at 7:00pm. The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Murphy motioned to set a Public Hearing for the Tentative Budget for FY 2017-18 on April 3, 2017 at 7:15pm.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Murphy motioned to set a Public Hearing for the CDBG 2018 grant application for April 3, 2017 at 7:30pm.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Mellon motioned to approve the request from the TOH Ambulance Corp to hold a Fall Foliage Festival on Saturday, October 28<sup>th</sup> from 6:00am-4:00pm from Cozzens Avenue to Drew Avenue, including Municipal lot#2.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned to waive the \$50.00 Live Entertainment Permit Fee for the TOH Ambulance Corp Fall Foliage Event.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Aylward motioned to approve the request from the Cancer Research Institute to hold a A2C “Answer to Cancer” bike ride and 5K fundraiser on June 10, 2017 with set up and break down on June 9<sup>th</sup> and June 11<sup>th</sup> respectively, from Main Street between Cozzens Ave and Tobins Lane including Municipal Lot#2 from 6:00am on June 9<sup>th</sup> to 7:00pm June 11<sup>th</sup>.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Mellon motioned to approve the request from Town of Highlands Recreation Director, Aaron Falk to hold an Easter Egg hunt on the Roe Park Softball Field on Saturday, April 8<sup>th</sup> from 9:00am to 12:00 noon and to provide Police support to block the roadway between Roe Park and Fickens Field.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Mellon motioned the following:

Village of Highland Falls  
Board of Trustees  
Resolution Authorizing Energy Benchmarking  
of Certain Municipal Buildings

The motion was seconded by Trustee Farina and on a roll call vote the results which follow:

5 Ayes 0 Noes

motion carried.(A true and complete copy of this resolution is appended to these minutes)

Trustee Mellon motioned the following:

Village of Highland Falls  
Board of Trustees  
Resolution Authorizing Adoption of the  
Unified Solar Permit

The motion was seconded by Trustee Farina and on a roll call vote the results which follow:

5 Ayes 0 Noes

motion carried.(A true and complete copy of this resolution is appended to these minutes)

Trustee Aylward motioned to approve the lowest bid of \$67,350.00 for the Senior Center Building Improvements Project from Butler Construction Group, per the recommendation from the Village Engineer and pursue additional funding.

The motion was seconded by Trustee Mellon and unanimously carried,

Trustee Aylward motioned to appoint Robert Kwiatkowski to the position of Part Time Deputy Chief A, effective 3/13/17 at the rate of \$35.00/hr with maximum probation.

The motion was seconded by Trustee Farina and unanimously carried.

Trustee Farina motioned to appoint Ciara Santiago to the position of Part Time Dispatcher at the rate of \$12.12/hr with maximum probation.

The motion was seconded by Trustee Murphy and unanimously carried.

A motion was made by Trustee Farina to approve the bills and claims for \$86,948.49 from the following listed funds:

FY 16-17	General Fund	\$ 64,193.85
	Water Fund	\$ 4,765.46
	Sewer Fund	\$ 17,989.18

The motion was seconded by Trustee Aylward and unanimously carried.

Mayor Flynn motioned to authorize the Purchasing Clerk to execute a Letter of Authorization to Nuenergen, LLC giving them permission to access account data from Orange & Rockland to determine if the Village will be able to participate in their program for demand response and energy efficiency.

The motion was seconded by Trustee Murphy and unanimously carried.

The Developer's Agreement for the Old Guard Project was tabled.

A discussion was held on the request to raise chickens from the Property Owners at 31 Mearns Avenue. Mayor Flynn commented that the owners should go to the Building Department to inquire if there are proper setbacks on the property to confirm with zoning code. No action was taken.

Trustee Murphy presented the Fire Department Report for March 2017.

Treasurer Magryta provided an interpretation of the Fiscal Stress of the Village of Highland Falls as reported by the Office of the State Comptroller. Treasurer Magryta explained that the numbers represent an evaluation of fund balance, cash, debt issuances and overall debt incurred. Treasurer Magryta commented that from the State's perspective, the Village is in good shape and headed in the right direction.

The LA Group gave a presentation to the Village Board on the progress of the Feasibility Study that they are currently conducting, with Greenway Grant funding, on the Marina Property. Some options for the area were presented, as well as, what entails with each option. The LA Group explained that grants are available for this type of project and depending on who gives them, the amounts can vary. The LA Group answered any questions from the Village Board and the public.

Mayor Flynn commented that the Village is interested in pursuing this opportunity and looking for grants, as well as, any interested developers or investors.

The Mayor reported that the Public meeting that the LA Group recently presented to the community will be put on the Village website.

Trustee Mellon reported that he and Trustee Murphy had visited Scarsdale, NY this past week to see the different LED fixtures they have installed. Trustee Mellon reported that significant savings can be achieved through this process and that NYPA will be working with the Village and help with the financing of this undertaking.

Mayor Flynn thanked the Village Board, the department heads, staff, employees, volunteers and his family for their support during his term as Mayor.

Trustee Aylward motioned to go into executive session to discuss a specific individual in a personnel matter. The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 9:32P.M.

Trustee Farina motioned out of executive session. The motion was seconded by Trustee Aylward and unanimously carried. No action was taken at this time.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Aylward and unanimously carried.

The meeting closed at 10:30P.M.

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Regina M. Taylor, Village Clerk