

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS'

September 4, 2018

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on September 4, 2018.

The Meeting was called to order by Mayor D'Onofrio at 7:07 P.M.

Members present were:

- Mayor Joseph E. D'Onofrio
- Trustee Brian Aylward
- Trustee Mervin R. Livsey, Jr.
- Trustee Barbara Murphy
- Trustee James Ramus

Also present were:

- Village Clerk, Regina M. Taylor
- Chief WWTP Operator, John Jones (7:23pm)
- Camera Operator, Sean Lackhan
- News of the Highlands Editor, Mary Jane Pitt
- Town Councilman, Richard Parry
- Approximately 10 community residents

Mayor D'Onofrio opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Mr. John Dodson, 27 Webb Lane, expressed his thanks to the Village Board for supporting the Raw Water Transmission Line grant application and offered the local LDC High Point Utilities support of the project. Mr. Dodson gave a brief overview of other projects the HPU is looking at to have the Village support as well.

Discussion was held on the need for a grant writer.

Trustee Aylward motioned to approve an RFP be sent out for a grant writer. The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Murphy motioned to approve the following minutes as written:

Regular Meeting- August 20, 2018

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Murphy motioned the following:

Resolution
Village of Highland Falls Board of Trustees
Improvements to Existing Waste Water Treatment Plant
New York State Environmental Quality Review Act Determination

The motion was seconded by Trustee Ramus and unanimously carried. (a true and complete copy of the resolution is appended to these minutes)

Trustee Aylward motioned to designate Deputy Clerk Ana Sierra and Village Clerk Regina Taylor authorized Entity Administrators for SAM (System for Award Management) registration.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Livsey motioned the following:

Resolution
Village of Highland Falls Board of Trustees
Authorizing DWSRF Grant Application and Mayor
To Sign Required Documents
Raw Water Transmission Main Project

The motion was seconded by Trustee Ramus and on a roll call vote, the results which follow:

5 Ayes and 0 Nays,

	<u>AYE</u>	<u>NAY</u>
Mayor Joseph E. D'Onofrio	<u> x </u>	<u> </u>
Trustee Brian Aylward	<u> x </u>	<u> </u>
Trustee Mervin R. Livsey, Jr.	<u> x </u>	<u> </u>
Trustee Barbara Murphy	<u> x </u>	<u> </u>
Trustee James Ramus	<u> x </u>	<u> </u>

motion carried. (a true and complete copy of the resolution is appended to these minutes)

Trustee Aylward motioned to have an ad placed in the newspaper for a fulltime Mechanic. The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Murphy motion to approve the request from PJ Clement to hold a Senior Stretching Class in the Senior Center pending dates don't conflict with other programs currently being held and the question of whether participants will sign waivers to hold the Village harmless is answered.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Aylward motioned to table the discussion on "curb your dog" signs being placed in Municipal Lot #5. The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Aylward motioned the following General Fund budget transfers May 31, 2018 per the recommendation of the Village Treasurer:

Increase the following funds:	
A1420.0400 Village Attorney, Contractual	\$10,367.79
A1620.0400 Buildings Contractual	4,316.22
A1680.0400 Technical Support Contractual	5,677.08
A3020.0100 Central Comm Salary	55,909.46
A3020.0120 Central Comm Overtime	6,622.65
A3120.0120 Police Pers Serv Overtime	19,440.68
A4020.0100 Registrar, Pers Serv	892.00
A5142.0400 Snow Removal Contractual	7,945.14
A5182.0400 Street Lighting Contractual	3,904.91
A9030.0800 Social Security	5,584.44
A9060.0800 Health Insurance	<u>25,229.94</u>
Total	\$145,890.31

Decrease the following funds:	
A5142.0120 Snow Removal O/T	\$ 7,945.14
A3120.0100 Police Salary	52,127.16
A3120.0400 Police Contractual	8,803.86
A3020.0200 Central Comm Equip	4,432.14
A3020.0400 Central Comm Contractual	2,092.74
A1440.0400 Engineer Contractual	14,301.62
A1910.0400 Unallocated Insurance	12,024.69
A1990.1990 Contingency	<u>44,162.96</u>
Total	\$145,890.31

The motion was seconded by Trustee Ramus and on a roll call vote, the results which follow:
5 Ayes 0 Nays motion carried.

Trustee Murphy motioned the following Water Fund budget transfers May 31, 2018 per the recommendation of the Village Treasurer:

Increase the following funds:	
F1950.0400 Property Taxes Contractual	\$ 408.74
F8310.0400 Water Admin Contractual	2,244.68
F8330.0120 Purification Salary OT	8,205.60
F8340.0100 Trans & Distrib Salary	3,360.67
F8340.0120 Trans & Distrib Salary OT	4,765.27
F8340.0400 Trans & Distrib Contractual	12,026.49
F9030.0800 Social Security	887.34
F9060.0800 Health Insurance	1,208.96
F9710.0750 2009 Bond Interest	<u>7.25</u>
Total	\$33,115.00

Decrease the following fund:	
F1990.1990 Contingency	<u>\$33,115.00</u>
Total	\$33,115.00

The motion was seconded by Trustee Livsey and on a roll call vote, the results which follow:
5 Ayes 0 Nays motion carried

Trustee Ramus motioned the following Sewer Fund budget transfers May 31, 2018 per the recommendation of the Village Treasurer:

Increase the following funds:

G8110.0400 Sewer Admin Contractual	\$ 2,151.08
G8120.0400 Sanitation Sewers Contractual	19,266.30
G8130.0120 Sewer Plant Overtime	8,119.39
G8130.0400 Sewer Plant Contractual	35,205.94
G9060.0800 Health Insurance	<u>2,858.22</u>
Total	\$67,600.93

Decrease the following fund:

G1990.1990 Contingency	<u>\$67,600.93</u>
Total	\$67,600.93

The motion was seconded by Trustee Aylward and unanimously carried.

