

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS
April 2, 2018

A special meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on April 2, 2018.

The Mayor stated that the purpose of the meeting was to hold the Annual Reorganization Meeting.

Trustee Livsey motioned to open the Reorganization Meeting. The motion was seconded by Trustee Aylward and unanimously carried. The Reorganization Meeting opened at 6:43P.M.

Members present were:

Mayor Joseph E. D’Onofrio
Trustee Brian Aylward
Trustee Mervin R. Livsey, Jr
Trustee Barbara Murphy
Trustee James Ramus

Also present was:

Village Clerk, Regina M. Taylor
Village Attorney, Alyse Terhune
News of the Highlands Editor, Mary Jane Pitt
Camera Operator, Sean Lackhan
4 Community residents

1. MAYOR Joseph D’Onofrio made the following appointments:

- A. Deputy Mayor James Ramus
- B. Police Commissioner Brian Aylward
- C. Fire Commissioner Joseph D’Onofrio
- D. Sanitation/Wastewater Commissioner James Ramus
- E. Street Commissioner Brian Aylward
- F. Recreation Commissioner Village Board
- G. Water Commissioner Merv Livsey
- H. Building Commissioner Barbara Murphy
- I. Building Dept./Code Enforcement Liaison Barbara Murphy
- J. Disaster Preparedness Liaison Barbara Murphy
- K. Senior Citizen Liaison Joseph D’Onofrio
- L. DPWEA Union Negotiators James Ramus & Brian Aylward
- M. Police Union Negotiators Brian Aylward & Barbara Murphy
- N. Town Liaison Joseph D’Onofrio
- O. School Liaison Brian Aylward
- P. Mayor’s Administrative Assistant James DiSalvo

2. TRUSTEE Murphy moved the following One Year Appointments be Approved:
- A. Deputy Village Clerk/Treasurer Ana Sierra
 - B. Attorney for the Village _____
 - C. Budget Officer Ralph Walters
 - D. Bingo Inspector Police Chief
 - E. Fair Housing Officer Ana Sierra
 - F. Minority Business Officer Ana Sierra
 - G. Bog Meadow Caretakers William Baran, Randy Meche, Angelo Tosolini, James Ramus,

The motion was seconded by Trustee Ramus and on a roll call vote, the results which follow:
5 Ayes 0 Nays motion carried.

3. TRUSTEE Aylward, moved the following Two Year Appointments be Approved:
- A. Clerk N/A
 - B. Treasurer N/A
 - C. Tax Collector N/A
 - D. Purchasing Clerk Barbara Mellon

The motion was seconded by Trustee Ramus, and on a roll call vote, the results which follow:
5 Ayes 0 Nays motion carried.

4. TRUSTEE Livsey moved the Approval of the following:
- A. The official depositories for the Village funds shall be JP Morgan Chase, N.A. HSBC Bank USA, Orange County Trust, Key Bank.,
 - B. The Official Newspaper of the Village shall be The News of the Highlands
(Times Herald Record as needed)
 - C. All regular Village Board Meetings shall be held on the First & Third Monday of each month at 7:00 P.M., in the Village Hall, 303 Main Street, Highland Falls, New York 10928. Bills & Claims will be approved at each meeting.
 - D. The Official Business Hours of the Village Office are:
8:30 A.M. through 4:00 P.M. daily except Saturdays, Sundays and Holidays.
 - E. The Annual Inspection of Village Installations and Streets will be held in
June 2018
 - F. The Annual Inventory for Village Fixed Assets shall be held during the month of July 2018
 - G. The Mayor shall be authorized to sign checks and disburse Village funds in the event of an emergency or in the absence of the Treasurer, Deputy Treasurer or Village Clerk.
 - H. Appointment of McGoey, Hauser & Edsall, DPC as Village Engineer.
 - I. Reimbursement rate for the authorized use of privately owned vehicles shall be determined by the IRS Federal Tax Guide (circular E), rate for 2018 is \$.545 per mile.

- J. That Pursuant to Section 281.1 of the New York State Bingo Commission rules and regulations, the Bingo Inspector, Police Chief, is authorized to act in matters pertaining to Bingo Operations for the Village Board, in the Village of Highland Falls.
- K. Discrimination/Harassment Committee Ana Sierra & Barbara Murphy
- L. That pursuant to part 5600, of the rules and regulations of Games of Chance, delegated to the following named officers, the responsibility and authority granted to them by law, in relation to the issuance, amendment, and cancellation of license, the conduct of investigations and hearings, the supervision of the operation of games of chance and the collection, utilization and transmission of fees for a period of one (1) year:
- Police Chief and Regina Taylor
- M. That pursuant to Village Law §5-524(6), the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.
- N. Pursuant to Chapter 12, §12-2 of the code of the Village of Highland Falls, that the continuity of government in the event of an emergency disaster shall be as follows:

Deputy Mayor James DiSalvo, William Baran, John Willis

Deputy Fire Commissioners Ken Palazzo, Ken Conley, Erik Smith

Deputy Sanitation Commissioners Joseph Belladone, Anthony Pelella, Eva Perez

Deputy Street Commissioners Carlo Meyer, Anthony Galu, Randy Meche

Deputy Water Commissioners Alyisa Myers, Mel Jennings, Arvel Brown

Deputy Chief of Police Thomas Pitt, George Fallon, Ray Mesaris

Deputy Clerk Amy Belladone, Lillian Mims, Ana Molina

Deputy Treasurer Michael DiSalvo, George Biskup, Harvey Green

TRUSTEE Aylward seconded the motion, and on a roll call vote, the results which follow:
4 Ayes 0 Nays 1 Abstention (Murphy) motion carried.

- A. TRUSTEE Livsey, moved that, after review, the previously adopted written investment policy be continued.

The motion was seconded by TRUSTEE Murphy, and on a roll call vote, the results which follow:

5 Ayes 0 Nays motion carried.

- B. TRUSTEE Murphy moved that, after review, the previously adopted procurement policy be continued.

The motion was seconded by TRUSTEE Livsey, and on a roll call vote, the results which follow:

5 Ayes 0 Nays motion carried.

TRUSTEE Murphy, moved to adjourn, seconded by TRUSTEE Aylward and unanimously carried.

Reorganization closed at 6:52P.M.

Regina M. Taylor, Village Clerk