

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS
January 3, 2024

A regular meeting of the Board of Trustees of the Village of Highland Falls was held at the Senior Center, 15 Drew Avenue Highland Falls, New York on January 3, 2024

The Meeting was called to order by Mayor D’Onofrio at 3:15P.M.

Members present were:

Mayor Joseph E. D’Onofrio
Trustee Gary Phillips
Trustee James DiSalvo
Trustee Melanie Guerrero

Member(s) absent: Trustee James Ramus

Also, present were: Village Clerk, Lynae Mesaris
Village Attorney, Alyse Terhune
Camera Operator, Sean Lackhan
News of the Highlands, Mary Jane Pitt
Highland Falls Fire Chief, Erik Smith
Approximately 18 Community Members

Mayor D’Onofrio opened the meeting and remembered our service members and community members who have passed away, including Barbara Woodard, Camille Cassano and Katherine Fish.

Trustee DiSalvo motioned to approve the bills and claims for FY23-24 for **\$348,768.71** from the following listed funds:

| | |
|---------------|---------------------|
| General Fund: | \$35,682.67 |
| Water Fund: | \$28,733.87 |
| Sewer Fund: | \$ 4,147.99 |
| Capital Fund: | \$179,610.23 |
| Section 8: | \$62,225.00 |
| Pre-Paid: | \$ <u>38,368.95</u> |
| | \$348,768.71 |

The highest bills: Hach Co. - \$10,825.20 – Standpipe Kit – Plug Claros
Joseph Mastrianni - \$62,225.00 – Section 8 – Admin Services
NY Landscape Lighting - \$13,830.00 – Lights – Memorial Park
Ray Pantel - \$32,615.88 – Generator Install
TAM - \$159,644.35 – FEMA & Water Main Breaks

The motion was seconded by Trustee Phillips and on a roll call vote. The results follow:

4 Ayes: Trustee Guerrero, Trustee Phillips, Trustee DiSalvo, Mayor D’Onofrio **0 Nays** **1 Absent:** Trustee Ramus

Trustee DiSalvo motioned to approve the following minutes:

Regular Board Meeting – December 18, 2023

The motion was seconded by Trustee Guerrero and on a roll call vote. The results follow:

4 Ayes: Trustee Guerrero, Trustee Phillips, Trustee DiSalvo, Mayor D’Onofrio **0 Nays** **1 Absent:** Trustee Ramus

Trustee Guerrero motioned to approve No Parking signs at the North/West corner of the intersection at Roe Avenue / Villa Parkway and North on Roe Avenue 393 feet, as there is a hazard for pedestrians and motorists and could prevent emergency vehicles from access.

Resolution
Vehicle and Traffic
Village of Highland Falls
Parking Prohibited at all Times
Roe Avenue/Villa Parkway – North on Roe Avenue

The motion was seconded by Trustee DiSalvo and on a roll call vote. The results follow:

4 Ayes: Trustee Guerrero, Trustee Phillips, Trustee DiSalvo, Mayor D’Onofrio **0 Nays** **1 Absent:** Trustee Ramus

Motion carried. (A true and complete copy of the resolution is appended to these minutes)

Trustee Phillips motioned to approve No Parking signs 584 feet West from the South West corner of the intersection at Eagle Valley Road and Mearns Avenue as the circle serves as a mechanism for vehicles to turn around. When vehicles park in the circle, it creates a traffic hazard.

Resolution
Vehicle and Traffic
Village of Highland Falls
Parking Prohibited at all Times
Eagle Valley Road – Mearns Ave.

The motion was seconded by Trustee DiSalvo and unanimously carried.

(A true and complete copy of the resolution is appended to these minutes)

Trustee DiSalvo motioned to approve a budget amendment to increase the appropriation budget for police salary overtime contractual (A.3120.0120) for \$8,400.00 and revenue code for public safety (A2260) for Fiscal Year 2023-2024. This is from the Athletic Department for police escorts.

