

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

November 16, 2017

A special meeting of the Board of Trustees of the Village of Highland Falls was held in the Senior Center, 15 Drew Avenue, Highland Falls, New York on November 16, 2017.

The purpose of the meeting was to meet with the Village Engineer and Contractor for an update on the progress of the renovation project.

The meeting was called to order by Mayor D'Onofrio at 8:30A.M.

Members present were:

Mayor Joseph E. D'Onofrio
Trustee Brian Aylward
Trustee Barbara Murphy

Members Absent were:

Trustee Mervin R. Livsey, Jr
Trustee James Ramus

Also present was:

Village Clerk, Regina M. Taylor
Street Superintendent, Gary Boyce
Engineer of project, Al Fusco
Representative of Butler Contracting, Eric Butler, President (8:40am)

Mayor D'Onofrio opened the Special Meeting at 8:30A.M.

Discussion was held on the delay of the project completion date.

Discussion was held on the change order regarding expansion of the kitchen.

Discussion was held on the cost of the project and the available grant funding for this project.

Mr. Fusco reported that he had asked for additional funds of \$5,000.00 from Community Development to be used for this project, however, he reported that he has not received any word on this yet.

Trustee Aylward motioned to approve the change order for \$16,000.00 for additional work on the kitchen to include:

Demo Existing Walls
Dumpster
Disconnect & Reconnect Electric
Frame, Sheetrock New Wall
Tape & Paint
Patch Ceiling at New and Old Wall and Paint
Re-Point Block and Patch Existing Tile
New VCT Patch to Match Existing

The motion was seconded by Trustee Murphy and unanimously carried.

Mayor D'Onofrio reported he would like to review all payment requisitions and certified payrolls. Mr. Butler reported he would submit for payment upon completion of the job and the Mayor would have a chance to review the payment submittals & payroll certifications before they are sent to Community Development for review and reimbursement.

Mayor D'Onofrio confirmed with the contractor and Engineer that the project completion date will be December 8, 2017 and the building will be cleaned of dust and the a/c system will also be cleaned out.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Aylward and unanimously carried.

The meeting closed at 9:25AM.

Regina M. Taylor, Village Clerk