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SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS  
February 23, 2019

A special meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on February 23, 2019.

The purpose of the meeting was to have the first budget workshop for FY 19-20.

The meeting was called to order by Mayor D'Onofrio at 9:00A.M.

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee Brian Aylward  
Trustee Barbara Murphy  
Trustee James Ramus

Member absent was:

Trustee Mervin R. Livsey, Jr

Also present were:

Village Clerk, Regina M. Taylor  
Village Treasurer, Ralph Walters  
Police Chief, Kenneth Scott  
1 Community member

Treasurer Walters handed out the Requested Budget to all Board members and explained this document is the culmination of submissions from the department heads. Treasurer Walters introduced Chief Scott to present his budget to the Board of Trustees and remarked that his requested budget for the Police is approximately a \$10,000 increase over last year's adopted budget, however, Communications is down approximately \$3,000.

Chief Scott presented his budget. Chief Scott remarked that he has included three new full-time Police Officers to bring the staffing up to 9 full-timers, including the Chief. Chief Scott pointed out that the Officers and FT Dispatchers are in contract negotiations. Chief Scott commented that the FY19-20 budget will begin the third year without a settled contract. Chief Scott reported that he did include a 2% increase to the salaries as he has done the last two years, to prepare for any retro pay that may be due the Officers and Dispatchers once the contract is settled.

Chief Scott informed the Board of a little housekeeping to coding and explained that the clothing allowance for the Full Time Officers and Full Time Dispatchers is charged to the salaries code of .0100, instead of .0400 (contractual) where it inadvertently was being budgeted to.

Chief Scott pointed out that the second lease payment for the two vehicles has been budgeted for in the equipment code.

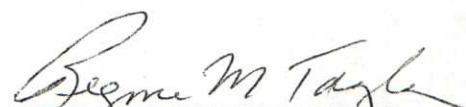
Chief Scott did an overview of the On Street Parking budget and Traffic Control. Discussion was held on parking meters and Chief Scott pointed out that he has budgeted for a company to come in and help with the meter collections to bring in the revenue to help offset the Traffic Enforcement Officers salary. The Chief commented that the Traffic Enforcement Officer will help with the replacement and maintenance of the parking meters.

Treasurer Walters gave a rundown of the budget for the General Fund related to the administration of Village Hall. The Treasurer pointed out that many of the codes have not increased. Treasurer Walters gave a brief report on the debt service status for the water and sewer funds.

Treasurer Walters explained that the Requested Budget is currently at an increase of .20¢, but that is a very premature number. Treasurer Walters commented that the assessment values are being worked on and that number won't be ready for a few weeks.

Trustee Murphy motioned to adjourn. The motion was seconded by Trustee Aylward and unanimously carried.

The meeting closed at 10:47A.M.

  
Regina M. Taylor, Village Clerk