Resolution
Village of Highland Falls
FY2023-2024 Budget Amendment

The motion was seconded by Trustee Phillips and on a roll call vote. The results follow:

4 Ayes: Trustee Guerrero, Trustee Phillips, Trustee DiSalvo, Mayor D’Onofrio **0 Nays** **1 Absent:** Trustee Ramus

Motion carried. (A true and complete copy of the resolution is appended to these minutes)

Trustee DiSalvo motioned to approve to authorize the submission of a Grant application for \$5,000,000 to the NYS Department of Transportation for the 2023 Transportation Alternatives Program and approval of the Local Match Contribution for Sidewalk Restoration Project which comes to a total cost of \$6,521,143.

Resolution
Authorizing Submission of a Grant Application to the
New York State Department of Transportation for the 2023 Transportation
Alternatives Program and Approval of a Local Match Contribution

The motion was seconded by Trustee Guerrero and on a roll call vote. The results follow:

4 Ayes: Trustee Guerrero, Trustee Phillips, Trustee DiSalvo, Mayor D’Onofrio **0 Nays** **1 Absent:** Trustee Ramus

Motion carried. (A true and complete copy of the resolution is appended to these minutes.)

Trustee DiSalvo motioned to approve the Introduction of a Local Law to authorize a property tax levy in excess of the limit established by General Municipal La 3-C and Resolution setting a public hearing for the local law.

Village of Highland Falls
Resolution Introducing
Local Law No. 1 of 2024 to Override the Tax Levy Limit
Established by General Municipal Law -C and
Providing for Notice and Hearing.

The motion was seconded by Trustee Phillips and on a roll call vote. The results follow:

3 Ayes: Trustee Phillips, Trustee DiSalvo, Mayor D’Onofrio **1 Nay:** Trustee Guerrero **1 Absent:** Trustee Ramus

Motion carried. (A true and complete copy of the resolution is appended to these minutes.)

Trustee DiSalvo motion to approve the Budget Amendment for the DASNY Downtown Grant to increase the appropriation code A.7120.043 for DASNY Downtown Grant for \$100,000 and the revenue code A.3889, Other Culture & Recreation Aid, for \$100,000 for current Fiscal Year 2023-2024.

Resolution
Village of Highland Falls Board of Trustees
FY2023-2024 Budget Amendment
DASNY Grant-Downtown Revitalization

The motion was seconded by Trustee Phillips and on a roll call vote. The results follow:

4 Ayes: Trustee Guerrero, Trustee Phillips, Trustee DiSalvo, Mayor D’Onofrio **0 Nays** **1 Absent:** Trustee Ramus

Motion carried. (A true and complete copy of the resolution is appended to these minutes.)

Trustee DiSalvo motioned to approve Clement J. Krug as a member of the Fire Department, pending a physical, per the recommendation of the Fire Chief, Erik Smith.

The motion was seconded by Trustee Guerrero and unanimously carried.

Trustee DiSalvo motioned to accept the proposal from VRI in the amount of \$357,035.64 per year, starting from January 1, 2024 – December 31, 2024. Amount for year 2 & 3 based on consumer index.

The motion was seconded by Trustee Phillips and on a roll call vote. The result follow:

3 Ayes: Trustee Phillips, Trustee DiSalvo, Mayor D’Onofrio **1 Nay:** Trustee Guerrero **1 Absent:** Trustee Ramus

Trustee DiSalvo motioned to approve a reimbursement check from the Village in the amount of \$30,347.43 to Sea Partnership for the sewer bill.

The motion was seconded by Trustee Guerrero and on a roll call vote. The results follow:

3 Ayes: Trustee Guerrero, Trustee DiSalvo, Mayor D’Onofrio **1 Nay:** Trustee Phillips **1 Absent:** Trustee Ramus

Trustee DiSalvo motioned to approve a reimbursement check in the amount of \$55.42 for water and sewer bill late penalty fees as a resident at 99 Main Street did not receive the bill.

The motion was seconded by Trustee Guerrero and on a roll call vote. The results follow:

4 Ayes: Trustee Guerrero, Trustee Phillips, Trustee DiSalvo, Mayor D’Onofrio **0 Nays** **1 Absent:** Trustee Ramus

The Trustees presented their reports.

The Mayor commented that this month, \$400.26 was collected in electric car charger fees.

The Mayor thanked all of the volunteers in the community.

The public presented their comments and concerns.

Trustee DiSalvo motioned to adjourn. The motion was seconded by Trustee Phillips

The meeting closed at 8:27 P.M.

Lynae Mesaris, Village Clerk