Mayor D'Onofrio opened a public hearing at 7:30 P.M. for Notice(s) of Violation and Order to Remedy and Notice(s) of Hearing issued to the following Property Owner(s):

6 Cooks Lane 104-8-10

in violation of the Code of the Village of Highland Falls\Chapter 170-Property Maintenance Code\170-1 Detrimental growth prohibited. There were no owners or representatives present for this property. No further questions or comments from the public. The Mayor closed the Public Hearing at 7:31P.M.

Trustee Livsey motioned the following:

Village of Highland Falls Board of Trustees
Resolution(s)
Concerning Violation of Property Maintenance at the following location(s):
6 Cooks Lane 104-8-10

The motion was seconded by Trustee Murphy and unanimously carried. (a true and complete copy of the resolution(s) are appended to these minutes)

A motion was made by Trustee Murphy, to approve the bills and claims for \$ 89,839.37 from the following listed funds:

General Fund -	\$11,243.49
Section 8	\$60,545.00
Water Fund	\$7,132.87
Sewer Fund	\$9,229.51
Capital Fund	<u>\$1,688.50</u>
	\$89,839.37

The motion was seconded by Trustee Ramus and unanimously carried.

Mayor D'Onofrio congratulated local resident Mady Salvani on her upcoming induction into the Army Sports Hall of Fame and thanked her for her local contributions of coaching the youth in our community for many years. Mayor D'Onofrio exhibited pictures of properties that are well kept to inspire those that continue to violate property maintenance codes. Mayor D'Onofrio reported that he had two proclamations this week, one to honor the Buffalo Soldiers Association on their 50th Anniversary and one to honor Mrs. Cora Matthews on the occasion of her 100th birthday, September 10th.

Trustee Aylward presented the August 2018 Police Report and commented that a reception for Mady Salvani that local residents are invited to will be held on September 23rd after the 11:30am Mass in the Sacred Heart Gymnasium and reported that Vision will be holding a 9-11 ceremony at Patriot Gardens on September 11 and everyone is invited.

Trustee Livsey commented that new business's will be opening soon and that the first Army home football game of the season is this coming Saturday. Trustee Livsey reminded everyone to slow down as school is opening this week. Trustee Livsey commented that he was glad to see the Pointer Echo's Motel is finally down.

Trustee Ramus expressed his concerns on the Raw Water Transmission Line especially if the environment will be affected in any way. Trustee Ramus reported that the LED replacement of street lights has begun.

Trustee Murphy commented that the Old Guard was wrapping up the demolition of the Pointer Echo Motel. Trustee Murphy warned everyone, especially senior citizens to be aware of scams and if it seems to good to be true, it probably is. Trustee Murphy commented that she would like to see a volunteer step up to help with grant writing and not add an expense to the Village taxpayer.

Public Comment:

Kat Degaev, Highland Falls, commented that LED's have been put in at Weyant Green Apartments and it is a big improvement. Ms. Degaev thanked Sgt Torpey for his recent arrest concerning a drug deal. Ms. Degaev asked the Village Board if bids or estimates were received on the WWTP project that resulted in a fire occurring at the plant and if the contractor doing the job had insurance. Ms. Degaev asked the same of renovations that were done in the Police Department. Ms. Degaev asked why there is no ethics committee in the Village and when will the consolidation committee be formed and if it will include both Town and Village residents.

Mayor D'Onofrio thanked Ms. Degaev for her comments and responded that the Police Department renovations were done in house, not by a contractor. Mayor D'Onofrio commented that the questions on the WWTP project would be answered in her FOIL request according to the laws of FOIL.

Olga Anderson, 78 Ondaora Parkway, commented that she was pleased that the Village was continuing with the Clean Energy Program. Ms. Anderson commented she is not interested in essential services being cut, but a reduction in redundancies and optimizing efficiencies, through consolidation. Ms. Anderson stated that a committee is essential for a point of contact with the firm doing the study.

Martha Aylward, 13 Church Street, commented that snow removal on private property should not be done by Village DPW and the street sweeper should not be going up the middle of streets, but cleaning curbs where debris gathers.

Jim DiSalvo, 20 Villa Parkway, cautioned the Village Board and the public that consolidation doesn't always result in savings nor change the quality of life for the better.

Trustee Livsey motioned to enter into executive session to discuss a specific individual in a personnel matter and discuss contract negotiations.

The motion was seconded by Trustee Murphy and unanimously carried.

The Board entered executive session at 8:12P.M.

Trustee Murphy motioned to come out of executive session. The motion was seconded by Trustee Aylward and unanimously carried.

The regular meeting reconvened at 8:35P.M.

Trustee Aylward motioned to adjust PW Supervisor Brent Kuiken's salary to \$18.83/hr per the DPWSA Union Contract and that Mr. Kuiken will follow the contribution to health insurance and union dues deductions accordingly, effective August 23, 2018.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Ramus and unanimously carried.

The meeting closed at 8:36 P.M

Regina M. Taylor, Village Clerk