

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS
January 18, 2022

A regular meeting of the Board of Trustees of the Village of Highland Falls was held at the Senior Center, 15 Drew Avenue, Highland Falls, New York on January 18, 2022.

The Meeting was called to order by Mayor D'Onofrio at 7:00P.M.

Members present were:

Mayor Joseph E. D'Onofrio
Trustee Brian Aylward
Trustee James DiSalvo
Trustee Melanie Guerrero
Trustee Gary C. Phillips

Also present were:

Village Clerk, Regina M. Taylor
Camera Operator, Sean Lackhan
No Community members

Mayor D'Onofrio opened the meeting and remembered our service members and Community members who have passed away since the last meeting. The meeting was held under the CDC and Orange County Department of Health recommendation to wear masks inside buildings & for public gatherings whether a person is vaccinated or not, due to the rise in the Covid-19 & the omicron variant.

Mayor D'Onofrio commented that he would be the presiding officer for tonight's meeting.

Trustee Aylward motioned to approve the following minutes:
Regular Meeting January 3, 2022

The motion was seconded by Trustee DiSalvo and unanimously carried.

A discussion was held on the request from the property owner of 4 Satterlee Rd. for an adjustment to the December 2021 sewer bill.

Trustee Phillips commented that his concerns were addressed between meetings and he would like to approve the request. Trustee Aylward agreed with Trustee Phillips. Trustee Guerrero commented that these requests should not be looked at case by case and approved just for family and friends. Mayor D'Onofrio asked Trustee Guerrero to contact with the Village Attorney about a policy or local law to address her concerns.

Trustee Phillips motioned to approve the request from the property owner of 4 Satterlee Rd for a reduction of the December 2021 sewer bill of \$478.10 to the normal amount of \$164.28.

The motion was seconded by Trustee DiSalvo and on a roll call vote, the results which follow:

4 Ayes (Trustees Aylward, DiSalvo, Guerrero, Phillips), 0 Nays, 1 Abstention (Mayor D'Onofrio)
motion carried.

Trustee DiSalvo motioned to complete the probationary period of full-time dispatcher Edmund Rivera, as recommended by OIC Jason Torpey, effective immediately.

The motion was seconded by Trustee Phillips and on a roll call vote, the results which follow:

5 Ayes 0 Nays motion carried.

Trustee DiSalvo motioned to accept the resignation, with regret, of part time dispatcher Gina Borra, effective immediately.

The motion was seconded by Trustee Aylward and unanimously carried.

Trustee DiSalvo motioned to accept the resignation, with regret, of full-time account clerk Barbara Mellon, effective January 20, 2022.

The motion was seconded by Trustee Phillips and unanimously carried.

Trustee Aylward motioned to approve all Village employees to attend PESH (Public Employee Safety and Health) training or seminars for calendar year 2022.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Discussion was held on the requirement to have liability insurance from any person or group that wants to use the Senior Center for an event or activity.

Trustee DiSalvo motioned to approve the request from the TOH Chamber of Commerce for use of the Senior Center to hold a Senior Sweetheart Dance, Sunday February 13th from 1:00pm-4:00pm, for grandparents and their little ones, pending liability insurance naming the Village as additional is provided to the clerk prior to the event.

The motion was seconded by Trustee Guerrero and unanimously carried.

A motion was made by Trustee DiSalvo to approve the bills and claims for FY21-22 for \$140,915.83 from the following listed funds:

General Fund	\$66,347.59
Water Fund	\$42,077.91
Sewer Fund	\$30,400.33
Capital Fund	<u>\$ 2,090.00</u>
	\$140,915.83

The motion was seconded by Trustee Aylward and on a roll call vote, the results which follow:

5 Ayes 0 Nay motion carried.

A request, for authorization for the Department Heads of the Water Plant and Wastewater Plant, to sign letters, in reference to service connections for the Thayer Flats Project for 479 Main Street, was tabled.

A discussion was held on the backhoe and the need to either repair or purchase new, and the current cost of renting one. Trustee Guerrero reported that she will approach the Town regarding borrowing their backhoe while the Village decides how it will handle the current needs of the DPW.

Trustee DiSalvo motioned to adjourn. The motion was seconded by Trustee Phillips and unanimously carried.

The meeting closed at 8:00P.M.

Regina M. Taylor, Village Clerk