

REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS  
April 17, 2023

A regular meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on April 17, 2023

The Regular meeting was called to order by Mayor D'Onofrio followed the Annual Reorganization of the Village at 7:00 P.M

Members present were:

Mayor Joseph E. D'Onofrio  
Trustee James DiSalvo  
Trustee Melanie Guerrero  
Trustee Gary C. Phillips

Member(s) absent were: Trustee James Ramus

Also present were:

Village Clerk, Lynae Mesaris  
Village Attorney, Alyse Terhune  
Camera Operator, Sean Lackhan  
Approximately 12 Community Members

Mayor D'Onofrio opened the meeting and remembered our Service members and Community members who have passed away since the last meeting.

A motion was made by Trustee DiSalvo to approve the bills and claims for FY22-23 for \$104,741.66 from the following listed funds:

General Fund	\$64,159.92
Water Fund	\$27,810.62
Sewer Fund	\$10,729.05
Capital Fund	<u>\$ 2,042.07</u>
	\$104,741.66

The motion was seconded by Trustee Phillips and unanimously carried.

Trustee DiSalvo motioned to approve the following minutes:  
Regular Meeting April 3, 2023

The motion was seconded by Trustee Guerrero and unanimously carried.

Trustee DiSalvo motioned to accept bid winner, Jesse Marvin bid amount of \$300.00 for 2 Dogs Hot Dogs use of vendor Spot at Municipal Lot #2.

The motion was seconded by Trustee Phillips and unanimously carried.

Trustee DiSalvo motioned to accept bid winner, Neighbors Landscaping, in the amount of \$20,810.00. This was the only bid received, recommended by DPW Superintendent, John Jones.

The motion was seconded by Trustee Phillips and on a roll call vote, the results follow:  
3 Ayes 1 Nay motion carried.

Trustee DiSalvo motioned to accept the auction bid amounts for the following: Backhoe: \$21,700, 2007 Ford Crown Victoria: \$3,300.00- and 5,000-Gallon Tank: \$340.00.

The motion was seconded by Trustee Phillips and unanimously carried.

Trustee Phillips motioned to accept the continuation of legal services from Alyse Terhune, Esq. at retainer of \$3000 per month and non-retainer matters at \$195 per hour.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee DiSalvo motioned to appoint Elizabeth Leonardi, Full-Time Police Officer, effective immediately, starting at step 1, with 78 weeks probation, recommended by Officer in Charge, Jason Torpey.

The motion was seconded by Trustee Phillips and unanimously carried.

Trustee DiSalvo motioned to appoint Qudel Washington as Wastewater Maintenance Worker, effective April 18, 2023, at the starting rate of \$19.15 per hour with one year probation, recommended by Wastewater Treatment Operator, Joe Murphy, and Trustee Ramus.

The motion was seconded by Trustee Phillips and on a roll call vote, the results follow:  
3 Ayes 0 Nays 1 Abstain (Mayor D'Onofrio) motion carried.

Trustee Phillips motioned to approve the completion of probation of Elmer Baker, effective April 17, 2023, requested by DPW Supervisor John Jones.

The motion was seconded by Trustee DiSalvo and unanimously carried.

Trustee DiSalvo motioned to approve the application for the Town of Highlands, Baseball/Softball Opening Day Celebration to be held at the little league field at Roe Park on April 29<sup>th</sup> at 9AM.

The motion was seconded by Trustee Guerrero and unanimously carried.

Mayor D'Onofrio informed the residents, during the months of June, July, and August, one board meeting will be held the third Monday for each of these months.

Trustee DiSalvo motioned to approve Lynae Mesaris, Village Clerk and Regina Taylor, Treasurer, authorization to sign the DASNY Grant for \$100,000.00 that will be received from Senator Skoufis.

The motion was seconded by Trustee Phillips and unanimously carried.

Youth from the Town of Highlands Youth ask for help funding their Family Fun Day on June 3, 2023.

Olga Anderson urged the community to take advantage of the events made available on Earth Day, Saturday, April 22, 2023.

Trustee DiSalvo made a motion to adjourn. The motion was seconded by Trustee Phillips.

The meeting closed at 7:40pm.

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Lynae S. Mesaris, Village Clerk