

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS

May 18, 2020

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on May 18, 2020.

The Meeting was called to order by Mayor D'Onofrio at 7:00P.M.

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee Brian Aylward  
Trustee James DiSalvo  
Trustee Mervin R. Livsey, Jr.  
Trustee James Ramus

Also present were:

Village Clerk, Regina M. Taylor  
Village Attorney, Alyse Terhune  
Camera Operator, Sean Lackhan  
Police Chief, Kenneth Scott  
Chief WWTP Operator, John Jones  
No Public allowed due to COVID-19

Mayor D'Onofrio opened the meeting with a moment of silence for all our fallen soldiers and community members since the last meeting. The meeting was held under the guidelines of Governor Cuomo's Executive Order prohibiting the general public from physically attending the Board meeting and restricting attendance to under 10 people. The meeting was televised live on the local access channel and available the next day on UTube through the Village's website.

Trustee DiSalvo motioned to approve the following minutes:

Regular Meeting- May 4, 2020

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee DiSalvo motioned to transfer \$4,000 from G1990.1990 (sewer contingency) to G1440.0400 (sewer engineer) per the recommendation of the Village Treasurer.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to approve new HFFD member John Wilson, pending a physical, per the recommendation of Fire Chief Erik Smith.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee DiSalvo motioned to approve a Settlement Agreement for \$1,995.00 with a Part-time Police Officer in reference to a 207-C claim and authorize Mayor D'Onofrio to sign the agreement.

The motion was seconded by Trustee Livsey and on a roll call vote, the results which follow:

5 Ayes 0 Nays motion carried.

Trustee DiSalvo motioned to authorize Mayor D'Onofrio to sign a Second Amended Agreement with the Orange County Funding Corporation for an extension of time, until December 31, 2020, for the Village to utilize funds for engineering services in reference to the Restore NY grant.

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Livsey motioned to approve a change order increase of \$209,335.50 with Kelleher Construction Corp for additional sidewalk work on the south end of Main Street and authorize Mayor D'Onofrio to sign the necessary paperwork.

The motion was seconded by Trustee Aylward and on a roll call vote, the results which follow:

4 Ayes 0 Nays 1 Abstain (DiSalvo) motion carried.

Trustee DiSalvo motioned to approve the proposal from J. Robert Folchetti & Associates for \$39,600 to provide engineering services for the sidewalk rehabilitation project on the south end of Main Street and authorize Mayor D'Onofrio to sign the necessary paperwork.

The motion was seconded by Trustee Aylward and on a roll call vote the results which follow:

5 Ayes 0 Nays motion carried

Trustee Livsey motioned to approve a change order request from B&B Pool & Spa Center for \$786.00 for additional work needed on the Roe Park Pool Repair project and authorize Mayor D'Onofrio to sign the necessary paperwork.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee Livsey motioned to approve a request from American Burrito to extend their permit to use municipal lot #2 for their Food Truck until September 1, 2020.

The motion was seconded by Trustee Ramus and on a roll call vote, the results which follow:  
4 Ayes 0 Nays 1 Abstain (DiSalvo) motion carried.

Trustee Ramus motioned to approve 2 Dog Hot Dog’s request to relocate within Municipal Lot #2, while parking lot is being used as a staging area for Main Street construction project, to a spot to be determined by Trustee Livsey.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee DiSalvo motioned to accept offsite improvements installed as depicted on approved site plan for the Old Guard Hotel, per the recommendation of the Village Engineer.

The motion was seconded by Trustee Livsey and on a roll call vote the results which follow:  
5 Ayes 0 Nays motion carried.

Trustee Livsey motioned the following:

Village of Highland Falls  
Resolution  
Vehicle And Traffic  
Handicap Parking Spot – Drew Ave

The motion was seconded by Trustee DiSalvo and on a roll call vote the results which follow:  
5 Ayes 0 Nays

motion carried. (A true and complete copy of this Resolution is appended to the minutes)

Trustee Aylward motioned to accept the chemical bids for FY20-21 as presented and recommended by Chief Wastewater Treatment Plant Operator, John Jones.

The motion was seconded by Trustee Livsey and on a roll call vote the results which follow:  
5 Ayes 0 Nays motion carried

Trustee DiSalvo motioned to accept the low bidder, L& L Property Maintenance for \$11,865.00 as the FY 20-21 Grass Cutting Contractor, as recommended by Interim Street Superintendent John Jones.

The motion was seconded by Trustee Livsey and unanimously carried.

Trustee DiSalvo motioned to extend non-enforcement of parking meter violations until June 30, 2020.

The motion was seconded by Trustee Aylward and unanimously carried.

A motion was made by Trustee Aylward to approve the bills and claims for \$372,272.35 from the following listed funds:

General Fund	\$ 47,678.42
Water Fund	\$ 1,247.16
Sewer Fund	\$ 18,858.31
Capital Fund	<u>\$304,488.46</u>
	\$372,272.35

The motion was seconded by Trustee DiSalvo and unanimously carried.

A motion was made by Trustee DiSalvo to enter executive session on contract negotiations and personnel matters on specific individuals.

The motion was seconded by Trustee Aylward and unanimously carried.

The Board entered executive session at 8:13p.m.

Trustee DiSalvo motioned to come out of executive session. The motion was seconded by Trustee Livsey and unanimously carried.

The regular meeting reconvened at 9:05p.m. No action was taken.

Trustee DiSalvo motioned to adjourn. The motion was seconded by Trustee Livsey and unanimously carried.

The meeting closed at 9:05p.m.

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Regina M. Taylor, Village Clerk