

SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HIGHLAND FALLS  
February 5, 2024

A Regular meeting of the Board of Trustees of the Village of Highland Falls was held at the Senior Center, 15 Drew Avenue Highland Falls, New York on February 5, 2024

The meeting was called to order by Mayor D’Onofrio at 7:00 P.M.

Members present were:

Mayor Joseph E. D’Onofrio  
Trustee James Ramus  
Trustee James DiSalvo  
Trustee Melanie Guerrero

Also, present were: Village Clerk, Lynae Mesaris  
Village Attorney, Alyse Terhune  
Public Works Superintendent, John Jones  
Engineer, Todd Atkinson  
Camera Operator, Sean Lackhan  
News of the Highlands, Mary Jane Pitt  
Approximately 26 Community Members

Mayor D’Onofrio opened the meeting and remembered our service members and community members who have passed away, including Kalliopi “Popi” Chronopoulos.

Mayor D’Onofrio invited residents to address public comment on agenda items.

Trustee DiSalvo motioned to approve the bills and claims for FY23-24 for **\$271,051.62** from the following listed funds:

General Fund:	\$ 118,518.74
Section 8 :	\$ 68,145.00
Water Fund	\$ 48,120.36
Sewer Fund	<u>\$ 36,267.52</u>
Total	<b>\$ 271,051.62</b>

The highest bills: A1 Construction Services: \$24,775.00 - Restore NY  
Joseph E. Mastrianni, Inc.: \$68,145.00 – Section 8  
Nugent & Haeussler, P.C: \$24,750.00 – Audit FYE May 31, 2023  
NYS Municipal Workers: \$26,713.25 – Workers Compensation  
TAM Enterprises: \$23683.13 – Emergency Call

The motion was seconded by Trustee Ramus and on a roll call vote. The results follow:  
**3 Ayes:** Trustee Ramus, Trustee DiSalvo, Mayor D’Onofrio **1 Nays** Trustee Guerrero

Trustee Guerrero motioned to approve the following minutes:

Special Meeting January 17, 2024 – Local Law 1- Authorizing Tax Levy

The motion was seconded by Trustee DiSalvo and on a roll call vote. The results follow:  
**4 Ayes:** Trustee Ramus, Trustee DiSalvo, Trustee Guerrero, Mayor D’Onofrio

Trustee DiSalvo motioned to approve the following minutes:

Regular Board Meeting – January 17, 2024

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee DiSalvo motioned to approve the following Fire Officers for the Highland Falls Fire Department: Fire Chief Erik Smith, Assistant Chief Steven Suarez, Captain John Rush, First Lieutenant Alexandria Lennon, Second Lieutenant Jesse E. Marvin and Deputy Chief Patrick Kelly.

The motion was seconded by Trustee Guerrero and on a roll call vote. The results follow:  
**4 Ayes:** Trustee Ramus, Trustee DiSalvo, Trustee Guerrero, Mayor D’Onofrio

Trustee DiSalvo motioned to approve Lynae Mesaris, Clerk and Luciana Brown, Account Clerk to attend Civil Service Training on Tuesday, February 13, 2024 from 9:30a.m.- 12:30p.m. in Goshen, NY with mileage reimbursement from Village Hall to 22 Wells Farm Road, Goshen, NY and back approved. The motion was seconded by Trustee Ramus and unanimously carried.

Trustee Ramus motioned to approve the following:

**RESOLUTION**

Village of Highland Falls Board of Trustees  
FY 2023-2024 Budget Amendment

The motion was seconded by Trustee DiSalvo and on a roll call vote: The results follow:

**4 Ayes:** Trustee Ramus, Trustee DiSalvo, Trustee Guerrero, Mayor D’Onofrio  
Motion carried. (A true and complete copy of this resolution is appended to these minutes)

Trustee DiSalvo motioned to approve the appointment of Alyse Terhune, Esq. as attorney for Consolidated Zoning Board of Appeals.

The motion was seconded by Trustee Ramus and on a roll call vote. The results follow:

**3 Ayes:** Trustee Ramus, Trustee DiSalvo, Mayor D’Onofrio **1 Nay:** Trustee Guerrero

Trustee DiSalvo motioned to approve the Saint Patrick’s Day Parade to be held on March 2, 2024 from 2:00p.m.- 3:30p.m. (Pending receiving the certificate of liability insurance)

The motion was seconded by Trustee Ramus and unanimously carried.

Trustee DiSalvo motioned to accept the resignation of Trustee Gary Phillips (with regret).

The motion was seconded by Trustee Ramus and unanimously carried.

The Mayor and Trustees presented their reports.

The Mayor invited the public for comments.

Trustee DiSalvo motioned to adjourn. The motion was seconded by Trustee Ramus and unanimously carried.

The meeting closed at 8:12 P.M.

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Lynae Mesaris, Village Clerk