

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

March 19, 2018

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on March 19, 2018.

The Meeting was called to order by Mayor D'Onofrio at 7:00P.M.

Members present were:

Mayor Joseph E. D'Onofrio
Trustee Brian Aylward
Trustee Mervin R. Livsey, Jr.
Trustee Barbara Murphy
Trustee James Ramus

Also present were:

Village Clerk, Regina M. Taylor
Village Attorney, Alyse Terhune
Police Chief, Kenneth Scott
Chief Wastewater Treatment Plant Operator, John Jones
News of the Highlands Editor, Mary Jane Pitt
Camera Operator, Sean Lackhan
Approximately 10 community residents

Mayor D'Onofrio opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Trustee Murphy motioned to approve the following minutes as written:

-Special Meeting March 5, 2018
-Regular Meeting March 5, 2018
-Special Meeting Budget March 6, 2018
-Special Meeting Budget March 12, 2018

The motion was seconded by Trustee Aylward and unanimously carried.

Mayor D'Onofrio reported that the Village Clerk presented the Tentative Budget for FY 2018-2019 to the Board members for their review.

Trustee Livsey motioned to set a public hearing on the Tentative Budget for Monday, April 2, 2018 at 6:30pm followed by Reorganization, followed by the Regular Board meeting at 7:00pm.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Murphy motioned to authorize Mayor D'Onofrio to sign the Contract Renewal Agreement with Joseph E. Mastrianni Inc. for administration of the Section 8 Housing Choice Voucher Program.

The motion was seconded by Trustee Livsey and on a roll call vote, the results which follow:
5 Ayes 0 Nays motion carried.

Trustee Livsey motioned to authorize Mayor D'Onofrio to sign the Consent to Extend Time to Audit Gross Receipts Tax pursuant to Village Law for Broadworks Network, Inc.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to approve the use of Main Street from Cozzens Avenue to Drew Avenue, including municipal lot#2 for a Fall Foliage Festival on Saturday, October 27, 2018, from 6:00am to 4:00pm and waive the fee for a live entertainment permit.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motioned to authorize Mayor Joseph E. D'Onofrio, Sargent Jason Torpey, Police Commissioner Brian Aylward and Police Chief Kenneth Scott to sign Stop DWI enforcement contracts for calendar year 2018.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Aylward motioned to accept the resignation of PT Police Officer Lori Bailey, effective 3/17/18.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Aylward motioned to accept the resignation of PT Police Officer Jonathan Hurtado, effective 3/19/18.

The motion was seconded by Trustee Murphy, with regret, and unanimously carried.

Trustee Aylward motioned to approve the provisional appointment of FT Dispatcher, Joshua Wendell, pending the results of the exam held on 1/6/18, passing the 911 performance test and being reachable on the certification after canvassing, at the salary of step 1 in the full time dispatcher contract, as recommended by Police Chief Scott.

The motion was seconded by Trustee Ramus and on a roll call vote, the results which follow:
4 Ayes 0 Nays 1 Abstention (Livsey) motion carried.

Trustee Livsey motioned to accept the four surplus bids from Liberty Motors for the following vehicles:

- 2003 Ford F250 pickup with plow vin#1FTNF21P53ED85283 -\$3,338.99
- 2008 Dodge Durango vin#1D8HB38N08F156211 -\$213.99
- 2001 Chevy Tahoe vin#1GNEK13T61J258330-\$1,113.99
- 2003 Ford F350 Dump with plow vin#1FDWF37P53ED85331-\$4,218.99

The motion was seconded by Trustee Aylward and unanimously carried.

Mr. Jose Sierra came before the Board to ask about the status of drainage work needing to be done on his property at 65 Schneider Avenue. Mayor D’Onofrio responded that the engineer has been in the area a couple of times and has come up with a plan, however, the Village will need an easement from Mr. Sierra. Mr. Sierra agreed to provide an easement. The Village Attorney commented that she would need to see the engineer’s plan in order to draw up an easement for the area of the property that will be affected by the work. The Village Attorney suggested to Mr. Sierra to have his attorney review the easement once it is prepared. The Village Attorney commented that she should have an easement drawn up within one week.

A motion was made by Trustee Murphy to approve the bills and claims for \$54,934.87 from the following listed funds:

FY 17-18	General Fund	\$30,556.60
	Section 8	\$14,424.00
	Water Fund	\$ 3,456.67
	Sewer Fund	<u>\$ 6,497.60</u>
		\$54,934.87

The motion was seconded by Trustee Livsey and unanimously carried.

Mayor D’Onofrio reported that Verizon is working on removing double poles; hydrant flushing will be done first week of April; and the DPW is working of pot holes and brush pick-up as time permits. Mayor D’Onofrio gave a list of vacant homes and vehicles in yards to Trustee Murphy to discuss with the Building Department. Mayor D’Onofrio reminded residents that Parks and sidewalks are not dumping grounds for pets and pet owners should be more responsible in picking up after their pets. Mayor D’Onofrio reminded residents to call the Police station to report street light outages and that there is a 24 hour parking limit in municipal lots.

Trustee Aylward reported on recent activities held for the youth that was sponsored by The Center and workshops sponsored by the School District to give awareness to drug issues facing the students today.

Trustee Livsey reminded residents to pick-up after their dogs and reported that repairs to Roe Park will be starting soon.

Trustee Murphy presented the Building Department report for February 2018 and gave the Board an update on the EAP for West Point Dams. Trustee Murphy commented that the EAP (Emergency Action Plan) will need to be updated in July 2018.

Trustee Murphy commented that the Art Walk is accepting applications for Artists and encourages local participation.

Trustee Ramus presented the Wastewater Treatment Plant report for February 2018 and referred residents to the DEC website for tips on how to get rid of coyotes. Trustee Ramus reminded homeowners of stormwater management responsibilities and that March 19th-25th is fix a leak week and everyone should be aware of how leaks cost the Village and taxpayers money.

Public comment followed.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Livsey and unanimously carried.

The meeting closed at 8:24P.M.

Regina M. Taylor, Village Clerk