

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS

June 18, 2018

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on June 18, 2018.

The Meeting was called to order by Mayor D'Onofrio at 7:00 P.M.

Members present were:

Mayor Joseph E. D'Onofrio
Trustee Brian Aylward
Trustee Mervin R. Livsey, Jr.
Trustee James Ramus

Member absent was:

Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Attorney, Alyse Terhune
Police Chief, Kenneth Scott
News of the Highlands Editor, Mary Jane Pitt
Camera Operator, Sean Lackhan
Town Councilman, Richard Parry
Approximately 20 Community residents

Mayor D'Onofrio opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Mayor D'Onofrio and Trustee Aylward presented awards to local school children, who attend schools outside our district, to recognize their achievements during the school year.

Follow up discussion was held on a request for proposed zoning changes, for size of apartment in single and two-family detached dwellings, received from the property owner of 23 Tobins Lane. The Village Attorney refreshed the Village Board on the request. No Board action was taken.

Follow up discussion was held on the property location of 10 Walker Rd and the property owner's request for a reduction in their June sewer bill because of a pipe bursting and water going through the meter, but not into the sewer system.

Trustee Livsey motioned to reduce the June sewer bill to \$308.98 after review of prior history of account. The motion was seconded by Trustee Aylward and unanimously carried.

Follow up discussion was held on correspondence received from Jesse and Clarissa Marvin to have a hot dog stand in municipal lot #2.

Trustee Aylward motioned for the Village Clerk to put an ad in the Highland Falls newspaper to open the vendor space in municipal lot#2 and receive bids for use of the space.

The motion was seconded by Trustee Ramus and on a roll call vote, the results which follow:

3 Ayes(Aylward, Ramus, D'Onofrio) 1 Nay (Livsey) 1 Absent(Murphy)
motion carried.

Trustee Aylward motioned to approve the following minutes as written:

Regular Meeting- June 4, 2018

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Aylward motioned to complete the probation of Laborer, Brent Kuiken, effective 2/14/18.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Ramus motioned to authorize Mayor D'Onofrio to sign the CWSRF Application, due to the EFC June 28, 2018, for low interest financing for the WWTP project.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Ramus motioned to authorize Mayor D'Onofrio to sign the agreement with McGoey, Hauser & Edsall, D.P.C. to put specs and bid package together for the WWTP project.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Aylward motioned to authorize Mayor D'Onofrio to sign the agreement with Municipal Audit Services, LLC to perform audits on gross receipts of utility companies pursuant to applicable local law at no cost to the Village, but with possible return of underreported revenues.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Ramus motioned to authorize Mayor D'Onofrio to sign an agreement with Orange & Rockland Utilities, Inc. for the replacement of failed luminaires with LED luminaires.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to authorize Mayor D'Onofrio to sign a Drainage Easement Agreement with Fayad Realty, LLC and the Village of Highland Falls, in reference to property locations identified on the Tax Map as Section 103 Block 27 Lots 20.1, 20.2 and 20.3, upon notification from the Village Engineer that the metes & bounds conforms with the plat and it has to be filed with the deed.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Aylward motioned to authorize the Village Clerk to advertise a Request for Proposal in reference to the Waterfront Revitalization Strategy grant.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Ramus motioned the following:

Resolution
Village of Highland Falls Board of Trustees
2017-2018 Budget Amendment

The motion was seconded by Trustee Livsey and on a vote the results which follow:

4 Ayes 0 Nays 1 Absent (Murphy)

motion carried. (A true and complete copy of the resolution is appended to these minutes)

Trustee Livsey motioned to approve Summer Movie Night at the Park, sponsored by the Recreation Department, on 7/13, 7/20, 7/27, 8/3, 8/10, 8/17, 8/24 with an opening night barbeque, from 8:00PM to approximately 9:30PM .

