

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

May 15, 2017

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on May 15, 2017.

The Meeting was called to order by Mayor D'Onofrio at 7:00P.M.

Members present were:

Mayor Joseph E. D'Onofrio
Trustee Brian Aylward
Trustee Mervin R. Livsey Jr.
Trustee Barbara Murphy
Trustee James M. Ramus

Also present were:

Village Clerk, Regina M. Taylor
Village Attorney, Alyse Terhune (8:09pm)
Fire Chief, Erik Smith
Camera Operator, Sean Lackhan
News of the Highlands Editor, Mary Jane Pitt
Approximately 16 community members

Mayor D'Onofrio opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Mayor D'Onofrio introduced Mr. Erik Feinstein, representative of Otocast, who has included the Village Art Walk in a mobile app for people to download that will give a brief history and description of the art work that will be represented in the upcoming Art Walk.

Mayor D'Onofrio introduced TJ from the West Point Auto Spa who is interested in holding a Car Show in municipal lot #2 on the opening day of the Art Walk. Mayor D'Onofrio explained the procedure for holding an event and recommended that he speak to the office staff for any assistance.

Mr. Randolph Horner, representative of the Village of Highland Falls-High Point Utility LDC, spoke on the agenda item –Resolution Concerning Village of Highland Falls High-Point Utility Local Development Corporation. Mr. Horner expressed his disagreement with the content of the Resolution.

Trustee Murphy presented the Building Department Report for April 2017 and explained the Violation Notice process regarding property maintenance issues. Trustee Murphy also reported that the Emergency Preparedness Committee was being chaired by Mrs. Lent.

Mayor D'Onofrio presented the Fire Department Report for April 2017.

Trustee Livsey presented the Police Department Report for April 2017 and reported that the Department is getting organized from all aspects and right now they are working on getting back to full strength. Trustee Livsey reported on upcoming activities of the Recreation Department

Trustee Aylward reported that the DPW was in the process of purchasing trucks to make sure the Village will be able to handle the winter.

Trustee Ramus reported that the Water Department is working on tank maintenance, a fire hydrant repair on South Street and the leak assessment report.

Trustee Murphy motioned to approve the below listed minutes as follows:

a) Regular Meeting-May 1, 2017

The motion was seconded by Trustee Livsey and unanimously carried.

Mayor D'Onofrio motioned the following:

Village of Highland Falls
Resolution Introducing Local Law
Amending Chapter 106 Of The Village Code

The motion was seconded by Trustee Livsey and on a roll call vote, the results which follow:

5 Ayes 0 Nays

motion carried.(A true and complete copy of the resolution is appended to these minutes.)

Trustee Murphy motioned the following:

Resolution
Village of Highland Falls Board of Trustees
Transfer of Reserve Funds

The motion was seconded by Trustee Livsey and on a roll call vote, the results which follow:

5 Ayes 0 Nays

motion carried.(A true and complete copy of the resolution is appended to these minutes.)

Trustee Livsey motioned the following:

Resolution To Relevy
Unpaid Sewer Bills
For: June & December 2016

The motion was seconded by Trustee Aylward and on a roll call vote, the results which follow:

5 Ayes 0 Nays

motion carried.(A true and complete copy of the resolution is appended to these minutes.)

A motion was made by Trustee Livsey to table the Resolution Concerning Village of Highland Falls High-Point Utility Local Development Corporation.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to approve the Workplace Violence Program with the approval to include both E911 and 446-4911 as emergency contact numbers.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Livsey motioned to accept the resignation of Part Time Officer Roberto Zayas, effective May 15, 2017.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to appoint Kristina Englise a Part Time Dispatcher at \$12.12/hr with maximum probation, effective June 1, 2017.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Livsey motioned to renew the cleaning contract with Eva's Cleaning Service for FY 17-18 at the same rate of \$600/every two weeks with special call out rate of \$100.00 per call to clean holding cell.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Livsey motioned to set a special meeting for Friday, May 26, 2017 at 9:00am in Village Hall to pay end of fiscal year bills and claims.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Murphy motioned to accept the Chemical Bids for FY17-18 as recommended by the Chief Water Plant Operator and Chief Wastewater Treatment Plant Operator.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to accept the low quote from Hudson Sealcoat and Landscaping of \$12,595.00, as recommended by the Street Superintendent, for the Grass Cutting Contract for FY17-18.

The motion was seconded by Trustee Aylward an unanimously carried.

Trustee Livsey motioned to approve the requests from the Fire Chief to take Utility 430 and Car 2 to attend Stony Point's wet down on June 3rd and Monroe's wet down on June 10th and Utility 430 and Car 1 to attend the Hudson Valley Volunteer Fireman's Convention and Parade in Lake George June 15-18.

The motion was seconded by Trustee Aylward and unanimously carried.

A motion was made by Trustee Murphy to approve the bills and claims for \$62,114.24 from the following listed funds:

FY 16-17	General Fund	\$ 37,891.75
	Water Fund	\$ 9,726.37
	Sewer Fund	\$14,496.12

The motion was seconded by Trustee Livsey and unanimously carried.

Mayor D'Onofrio opened a public hearing at 8:18pm for Notice of Violation and Order to Remedy and Notice of Hearing issued to the Property Owners of the following properties:

102-1-31.2 128 Mountain Avenue
 103-1-17 29 Kleitz Avenue
 103-19-9 10 Muller Avenue
 103-20-3 117 Center Street
 104-2-33 72 Mountain Avenue
 104-8-10 6 Cooks Lane
 104-10-10 6 Hickory Street
 105-1-18 138 Mearns Avenue

for the failure to maintain overgrowth of high grass, weeds & bushes on property, in violation of the Village of Highland Falls Property Maintenance Code 170-1 Detrimental growth prohibited. There were no representatives present for any of the properties and no comments from the public.

Trustee Livsey motioned to close the public hearing. The motion was seconded by Trustee Aylward and unanimously carried. The public hearing closed at 8:19pm.

Trustee Livsey motioned the following:

Village of Highland Falls Board of Trustees
 Resolution
 Concerning Violation of Property Maintenance for

102-1-31.2 128 Mountain Avenue
 103-1-17 29 Kleitz Avenue
 103-19-9 10 Muller Avenue
 103-20-3 117 Center Street
 104-2-33 72 Mountain Avenue
 104-8-10 6 Cooks Lane
 104-10-10 6 Hickory Street
 105-1-18 138 Mearns Avenue

The motion was seconded by Trustee Aylward and on a roll call vote the results which follow:

5 Ayes 0 Nays

Motion carried. (True and complete resolutions for each property are appended to these minutes)

Trustee Livsey motioned to enter executive session discuss contractual matters.
 The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 8:56 P.M.

Trustee Aylward motioned out of executive session. The motion was seconded by Trustee Livsey and unanimously carried.

The Regular Meeting reconvened at 9:25pm.

Trustee Livsey motioned to hire Fusco Engineering to complete the MS4 for period March 9, 2016 to March 10, 2017 for the quoted cost of \$86/hr not to exceed \$1500.00 and to move forward with the CDBG 2015 Project for Renovations to the Senior Center.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Aylward motioned to adjourn. The motion was seconded by Trustee Livsey and unanimously carried.

The meeting closed at 9:30 P.M.

 Regina M. Taylor, Village Clerk