

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS'

December 3, 2018

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on December 3, 2018.

The Meeting was called to order by Mayor D'Onofrio at 7:00 P.M.

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee Brian Aylward  
Trustee Barbara Murphy  
Trustee Mervin R. Livsey, Jr.

Member Absent was:

Trustee James Ramus

Also present were:

Village Clerk, Regina M. Taylor  
Village Attorney, Alyse Terhune  
Orange County Legislator, Laurie Tautel  
Camera Operator, Sean Lackhan  
News of the Highlands Editor, Mary Jane Pitt  
Approximately 16 community residents

Mayor D'Onofrio opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting.

Public comment was heard on agenda items.

Mayor D'Onofrio continued the public hearing on the Introductory Local Law To Amend The Property Maintenance Law at 7:16p.m. The Mayor reminded the public that this law would allow for the Building Inspector to issue appearance tickets for repeat offenders. There being no further questions or comments from the public, Trustee Livsey motioned to close the hearing. The motion was seconded by Trustee Murphy and unanimously carried. The public hearing closed at 7:19p.m.

Mayor D'Onofrio continued the public hearing on the Introductory Local Law Amending The Zoning Law To Reduce The Minimum Required Square Footage Of Existing Dwelling Units Within Districts Which Allow Single Family Homes To Be Converted To Two-Family Homes at 7:17p.m.

The Village Attorney apprised the Village Board of comments that were received from the Consolidated Planning Board which suggested the minimum square footage should not go below 850 square foot. The Village Board agreed that this would be acceptable.

Mr. Ray Deveraux, 48 Ondaora Parkway, asked what precipitated changing the law. The Mayor responded that Developers precipitated the change in the law.

There being no further questions or comments from the public, Trustee Livsey motioned to close the public hearing. The motion was seconded by Trustee Murphy and unanimously carried.

The public hearing closed at 7:19p.m.

Discussion was held on opening a second vendor spot at the request of a resident who would like to operate a Food Truck in the Village. Trustee Livsey responded that there has only been one designated vendor spot in municipal lot #2 and he would like to keep it that way. Trustee Murphy did not want to expand the number of spots at this time, but rather wait until the current vendor's permit is expired. Trustee Aylward responded that the Board should honor the current vendor's permit. The Village Attorney recommended to the Board to revisit the request in July when the current Vendor's permit expires.

No action was taken on the request to open another vendor spot.

Mayor D'Onofrio responded to Mr. Zzie's request to revisit the decision not to expand the road at Sweezy Ave. The Mayor reported that he and the interm Street Superintendent and Trustee Livsey went to the site and believe they have a solution that will work and allow access to the driveway at 23 Sweezy Ave. The Mayor reported that he needs to go over the plan with the Village Engineer and the work probably won't be done this year.

Discussion was held on a letter received from the Library Director about an unsafe condition at 298 Main Street in front of the Library driveway. The Mayor responded that the area of concern is where Central Hudson had repaired the sidewalk and asked the Attorney to respond to the letter. The Mayor reported that the Village will "cone off" the area and meet with Central Hudson soon to discuss the matter.

Trustee Murphy motioned to approve the following minutes:

Regular Meeting- November 19, 2018

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Aylward motioned the following:

Village of Highland Falls  
Resolution of Adoption of Local Law  
To Amend the Property Maintenance Law  
04-2018

The motion was seconded by Trustee Livsey and on a roll call vote, the results which follow:

4 Ayes 0 Nays 1 Absent (Ramus)

motion carried. (A true and complete copy of the resolution is appended to these minutes)

Trustee Murphy motioned the following:

Village of Highland Falls  
SEQRA Resolution – Negative Declaration  
Local Law Amending the Zoning Law to Reduce the Minimum Required  
Square Footage of Existing Dwelling Units Within Districts Which Allow  
Single Family Homes To Be Converted To Two-Family Homes

The motion was seconded by Trustee Livsey and on a roll call vote, the results which follow:

4 Ayes 0 Nays 1 Absent (Ramus)

motion carried. (A true and complete copy of the resolution is appended to these minutes)

Trustee Livsey motioned the following:

Village of Highland Falls  
Resolution of Adoption of Local Law Amending the Zoning  
Law to Reduce the Minimum Required Square Footage of  
Existing Dwelling Units Within Districts Which Allow Single  
Family Homes To Be Converted To Two-Family Homes  
05-2018

The motion was seconded by Trustee Murphy and on a roll call vote, the results which follow:

4 Ayes 0 Nays 1 Absent (Ramus)

motion carried. (A true and complete copy of the resolution is appended to these minutes)

Trustee Aylward motioned to authorize Mayor D’Onofrio to sign an agreement with Online Auction which agreement allows for the sale of government assets by online auction.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Murphy motioned to accept the resignation of Part time Police Officer Adam Mercado, with regret, effective December 10, 2018.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to complete the probation of Full time Officer David Yates, effective December 19, 2018.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to complete the probation of Part time Dispatcher Stefanie D’Alisera, effective December 4, 2018.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Livsey motioned to complete the probation of Public Works Supervisor Brent Kuiken, effective December 28, 2018.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to accept the resignation of Chief Water Treatment Plant Operator, Kevin Hurst, with regret, effective February 20, 2019.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Aylward motioned to cover the parking meters from December 1, 2018 to January 2, 2019 to support local business during the holiday season.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Murphy motioned to authorize Mayor D’Onofrio to sign the Acknowledgement and Acceptance of WIIA Grant Award for CWSRF Project No. C3-7362-03-00.

The motion was seconded by Trustee Livsey and unanimously carried.

A motion was made by Trustee Aylward to approve the bills and claims for \$446,840.18 from the following listed funds:

General Fund	\$330,404.54
Section 8	\$ 65,592.00
Water Fund	\$ 18,146.49
Sewer Fund	<u>\$ 32,697.15</u>
	\$446,840.18

The motion was seconded by Trustee Murphy and unanimously carried.

An event form was presented to the Board from the Town of Highlands Chamber of Commerce regarding the 2019 Military Tribute Banner Program. Mayor D'Onofrio suggested the group approach Orange & Rockland regarding the use of the telephone poles to display the banners.

Trustee Murphy motioned to approve the request from The Center & The Town of Highlands Recreation Department to hold a Community Festival in municipal lot #2 on May 11, 2019 and September 21, 2019, from 8:00am to 5:00pm, pending proper insurance being provided to the Village Clerk before the event takes place.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee Livsey motioned to reschedule the December 17<sup>th</sup> Regular meeting from 7:00pm to 8:30am the purpose to pay bills and claims and address anything that might come before the Board.

The motion was seconded by Trustee Aylward and unanimously carried.

Mayor D'Onofrio appointed the following people to serve on the Committee to work with a consultant to develop the Waterfront Revitalization Strategy:

Mr. John Willis, Trustee Merv Livsey, and Mr. Jim DiSalvo

Mayor D'Onofrio appointed the following people to serve on a Committee to review Cell Tower options:

Mr. Ned Kopald, Mrs. Martha Aylward, Trustee Brian Aylward and Trustee Barbara Murphy.

Upon the completion of public comment, Trustee Livsey motioned to enter into executive session for personnel matters. The motion was seconded by Trustee Murphy and unanimously carried. Mayor D'Onofrio invited Jim DiSalvo into executive session.

The Board entered executive session at 9:29P.M.

Trustee Aylward motioned to come out of executive session. The motion was seconded by Trustee Murphy and unanimously carried.

The regular meeting reconvened at 10:20P.M.

Mayor D'Onofrio directed the Village Clerk to re-advertise the position of full time mechanic.

Trustee Livsey motioned to appoint J. Robert Folchetti & Associates, LLC as the Village Engineer, with Todd Atkinson, P.E. as the representative to the Village of Highland Falls, per the proposal and the rate schedule presented in a letter dated November 9, 2018.

The motion was seconded by Trustee Murphy and unanimously carried.

Trustee Livsey motioned to adjourn. The motion was seconded by Trustee Aylward and unanimously carried.

The meeting closed at 10:21P.M.

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Regina M. Taylor, Village Clerk