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Aylward motioned to approve a Juneteenth Parade from 353 Main Street to Memorial Park from 10:00am to noon, and a flag raising and live music from 1:00pm to 3:00pm, at Memorial Park on June 30, 2018, and to waive the Live Entertainment Permit fee, contingent upon the Juneteenth Committee providing proper documentation to the Village Clerk before the event takes place.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Aylward motioned to approve the Highland Falls Annual 4th of July Firecracker 5K and Children's Fun Run on Wednesday, July 4, 2018 starting & ending at Memorial Park, from 6:00am to approximately 9:30am, and to waive the Live Entertainment Permit fee.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Livsey motioned to approve the July 4th concert series in Memorial Park, Parade, Bed Races, Canoe Races & Activities at Roe Park, and Fireworks, from June 30th up to and including July 4th and to waive the Live Entertainment Permit fee.

The motion was seconded by Trustee Aylward and unanimously carried.

Mayor D'Onofrio opened a public hearing at 8:00 P.M. for Notice(s) of Violation and Order to Remedy and Notice(s) of Hearing issued to the following Property Owners:

69 Schneider Avenue 104-2-2
117 Center Street 103-20-3
138 Mearns Avenue 105-1-18
155 Main Street 105-7-8
6 Sweezy Avenue 103-24-1
12 Prospect Street 103-24-3

in violation of the Code of the Village of Highland Falls\Chapter 170-Property Maintenance Code\170-1 Detrimental growth prohibited. There was no representative present for any these properties. No further questions or comments from the public. The Mayor closed the Public Hearing at 8:01P.M.

Trustee Aylward motioned the following:

Village of Highland Falls Board of Trustees
Resolution(s)
Concerning Violation of Property Maintenance at the following locations:

69 Schneider Avenue 104-2-2
117 Center Street 103-20-3
138 Mearns Avenue 105-1-18
155 Main Street 105-7-8
6 Sweezy Avenue 103-24-1
12 Prospect Street 103-24-3

The motion was seconded by Trustee Livsey and on a roll call vote the results which follow:

4 Ayes 0 Nays 1 Absent (Murphy)

motion carried. (a true and complete copy of the resolution(s) are appended to these minutes)

A motion was made by Trustee Aylward to approve the bills and claims for \$209,464.15 from the following listed funds:

FY 17-18	General Fund	\$15,952.12
	Water Fund	\$ 6,307.66
	Sewer Fund	<u>\$ 5,901.76</u>
		\$28,161.54
FY 18-19	General Fund	\$174,301.69
	Water Fund	\$ 5,468.16
	Sewer Fund	\$ 958.76
	Capital Fund	<u>\$ 574.00</u>
		\$181,302.61

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Aylward motioned to reschedule the Board meeting from 7:00pm on July 2nd to 8:30am on July 2nd to pay bills and claims and any other matters that may come before the Board that can't wait until the next Board meeting.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Aylward motioned to authorize Police Chief Kenneth Scott to sign Agreement Number Seventeen/Hudson Valley Crime Analysis Center/Memorandum of Understanding with the New York State Division of Criminal Justice Services (DCJS).

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Livsey motioned to have the Village supply blacktop for Mearns Avenue and have it rolled out by a contractor.

The motion was seconded by Trustee Ramus and unanimously carried.

Mr. Jose Sierra, 65 Schneider Avenue, remarked to the Village Board that he has turned in the documents requested regarding the drainage situation at his property and was asking when work will be done.

The Mayor responded that the Village Attorney and Village Engineer will need to review documents before anything else is done.

Mr. Chris Mertzel introduced himself as a new business owner coming soon to the location of 312 Main Street. Mr. Mertzel reported that he will be opening an ice cream shop and selling carnival type foods.

Mr. Mike Gonzales, 53 Ondaora Parkway, reported to the Board that he and his neighbor would be doing some work between their properties to address the flooding that washed out the area between their properties that was caused by runoff from the Village Street. Mr. Gonzales would like the Village to address the problem of the runoff so that they work they do won't be affected in the future.

Trustee Aylward motioned to adjourn. The motion was seconded by Trustee Livsey and unanimously carried.

The meeting closed at 8:58 P.M.

Regina M. Taylor, Village Clerk