

SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

January 16, 2020

A special meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on January 16, 2020.

The purpose of the meeting was to discuss traffic concerns.

The meeting was called to order by Mayor D'Onofrio at 5:00P.M.

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee Brian Aylward  
Trustee James DiSalvo  
Trustee Mervin R. Livsey, Jr

Member absent was:

Trustee James Ramus

Also present were:

Village Clerk, Regina M. Taylor  
Village Attorney, Alyse Terhune  
Village Engineer, Todd Atkinson, P.E.  
5 Community Members

The meeting was posted and the press had been notified.

Mr. Rick Minicozzi, representative of the property located at 479 Main St. presented the Village Board with a proposal for traffic control around the proposed hotel to be located on Main Street between Drew Avenue, currently a one way street heading east, and Parry Avenue, currently a one way street heading west. Mr. Minicozzi suggested that these two streets be made two-way from Main St. to about 200ft. east & west respectively so that cars can enter the hotel garage from Main Street and exit the hotel garage to the respective Street and make the turn toward Main Street, eliminating the need to travel on surrounding back streets of the Village.

Mr. Minicozzi explained that the hotel will have a two tier parking garage with both an entrance and exit on each of the streets. He further explained that the entrance and exit for the first tier will be on the Drew Avenue side. The entrance and the exit for the second tier will be on the Parry Avenue side.

Mr. Minicozzi also proposed to lease spaces in front of the planned hotel for a valet service and spaces in Municipal lot#2 for reserve parking. Mr. Minicozzi reasoned that this would give the Village guaranteed revenue.

Mr. Minicozzi maintained that the proposed hotel has 79 transient guest rooms and no long term rentals.

Mayor D'Onofrio thanked Mr. Minicozzi and responded that the Village Board will consider what was proposed and that the Village Engineer and Police Chief will be asked to look at the two-way street scenarios and report to the Village Board.

Trustee Livsey motioned to enter executive session for personnel issues on specific individuals. The motion was seconded by Trustee DiSalvo and unanimously carried.

The Board entered executive session at 5:24P.M.

Trustee Aylward motioned to come out of executive session. The motion was seconded by Trustee Livsey and unanimously carried.

The Special meeting re-convened at 6:00P.M.

Discussion was held on the number of parking spaces needed in proposed Introductory Local Law-Amendment of the Zoning Law Modifying the Uses Allowed Within the Business-1 Main Street Corridor

and Associated Bulk Table Modifications. After discussion, Mayor D'Onofrio directed the Village Attorney to make the following changes:

On page 7, rear set back should remain 10ft. On page 9, paragraph #12, 10% changed to 25% and on page 11 under Hotel mixed use, 1 parking space per guest room to be changed to .6 and under Mixed-use development, 1 per each 2 employees be changed to 1 per each 4 employees.

The Village Attorney responded that the changes would be made and a draft sent to the Village Board before the next Village Board meeting.

Trustee Aylward motioned to have the Village Labor Attorney contact with the Village Insurance Carrier that the Village consents to proceed with a settlement in the pending EEOC claim strictly to be fiscally responsible to the Village taxpayer.

The motion was seconded by Trustee DiSalvo and on a roll call vote, the results which follow:  
3 Ayes(Aylward, DiSalvo, D'Onofrio) 1 Nay (Livsey) 1 Absent (Ramus) motion carried.

Trustee Livsey motioned to allow the Village Labor Attorney to conduct an investigation on employee personnel matters.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee DiSalvo motioned to adjourn. The motion was seconded by Trustee Livsey and unanimously carried.

The meeting closed at 6:33P.M.

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Regina M. Taylor, Village Clerk