

REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS
August 15, 2022

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in the Senior Center, 15 Drew Avenue, Highland Falls, New York on August 15, 2022.

The Meeting was called to order by Mayor D’Onofrio at 7:00P.M.

Members present were:

Mayor Joseph E. D’Onofrio
Trustee Brian Aylward
Trustee James DiSalvo
Trustee Melanie Guerrero
Trustee Gary C. Phillips

Also present were:

Village Clerk, Regina M. Taylor
Village Attorney, Alyse Terhune, Esq.
Camera Operator, Sean Lackhan
News of the Highlands Editor, Mary Jane Pitt
7 Community Residents

Mayor D’Onofrio opened the meeting and remembered our service members and Community members who have passed away since the last meeting. The meeting was held under the CDC and Orange County Department of Health recommendations.

Discussion was held on the CCA (Community Choice Aggregate) program. The Village Attorney updated the Village Board that the CCA agreement was reviewed and there are no issues jumping out. The Village Attorney explained that opt out letters would be sent out by Joule Community, the local administrator of the program. Mindy Kimball, from the CCA, was available to answer concerns or questions from the Board.

Discussion was held on the resolution passed by the Town Board requesting the Village do a SEQRA and Balancing Test for the cell antenna tower that the Town is looking to install on the Town DPW garage. The Village Attorney explained that the Town is looking to put a cell tower on the property of the Town garage. The Attorney explained that the garage is in the limits of the Village therefore they are not exempt from Village zoning laws unless they go through the “Monroe Balancing Test”. The Village Attorney suggested the Village should notify the Town Supervisor that the Village Board has started this process.

A motion was made by Trustee Phillips to approve the bills and claims from the following listed funds:

FY22-23:	General Fund	\$131,033.48
	Section 8	\$67,055.00
	Water Fund	\$12,339.06
	Sewer Fund	\$28,157.70
	Capital Fund	<u>\$ 99.00</u>
		\$238,684.24

The motion was seconded by Trustee Guerrero and unanimously carried.

Trustee DiSalvo motioned to approve the following minutes:
Regular Meeting July 18, 2022

The motion was seconded by Trustee Phillips and unanimously carried.

Trustee Aylward motioned to approve the Village Engineer, Todd Atkinson, PE putting the Stormwater Project out to bid.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee DiSalvo motioned to accept the resignation of Full-time Dispatcher, Edmund Rivera, effective August 14, 2022.

The motion was seconded by Trustee Phillips and unanimously carried.

Trustee Aylward motioned to accept the resignation of Part-time Police Officer, Antonio Esparra, effective August 12, 2022.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee DiSalvo motioned to appoint Ryan Walker a Part time Police Dispatcher, effective August 18, 2022 at the starting salary of \$15.00/hr and with maximum probation of 52 weeks, per the recommendation of Police Chief Dreyer.

The motion was seconded by Trustee Phillips and on a roll call vote, the results which follow:

4 Ayes 1 Nay (Guerrero) motion carried.

Trustee DiSalvo motioned to appoint Jeffrey Colbert a Full time Laborer, effective August 18, 2022 at the starting salary of \$17.00/hr and with maximum probation of 52 weeks, per the recommendation of interim Street Superintendent John Jones.

The motion was seconded by Trustee Phillips and unanimously carried

Trustee Aylward motioned to appoint Bernard Scheman a Part time Laborer, effective August 18, 2022 at the starting salary of \$17.00/hr and with maximum probation of 52 weeks, per the recommendation of interim Street Superintendent John Jones.

The motion was seconded by Trustee Guerrero and unanimously carried.

Trustee DiSalvo motioned the following:

Resolution
Village of Highland Falls Board of Trustees
FY 2022-2023 Budget Amendment
Insurance Recovery Vehicle Repairs

The motion was seconded by Trustee Phillips and on a roll call vote, the results which follow:

5 Ayes 0 Nays

Trustee Aylward	x
Trustee DiSalvo	x
Trustee Guerrero	x
Trustee Phillips	x
Mayor D'Onofrio	x

motion carried. (A true and complete copy of this resolution is appended to these minutes)

Trustee Aylward motioned the following:

Resolution
Village of Highland Falls Board of Trustees
FY 2022-2023 Budget Amendment
Attorney Fees Reimbursable

The motion was seconded by Trustee Guerrero and on a roll call vote, the results which follow:

5 Ayes 0 Nays

Trustee Aylward	x
Trustee DiSalvo	x
Trustee Guerrero	x
Trustee Phillips	x
Mayor D'Onofrio	x

motion carried. (A true and complete copy of this resolution is appended to these minutes)

Trustee Aylward motioned the following:

Resolution For Final Notice And
Termination Of Service For Unpaid Water Bills
For: May 2022

The motion was seconded by Trustee Phillips and on a roll call vote, the results which follow:

5 Ayes 0 Nays motion carried.

(A true and complete copy of this resolution is appended to these minutes)

Trustee DiSalvo motioned to approve the proposal change order 3.2 from The LA Group for \$10,500.00 to write and submit an application for "NY Forward" grant application due by September 23, 2022.

The motion was seconded by Trustee Aylward and on a roll call vote the results which follow:

3 Ayes (Aylward, DiSalvo, D'Onofrio) 2 Nays (Guerrero, Phillips) motion carried.

Trustee DiSalvo motioned to approve the proposal change order 001.04 from The LA Group for \$17,500.00 for a revision of the zoning code.

The motion was seconded by Trustee Phillips and on a roll call vote, the results which follow:

4 Ayes (Aylward, DiSalvo, Phillips, D'Onofrio) 1 Nay (Guerrero) motion carried.

Trustee DiSalvo motioned to authorize Mayor Joseph D'Onofrio and the Village Clerk, Regina Taylor, to sign the necessary certifications to process the \$100,000.00 Downtown Revitalization Project funds administered through DASNY as awarded by Senator Skoufis.

The motion was seconded by Trustee Phillips and unanimously carried.

Trustee Guerrero motioned to reschedule Monday, September 5, 2022 Board meeting to Thursday, September 8, 2022 at 7:00pm in Village Hall due to the labor day holiday.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Dr. Josh Brewer, owner of property at 246 Main Street, brought to the Board's attention a problem with a wall that is between his property and the brook that seems to be compromised and causing his driveway to be undermined by water from the brook.

Mayor D'Onofrio responded that he would visit the site tomorrow and also asked Dr. Brewer to provide a survey of his property to the Village office.

Mayor D'Onofrio updated the community on the following:

The rehabilitation of the Senior Center, with Community Development funds, has started.

The Village is investigating metered parking for the electric charging station.

Reported on a citizens complaint about excessive speed on Old State Rd and the Village's support of lowering the speed limit.

Trustee Phillips presented the water department report. Trustee Phillips reported that Bog Meadow was currently in good shape, however we have been without rain for awhile now and people should voluntarily conserve.

Trustee Guerrero presented the building department report.

Trustee Aylward presented the Police Department report.

Trustee DiSalvo presented the Wastewater Treatment Plant report.

Trustee DiSalvo motioned to enter executive session to discuss a specific individual in a personnel matter and contract negotiations.

The motion was seconded by Trustee Phillips and unanimously carried.

The Village Board entered executive session at 8:38pm.

Trustee DiSalvo motioned to come out of executive session. The motion was seconded by Trustee Phillips.

No Board action was taken.

Trustee DiSalvo motioned to adjourn. The motion was seconded by Trustee Phillips and unanimously carried.

The meeting closed at 9:40P.M.

Regina M. Taylor, Village Clerk